

MINUTES

of the **City Services Committee**
held in the Committee Room, Botany Town Hall
1423 Botany Road, Botany
(Corner of Edward Street and Botany Road, Botany)
on **Wednesday 12 November 2025 at 6:30 PM**

Present

Councillor Edward McDougall, Mayor
Councillor Joe Awada, Chairperson
Councillor Soraya Kassim, Deputy Chairperson
Councillor Peter Strong
Councillor Janin Bredehoeft
Councillor Christina Curry

Also present

Councillor Liz Barlow
Meredith Wallace, General Manager
Phoebe Mikhiel, Acting Director City Life
Louise Farrell, Acting Manager City Infrastructure
Rani Param, Manager Community Life
Bobbi Mayne, Manager Libraries & Lifestyle
Patrick Cremin, Arts and Culture Specialist
Helen Tola, Manager Governance & Risk (via Audio-Visual link)
Linda Hackett, Governance Officer
Darren O'Connell, Acting Lead Governance
Wolfgang Gill, IT Service Management Officer

The Chairperson opened the meeting in the Committee Room, Botany Town Hall at 6:34pm.

1 Acknowledgement of Country

The Chairperson affirmed that Bayside Council acknowledges the Bidjigal Clan, the traditional owners of the land on which we meet and work and acknowledges the Gadigal people of the Eora Nation. Bayside Council pays respects to Elders past and present.

2 Apologies, Leave of Absence & Attendance Via Audio-Visual Link

Apologies

Committee Recommendation

Moved by Councillors Strong and Curry

That the apology from Councillor Poulos be received and leave of absence granted.

Leave of Absence

There were no applications for Leave of Absence received.

Attendance Via Audio-Visual Link

There were no Committee members in attendance via audio-visual link.

3 Disclosures of Interest

There were no disclosures of interest.

4 Minutes of Previous Meetings

4.1 Minutes of the City Services Committee Meeting - 8 October 2025

Committee Recommendation

Moved by Councillors Strong and Bredehoeft

That the Minutes of the City Services Committee meeting held on 8 October 2025 be noted.

4.2 Business Arising

The Committee notes that the Minutes of the City Services Committee of Wednesday 8 October 2025 were received and the recommendations therein were adopted by the Council at its meeting of 22 October 2025.

5 Items by Exception

There were no Items by Exception

6 Public Forum

There were no speakers for Public Forum.

7 Reports

[CS25.035 Community Improvement Districts Program - Carlton Parade](#)

Note: A presentation was given by Rani Param, Manager Community Life.

Committee Recommendation

Moved by Councillors McDougall and Bredehoeft

- 1 That Council endorses the district branding concept preferred by local retailers and community organisations on Carlton Parade, Carlton.
- 2 That Council notes the draft concept plan for physical works along Carlton Parade, Carlton.

[CS25.036 Draft Sports Ground Allocation and Usage Policy / Code of Conduct and Conditions of Use](#)

Note: A presentation was given by Bobbi Mayne, Manager Libraries and Lifestyle.

Committee Recommendation

Moved by Councillors Kassim and McDougall

- 1 That the *Draft Sports Ground Allocation and Usage Policy / Code of Conduct and Conditions of Use* report be received and noted.
- 2 That the *Draft Sports Ground Allocations Policy* be amended to update Section 6.6 of the Policy - Selection Criteria (in relation to the number of allocated memberships in granting access and booking discretion).
- 3 That the *Sports Ground Code of Conduct and Conditions of Use Guidelines* be amended to clarify the approach to enforcement and compliance.
- 4 That staff prepare a further report tabling the *Draft Sports Ground Allocations Policy and the Sports Ground Code of Conduct and Conditions of Use Guideline* for Council Meeting in December 2025.

[CS25.037 Response to Notice of Motion - Establishing a Sports Advisory Committee or Sports Forum](#)

Note: A presentation was given by Bobbi Mayne, Manager Libraries and Lifestyle.

Committee Recommendation

Moved by Councillors McDougall and Kassim

- 1 That Council establishes a Bayside Community Sports Forum as its preferred model for engaging with local sporting and recreation stakeholders.
- 2 That the Bayside Community Sports Forum be convened at least twice annually and facilitated by Council's Sport and Recreation Team.
- 3 That outcomes from each Bayside Community Sports Forum be reported to the relevant existing Council Committee for noting or further action.

CS25.038 Response to Question with Notice - Green Street Mascot Depot

Note: A verbal update was given by Phoebe Mikhie, Acting Director City Life.

Committee Recommendation

Moved by Councillors Curry and Strong

That the Response to Question with Notice – Green Street Mascot Depot report be received and noted.

CS25.039 Response to Notice of Motion - Arts and Culture Concept and Needs Assessment

Note: A presentation was given by Patrick Cremin, Arts and Culture Specialist.

Committee Recommendation

Moved by Councillors Kassim and Bredehoeft

- 1 That the future cultural facility include substantial exhibition spaces and required facilities that can accommodate professional arts and culture exhibitions both local and touring.
- 2 That the future cultural facility meet the needs of the community by including creative spaces for arts workshops, multipurpose rooms for hire, appropriate back-of-house facilities and staff office.
- 3 That during the design phase, benchmarking and best practice for arts facilities be incorporated along with suggested dimensions in this report from the beginning so that the function of the facility meets the creative needs of Bayside residents.

8 Confidential Reports / Matters

In accordance with Council's Code of Meeting Practice, the Chairperson invited members of the public to make representations as to whether this part of the meeting should be closed to the public.

There were no representations.

Closed Committee Meeting

Moved by Councillors Awada and Kassim

- 1 That, in accordance with section 10A (1) of the Local Government Act 1993, the Committee considers the following items in closed Committee Meeting, from which the press and public are excluded, for the reasons indicated:

CS25.040 CONFIDENTIAL - Draft Community Venues Allocation Policy

In accordance with section 10A (2) (b) of the Local Government Act 1993, the matters dealt with in this report relate to the personal hardship of any resident or ratepayer.

- 2 That, in accordance with section 11 (2) and (3) of the Local Government Act 1993, the reports, correspondence and other documentation relating to these items be withheld from the press and public.

CS25.040 CONFIDENTIAL - Draft Community Venues Allocation Policy

Note: A presentation was given by Rani Param, Manager Community Life.

Committee Recommendation

Moved by Councillors Awada and Kassim

That Council staff prepare a report to the City Services Committee meeting, on the use of community venues by community organisations with a similar analysis to the report titled 'Sporting Field Costing Model' as presented to the City Works & Assets Committee on 5 November 2025.

Resumption of Open Committee Meeting

That, the closed part of the meeting having concluded, the open Committee Meeting resume and it be open to the press and public.

The Chairperson made public the Committee Recommendations that were made during the closed part of the meeting.

The next meeting will be held in the Committee Room, Botany Town Hall on Wednesday, 3 December 2025.

The Chairperson closed the meeting at 9:55pm.

Unconfirmed