

MINUTES

of the **City Performance Committee**
held in the Committee Room, Botany Town Hall
1423 Botany Road, Botany
(Corner of Edward Street and Botany Road, Botany)
on **Wednesday 11 June 2025** at **at commences at the conclusion of the**
City Services Committee meeting at 7:55pm.

Present

Councillor Edward McDougall, Mayor
Councillor Soraya Kassim, Chairperson
Councillor Fiona Douskou, Deputy Chairperson (via Audio-Visual Link)
Councillor Heidi Lee Douglas
Councillor Chris Saravinovski
Councillor Janin Bredehoeft

Also present

Councillor Christina Curry
Councillor Liz Barlow (via Audio-Visual Link)
Meredith Wallace, General Manager
Richard Sheridan, Director City Performance
Louise Farrell, Manager City Infrastructure (Acting)
Lorraine Olmedo, Manager Communications & Engagement
Helen Tola, Manager Governance & Risk (via Audio-Visual Link)
Mariam Fares, Manager City Projects (Acting)
Luke Phillips, Manager Finance
Wendy Klopper, Manager Business Transformation
Neville Naicker, Coordinator Asset Planning
Joanne Butler, Corporate Planner
Anne Suann, Governance Officer
Linda Hackett, Governance Officer
Nabin Bhattarai, IT Service Management Officer

The Chairperson opened the meeting in the Committee Room, Botany Town Hall at 7:55pm.

1 Acknowledgement of Country

The Chairperson affirmed that Bayside Council acknowledges the Bidjigal Clan, the traditional owners of the land on which we meet and work and acknowledges the Gadigal people of the Eora Nation. Bayside Council pays respects to Elders past and present.

2 Apologies, Leave of Absence & Attendance Via Audio-Visual Link

Apologies

Moved by Councillor McDougall and Bredehoeft

That the apology from Council Jerome Boutelet be received and leave of absence granted.

Leave of Absence

There were no applications for Leave of Absence received.

Attendance Via Audio-Visual Link

Moved by Councillors McDougall and Bredehoeft

That Councillor Douskou's attendance at tonight's meeting via audio-visual link be granted.

3 Disclosures of Interest

There were no disclosures of interest.

4 Minutes of Previous Meetings

4.1 Minutes of the City Performance Committee Meeting - 14 May 2025

Committee Recommendation

Moved by Councillors McDougall and Bredehoeft

That the Minutes of the City Performance Committee meeting held on 14 May 2025 be noted.

4.2 Business Arising

The Committee notes that the Minutes of the City Performance Committee of Wednesday 14 May 2025 were received and the recommendations therein were adopted by the Council at its meeting of Wednesday 28 May 2025.

5 Items by Exception

There were no Items by Exception

6 Public Forum

There were no speakers for Public Forum.

7 Reports

CP25.022 Tender Report - Botany Aquatic Centre Early Works

Note: No presentation or verbal update for this report

Committee Recommendation

Moved by Councillors McDougall and Douglas

- 1 That the attachment/s to this report be withheld from the press and public as they are confidential for the following reason:

With reference to Section 10(A) (2) (c) of the Local Government Act 1993, the attachment relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. It is considered that if the matter were discussed in an open meeting it would, on balance, be contrary to the public interest due to the issue it deals with.
- 2 That the report be received and noted.
- 3 That in accordance with Regulation 178 (1) (a) of the Local Government (General) Regulation 2021, Council accepts the RFQ Submission from Ford Civil Contracting Pty Ltd for the Botany Aquatic Centre Early Works at a lump sum price of \$3,573,983.50 (exclusive of GST), subject to agreement by both parties to contract conditions.

CP25.023 Draft Delivery Program 2025-2029 - Post Public Exhibition

Note: A presentation was given by Joanne Butler, Corporate Planner.

Committee Recommendation

Moved by Councillors Douglas and McDougall

That the Committee:

- 1 Recommends that Council, at its Ordinary Meeting of 25 June 2025, adopts the Draft Delivery Program 2025-2029 (Attachment 1).
- 2 Authorises the General Manager to approve any minor editorial and design changes prior to publication.

CP25.024 Draft Asset Management Policy, Draft Asset Management Strategy 2025-2035 & Draft Asset Management Plans for Property, Transport, Stormwater and Open Space - Post Public Exhibition

Note: A presentation was given by Joanne Butler, Corporate Planner.

Committee Recommendation

Moved by Councillors McDougall and Bredehoeft

That the Committee:

- 1 Recommends that Council, at its Ordinary Meeting of 25 June 2025, adopts the:
 - 1.1 Draft Asset Management Strategy 2025-2035 - Post Public Exhibition (Attachment 1);
 - 1.2 Draft Asset Management Plan - Transport 2025-2035 - Post Public Exhibition (Attachment 2);
 - 1.3 Draft Asset Management Plan - Stormwater 2025-2035 - Post Public Exhibition (Attachment 3);
 - 1.4 Draft Asset Management Plan - Property 2025-2035 - Post Public Exhibition (Attachment 4); and
 - 1.5 Draft Asset Management Plan - Open Space 2025-2035 - Post Public Exhibition (Attachment 5).
- 2 Authorises the General Manager to approve any minor editorial changes prior to publication.

CP25.025 Draft Workforce Management Strategy 2025-2029 - Post Public Exhibition

Note: A presentation was given by Joanne Butler, Corporate Planner.

Committee Recommendation

Moved by Councillors McDougall and Bredehoeft

That the Committee:

- 1 Recommends that Council, at its Ordinary Meeting of 25 June 2025, endorses the Draft Workforce Management Strategy 2025-2029 - Post Public Exhibition (Attachment 1).
- 2 Authorises the General Manager to approve any minor editorial and design changes prior to publication.

CP25.026 Draft Long-Term Financial Plan 2025-2035 - Post Public Exhibition

Note: A presentation was given by Joanne Butler, Corporate Planner.

Committee Recommendation

Moved by Councillors McDougall and Bredehoeft

That the Committee:

- 1 Recommends that Council, at its Ordinary Council Meeting on 25 June 2025, adopts the Draft Long-Term Financial Plan 2025-2035 - Post Public Exhibition.
- 2 Authorises the General Manager to approve any minor editorial and design changes prior to publication.

CP25.027 Draft Operational Plan & Budget 2025-26 and Draft Fees & Charges 2025-26 - Post Public Exhibition

Note: A presentation was given by Joanne Butler, Corporate Planner and Luke Phillips, Manager Finance.

Committee Recommendation

Moved by Councillors McDougall and Douglas

That the Committee:

- 1 Receives and notes the Community Submissions & Council Responses - Draft Operational Plan 2025-26 (Attachment 3).
- 2 Receives and notes the Internal Submissions - Draft Operational Plan 2025-26 (Attachment 4).
- 3 Receives and notes the Internal Submissions - 2025-26 Draft Fees & Charges (Attachment 5).
- 4 Recommends that Council, at its Ordinary Council Meeting of 25 June 2025, adopts the Draft Operational Plan & Budget 2025-26 - Post Public Exhibition (Attachment 1) and the Draft Fees & Charges 2025-26 - Post Public Exhibition (Attachment 2) which includes the proposed changes.
- 5 That Council makes the rates and charges for the period 1 July 2025 to 30 June 2026. (Refer to Attachment 1 on pages 59 to 60 for rates and pages 66 to 70 for charges).

- 6 That Council authorises the General Manager to levy rates and charges notices pursuant to the *Local Government Act 1993* and the Regulations made thereunder.
- 7 Authorises the General Manager to approve any minor editorial and design changes prior to publication.

CP25.028 Mayor and Councillor Fees 2025-26

Note: A presentation was given by Helen Tola, Manager Governance & Risk.

Committee Recommendation

Moved by Councillors Douglas and Bredehoeft

That the Committee recommend to Council:

- 1 That the annual fee for Councillors for 2025-26 be set at the maximum for a Metropolitan Large council as determined by the NSW Local Government Remuneration Tribunal (i.e. Option 1).
- 2 That the additional annual fee for the Mayor for 2025-26 be set at the maximum for a Metropolitan Large council as determined by the NSW Local Government Remuneration Tribunal (i.e. Option 1).
- 3 That Council considers a Deputy Mayoral payment, in addition to the fee as a Councillor, an amount equal to 20% of the Mayoral Annual Fee for times where the Deputy Mayor acts in the role of the Mayor subject to the amount of the fee so paid to the Deputy Mayor being deducted from the Mayor's Annual Fee.

CP25.029 Delegations to the General Manager

Note: A presentation was given by Helen Tola, Manager Governance & Risk.

Committee Recommendation

Moved by Councillors McDougall and Douglas

- 1 That the General Manager be delegated all of the functions of the Council other than those specified in Section 377(1) of the Local Government Act 1993.
- 2 That Council, delegate to the General Manager, or to the person acting in the position of General Manager, all the powers and functions of the Council that it may under any Act of Parliament lawfully delegate, other than those specified below:
 - (i) those functions designated in Section 377(1) of the Local Government Act 1993 as functions which may not be delegated.

- (ii) any function designated in any other Act of Parliament as a function which may not be delegated.
 - (iii) the writing off of debts over the amount of \$10,000 in accordance with clause 213(2) of the Local Government (General) Regulation 2005, in that the amount above which debts to the Council may be written off only by resolution of the Council is set at \$10,000.
 - (iv) the writing off of an individual rate or charge over the amount of \$5,000 in accordance with clause 131(1) of the Local Government (General) Regulation 2005, in that the amount above which any individual rate or charge may be written off only by resolution of the council is set at \$5,000.
 - (v) any adopted policy, decisions or directions of the Council.
- 3 That the General Manager be delegated the function relating to the granting of financial assistance subject to the limitations specified in section 377(1A) of the Local Government Act.
- 4 That under Section 377 (2) Council sub-delegate to the general manager any function delegated to the council by the Departmental Chief Executive except as provided by the instrument of delegation to the council.
- 5 That in accordance with section 381 of the Local Government Act 1993, the Council delegates to the General Manager of the Council, or to the person acting in the position of General Manager, the plan making functions under Section 3.36 of the Environmental Planning & Assessment Act 1979.

CP25.030 Draft Code of Meeting Practice - Public Exhibition

Note: A presentation was given by Helen Tola, Manager Governance & Risk.

Committee Recommendation

Moved by Councillors McDougall and Bredehoeft

That the Committee:

- 1 Recommends that Council, at its Ordinary Council Meeting of 25 June 2025, endorses the Draft Code of Meeting Practice (Attachment 1) for the purpose of public exhibition for a period of 28 days (open for public consultation/feedback for 42 days), subject to the following:

Public Forum

- i) That Council notes that the Model Code of Meeting Practice for NSW Councils describes Council and Committee Meetings as decision making meetings and advises that, where possible, public forums should not be held as part of those meetings.

- ii) That Bayside Council's Public Forums be held immediately prior to each Committee Meeting and Ordinary Council Meeting to hear submissions from members of the public on items of business to be considered at the meeting.
- iii) A Committee Chair or Council Meeting Chair may permit a member of the public to address a Committee or Ordinary Council Meeting as part of that meeting if required, and the community member has not previously spoken at the public forum on the agenda item.

Notices of Motion

- iv) That the maximum number of Notices of Motion per Ordinary Council Meeting be capped at 15 in total. Councillors are encouraged to submit no more than one NOM per meeting but may submit more. Those NOMS numbered 2 or greater per councillor will only be included on the business paper if less than 15 have been submitted by councillors collectively.
 - v) That point iv) be reviewed within 12 months.
- 2 Authorises the General Manager to approve any minor editorial changes prior to public exhibition.
 - 3 Notes that a further report will be presented to the City Performance Committee in following the public exhibition period, detailing submissions received, and amendments made, and recommending adoption of the Code.
 - 4 Requests that Councillors continue to receive ongoing training and induction on what Council is doing, the use of Notices of Motion (NOMs) and Questions with Notice (QWNs).

The next meeting will be held in the Committee Room, Botany Town Hall on Wednesday, 9 July 2025.

The Chairperson closed the meeting at 9:22pm.