

MINUTES

of the **City Performance Committee**
held in the Committee Room, Botany Town Hall
1423 Botany Road, Botany
(Corner of Edward Street and Botany Road, Botany)
on **Wednesday 9 July 2025 commencing at 6:58pm**

Present

Councillor Chris Saravinovski, Acting Chairperson
Councillor Janin Bredehoeft (via audio-visual link)
Councillor Jerome Boutelet (via audio-visual link)
Councillor Liz Barlow (via audio-visual link)

Also present

Meredith Wallace, General Manager
Helen Tola, Acting Director City Performance
Anne Suann, Governance Officer
Linda Hackett, Governance Officer
Wolfgang Gill, IT Service Management Officer

Note: In the absence of the Chairperson and Deputy Chairperson for this meeting, the Committee members resolved to elect a substitute Chairperson as the first item of business at the commencement of the meeting.

Procedural Motion

Committee Recommendation

Moved by Councillors Boutelet and Bredehoeft

That Councillor Saravinovski be nominated as acting Chairperson for this meeting.

The Acting Chairperson opened the meeting in the Committee Room, Botany Town Hall at 6:58pm.

1 Acknowledgement of Country

The acting Chairperson affirmed that Bayside Council acknowledges the Bidjigal Clan, the traditional owners of the land on which we meet and work and acknowledges the Gadigal people of the Eora Nation. Bayside Council pays respects to Elders past and present.

2 Apologies, Leave of Absence & Attendance Via Audio-Visual Link

Apologies

Moved by Councillors Bredehoeft and Saravinovski

That the apology from Council McDougall and Douskou be received and leave of absence granted.

Leave of Absence

Councillors Douglas and Kassim had previously requested leave of absence which was approved at the Council Meeting on 25 June 2025.

Attendance Via Audio-Visual Link

Moved by Councillors Saravinovski and Bredehoeft

That Councillors Boutelet, Bredehoeft and Barlow's attendance at tonight's meeting via audio-visual link be granted.

Attendance of Alternate Committee Members

Moved by Councillors Boutelet and Bredehoeft

That the attendance of Councillor Barlow as an alternate Committee Member at tonight's meeting be granted in order to achieve a quorum.

3 Disclosures of Interest

There were no disclosures of interest.

4 Minutes of Previous Meetings

4.1 Minutes of the City Performance Committee Meeting - 11 June 2025

Committee Recommendation

Moved by Councillors Bredehoeft and Saravinovski

That the Minutes of the City Performance Committee meeting held on 11 June 2025 be noted.

4.2 Business Arising

The Committee notes that the Minutes of the City Performance Committee of Wednesday 11 June 2025 were received, and the recommendations therein were adopted by the Council at its meeting of 25 June 2025.

5 Items by Exception

There were no Items by Exception.

6 Public Forum

There were no speakers for Public Forum.

7 Reports

CP25.031 Code of Conduct, Code of Conduct Procedures, Code of Conduct for Council Committee Members, Delegates of Council and Council Advisors

Note: A presentation was given by Helen Tola, Acting Director City Presentation.

Committee Recommendation

Moved by Councillors Bredehoeft and Saravinovski

That the Committee:

- 1 Recommends that Bayside Code of Conduct and Code of Conduct for Council Committee Members, Delegates of Council and Council advisors (Attachment 1 and Attachment 2) to this report be reconfirmed and adopted.
- 2 That the Bayside's Code of Conduct Procedures (Attachment 3) to this report be reconfirmed and adopted.
- 3 That the Bayside Gifts & Benefits Policy (Attachment 4) to this report be reconfirmed and adopted.

CP25.032 Review of Organisational Structure

Note: Presentation was given by Meredith Wallace, General Manager.

Committee Recommendation

Moved by Councillors Saravinovski and Boutelet

- 1 That Council notes that the current four departmental structure provides the appropriate level of senior management and span of control for Bayside, which is categorised as a large metropolitan council.
- 2 That Council notes that the broad responsibilities under each department remain unchanged with the minor realignment of Transport Planning to Traffic and Transport (both within the City Futures Department) and Environment and Contamination from City Futures to City Life, to join the Environment and Resilience Team.
- 3 That Council notes that Business Transformation, Communications & Engagement, Events, Art & Design, City Projects, the Office of the Mayor and the Office of the General Manager continue to report directly to the General Manager.

The next meeting will be held in the Committee Room, Botany Town Hall on Wednesday, 13 August 2025.

The Chairperson closed the meeting at 7:11pm.