



Audit Risk & Improvement Committee Ordinary Meeting

2:00 pm Tuesday 18 March 2025

Confidential

Venue:
Yarra Conference Room,
Level 2, Bayside Council Administration Building,
Rockdale

Contact Us:

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ABN: 80 690 785 443



Membership & Role

Membership

The Audit, Risk & Improvement Committee (the Committee) consists of up to 4 voting independent members and 1 non voting councillor representative member. The Committee is appointed by Council and operates in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2021 and the adopted terms of reference based on the model terms of reference outlined in the Office of Local Government Guidelines for Risk Management and Internal Audit for local councils in NSW.

The independent members satisfy the independence and eligibility criteria outlined in the Regulation. The councillor representative also satisfies the skills and experience criteria outlined in the Regulation. The Chair of the Committee has specific responsibilities under the Committee's terms of reference.

The independent members are:

- Mark Sercombe (Chair)
- Jennifer Whitten
- Sheridan Dudley
- Robert Lagaida

The councillor representative is Councillor Scott Morrissey.

Statutory Responsibilities

Local Government Act 1993 – Section 428A(2) & (3)

The Committee must keep under review the following aspects of the council's operations:

- a) compliance,
- b) risk management,
- c) fraud control,
- d) financial management,
- e) governance,
- f) implementation of the strategic plan, delivery program and strategies,
- g) service reviews,
- h) collection of performance measurement data by the council,
- i) any other matters prescribed by the regulations (see section below).

The Committee is also to provide information to the Council for the purpose of improving the council's performance of its functions.

Local Government (General) Regulation 2021 Clause 216R

The Regulations prescribe that the Committee must also:

- a) oversee the internal audit activities carried out in relation to the council, and
- b) review the performance and efficacy of the activities over each period of 4 years, and
- c) prepare a report on the review that may include recommendations, and
- d) give a copy of the report to the governing body of the council.

MEETING NOTICE

A meeting of the
Audit Risk & Improvement Committee
will be held in the Yarra Conference Room
Level 2, Bayside Council Administration Building
on **Tuesday 18 March 2025 at 2:00 PM**

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Meredith Wallace
General Manager

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1 ACKNOWLEDGEMENT OF COUNTRY

Bayside Council acknowledges the Bidjigal Clan, the traditional owners of the land on which we meet and work and acknowledges the Gadigal people of the Eora Nation. Bayside Council pays respects to Elders past and present.

2 APOLOGIES LEAVE OF ABSENCE & ATTENDANCE VIA AUDIO-VISUAL LINK

3 DISCLOSURES OF INTEREST

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