



Ordinary Council Meeting

7:00 pm Wednesday 24 July 2024

Venue:

Rockdale Town Hall,
Level 1, 448 Princes Highway,
Rockdale

Contact Us:

1300 581 299 or 9562 1666

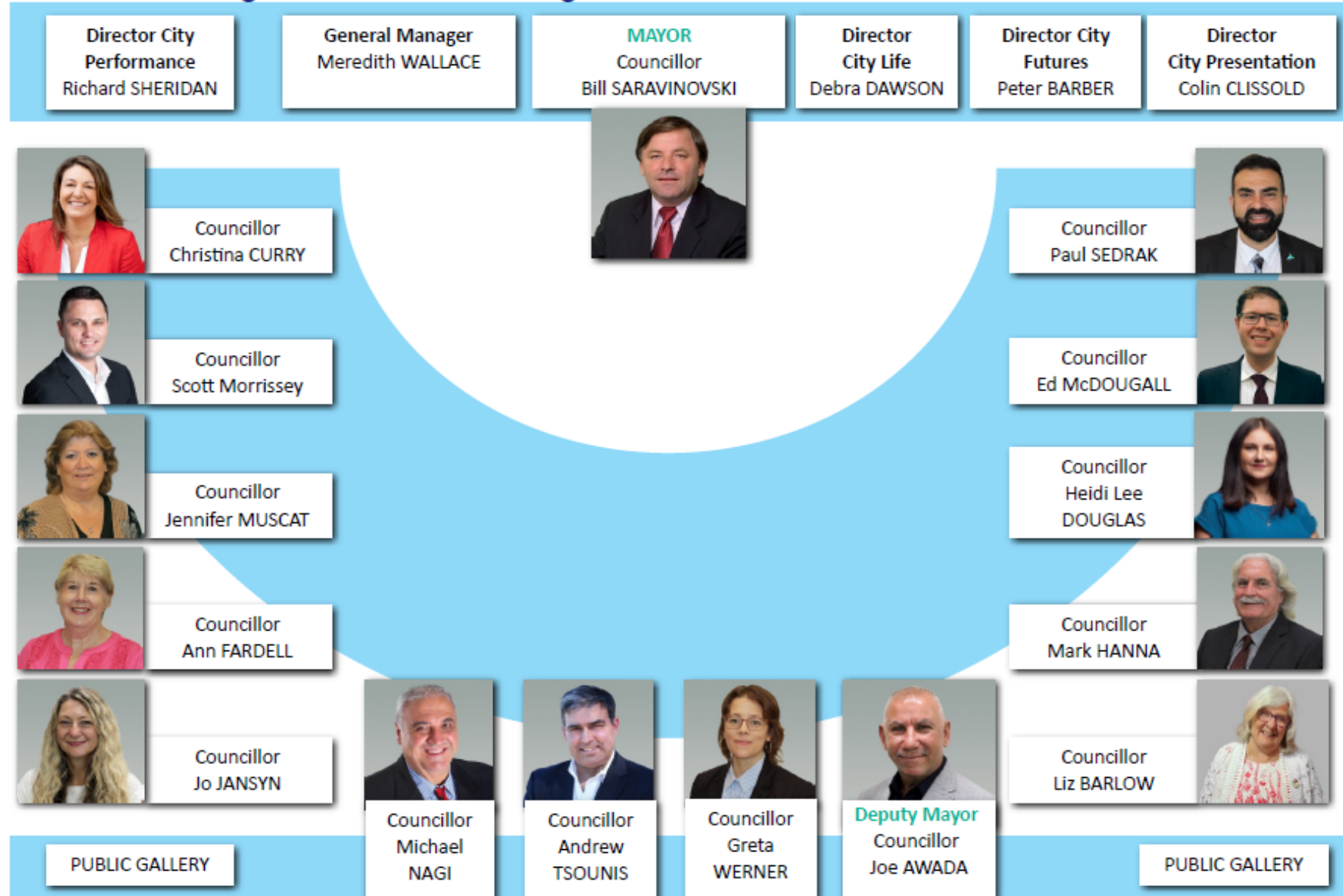
council@bayside.nsw.gov.au

PO Box 21, Rockdale NSW 2216

ABN: 80 690 785 443



Council Meeting – Councillor Seating



Statement of Ethical Obligations

Obligations

Oath [Affirmation] of Office by Councillors

Oath

I swear that I will undertake the duties of the office of councillor in the best interests of the people of Bayside Local Government Area and the Bayside Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

Affirmation

I solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of Bayside Local Government Area and the Bayside Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

Code of Conduct conflict of interests

Pecuniary interests

A Councillor who has a **pecuniary interest** in any matter with which the council is concerned, and who is present at a meeting of the council at which the matter is being considered, must disclose the nature of the interest to the meeting.

The Councillor must not be present at, or in sight of, the meeting:

- a) at any time during which the matter is being considered or discussed, or
- b) at any time during which the council is voting on any question in relation to the matter.

Non-pecuniary conflicts of interests

A Councillor who has a **non-pecuniary conflict of interest** in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.

Significant non-pecuniary interests

A Councillor who has a **significant** non-pecuniary conflict of interest in relation to a matter under consideration at a council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.

Non-significant non-pecuniary interests

A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is **not significant** and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.

MEETING NOTICE

The **Ordinary Meeting** of **Bayside Council**

will be held in the Rockdale Town Hall, Council Chambers,
Level 1, 448 Princes Highway, Rockdale
on **Wednesday 24 July 2024** at **7:00 pm**

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The meeting will be video recorded and live streamed to the community via Council's YouTube channel, in accordance with Council's Code of Meeting Practice.

Meredith Wallace
General Manager

1 OPENING MEETING

2 ACKNOWLEDGEMENT OF COUNTRY

Bayside Council respects the traditional custodians of the land, elders past and present, on which this meeting takes place, and acknowledges the Gadigal and Bidjigal Clans of the Sydney Basin.

3 OPENING PRAYER

4 APOLOGIES, LEAVE OF ABSENCE AND ATTENDANCE VIA AUDIO VISUAL LINK

5 DISCLOSURES OF INTEREST

In accordance with Council's Code of Meeting Practice, Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act and their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

6 MINUTES OF PREVIOUS MEETINGS

Council Meeting

24/07/2024

Item No	6.1
Subject	Minutes of the Council Meeting - 26 June 2024
Report by	Richard Sheridan, Director City Performance
File	SF23/8074

Officer Recommendation

That the Minutes of the Council meeting held on 26 June 2024 be confirmed as a true record of proceedings.

Present

The Mayor Councillor Bill Saravinovski, Mayor
Councillor Joe Awada, Deputy Mayor
Councillor Liz Barlow
Councillor Christina Curry
Councillor Heidi Lee Douglas
Councillor Ann Fardell
Councillor Mark Hanna
Councillor Jo Jansyn
Councillor Scott Morrissey
Councillor Jennifer Muscat
Councillor Michael Nagi
Councillor Paul Sedrak
Councillor Andrew Tsounis (arrived at 7:13 pm)
Councillor Greta Werner

Also Present

Meredith Wallace, General Manager
Colin Clissold, Director City Presentation
Debra Dawson, Director City Life
Peter Barber, Director City Futures
Richard Sheridan, Director City Performance
Helen Tola, Manager Governance & Risk
Louise Farrell, Manager City Projects (via audio-visual link)
Luke Phillips, Manager Finance
Hong Nguyen, Manager Environment & Resilience (via audio-visual link)
Guy Hancock, Manager City Works (via audio-visual link)
Waisale Iowane, Head of Financial Strategy & Reporting
Dale Morrison, Digital Content Producer
Nabin Bhattarai, IT Service Management Officer
Rakshya Rawat, IT Service Management Officer
Anne Suann, Governance Officer
Gina Nobrega, Governance Officer

1 Opening Meeting

The Mayor opened the meeting in the Council Chambers, Rockdale Town Hall, Level 1, 448 Princes Highway, Rockdale at 7:09 pm.

The Mayor informed the meeting, including members of the public, that the meeting is being video recorded and live streamed to the community via Council's YouTube Channel, in accordance with Council's Code of Meeting Practice.

2 Acknowledgement of Country

The Mayor affirmed that Bayside Council acknowledges the traditional custodians, the Gadigal and Bidjigal people of the Eora nation, and pays respects Elders past, present and emerging. The people of the Eora nation, their spirits and ancestors will always remain with our waterways and the land, our Mother Earth.

3 Opening Prayer

Father Manuel Santiago, from St Thomas More Catholic Church in Brighton Le Sands, opened the meeting in Prayer.

Condolences

There were no Condolences.

Presentations

Presentation of Certificate to Dr Barrie Leon and Dr George Grosslight

Councillors Curry and Morrissey presented a Certificate to Dr Barrie Leon and another Certificate to Dr George Grosslight from the Dalley Avenue Medical Centre in Pagewood, recognising their 44 years of outstanding service to the patients of the Dalley Avenue Medical Centre.

Presentation of Certificate to Master Zaphod Wylie

Councillor Tsounis presented a Certificate to Master Zaphod Wylie, student of Bexley North Public School and member the school's Student Parliament, who was accompanied by his father, Mr Brad Wylie, recognising and congratulating Bexley North Public School on the occasion of its 100th anniversary.

4 Apologies, Leave of Absence and Attendance via Audio-Visual Link

Apologies

RESOLUTION

Minute No. 2024/104

Resolved on the motion of Councillors Curry and Tsounis

That the apology from Council McDougall be received and leave of absence granted.

Leave of Absence

There were no applications for Leave of Absence received.

Attendance Via Audio Visual Link

There were no Council members in attendance via audio-visual link.

5 Disclosures of Interest

Councillor Saravinovski

11.1 CS24.013 - Bayside Community Grants 2023-2024 (Round 2)

The Mayor, Councillor Saravinovski, declared a Significant Non-Pecuniary Interest in Item 11.1 CS24.013 on the basis that he is affiliated with some of the community organisations, and stated he would leave the meeting for consideration and voting on the matter.

12.6 - Notice of Motion - Astridge Lane Way

The Mayor, Councillor Saravinovski, declared a Less than Significant Non-Pecuniary Interest in Item 12.6 on the basis that he has a relationship with the shopkeepers in the vicinity, and stated he would remain in the meeting for consideration and voting on the matter.

Councillor Curry

11.1 CS24.013 - Bayside Community Grants 2023-2024 (Round 2)

Councillor Curry declared a Less Than Significant Non-Pecuniary Interest in Item 11.1 CS24.013 on the basis that she is a member of the Bayside Women's Shelter which is a recipient of a small grant, and stated she would leave the meeting for consideration and voting on the matter.

Councillor Muscat

11.4 CWA24.010 - Botany Aquatic Centre - Presentation on finishes

Councillor Muscat declared a Less Than Significant Non-Pecuniary Interest in Item 11.4 CWA24.010 on the basis that she is President of Botany RSL Swimming Club which operates out of the Botany Aquatic Centre and stated she would remain in the meeting for consideration and voting on the matter.

Councillor Tsounis**11.1 CS24.013 - Bayside Community Grants 2023-2024 (Round 2)**

Councillor Tsounis declared a Significant Non-Pecuniary Interest in Item 11.1 CS24.013 on the basis that he is affiliated with some of the community organisations, and stated he would leave the meeting for consideration and voting on the matter.

Councillor Hanna**Item 10.1 - Draft Operational Plan & Budget 2024-2025 (inc. Fees & Charges) - Post Public Exhibition for Adoption**

Councillor Hanna declared a Less than Significant Non-Pecuniary Interest in Item 10.1 on the basis that he is a Foundation Member of the Angelo Anestis Aquatic Centre, and stated he would remain in the meeting for consideration and voting on the matter.

Councillor Douglas**11.3 CPE24.021 - Draft Scarborough Park Masterplan**

Councillor Douglas declared a Less than Significant Non-Pecuniary Interest in Item 11.3 CPE24.021 on the basis that Peaceful Bayside has been campaigning for Kamay Greenway which covers this area, and stated she would remain in the meeting for consideration and voting on the matter.

11.3 CPE24.022 - Muddy Creek Masterplan - Draft for Adoption

Councillor Douglas declared a Less than Significant Non-Pecuniary Interest in Item 11.3 CPE24.022 on the basis that she is a member of The Bay Community Garden, she is a former member of the Fisherman's Club at Muddy Creek and a former 'social member' of Bayside Community Recreation Club, and stated she would remain in the meeting for consideration and voting on the matter.

Councillor Sedrak**11.1 CS24.013 - Bayside Community Grants 2023-2024 (Round 2)**

Councillor Sedrak declared a Significant Non-Pecuniary Interest in Item 11.1 CS24.013 on the basis that he is affiliated with some of the community organisations, and stated he would leave the meeting for consideration and voting on the matter.

6 Minutes of Previous Meetings**[6.1 Minutes of the Council Meeting - 22 May 2024](#)**

RESOLUTION

Minute No. 2024/105

Resolved on the motion of Councillors Jansyn and Muscat

That the Minutes of the Council Meeting held on 22 May 2024 be confirmed as a true record of proceedings.

7 Mayoral Minutes

Nil

8 Items by Exception

Procedural Motion

RESOLUTION

Minute No. 2024/106

Resolved on the motion of Councillors Morrissey and Werner

That the order of business be altered to allow Council to deal with the items by exception.

Multiple Business Items

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the recommendations included in the business paper for the following items be adopted:

- 10.1 Draft Operational Plan & Budget 2024-2025 (inc. Fees & Charges) - Post Public Exhibition for Adoption
- 10.2 Statutory Financial Report - May 2024
- 10.4 Progress Report on Councillor Notices of Motion
- 10.6 Investigation of Stormwater Management at Gardiner Park
- 10.7 Response to Question - Gardiner Park
- 10.8 Response to Question - Scarborough Park Masterplan and Lighting
- 11.1 Minutes of the City Services Committee Meeting - 5 June 2024
 - CS24.014 Bayside Historical Marker Program
 - CS24.015 Events Report for 2024/2025
- 11.2 Minutes of the Corporate Performance Committee Meeting - 5 June 2024
 - CP24.014 Tender - F23/953 Bexley Depot HVAC Upgrade
 - CP24.015 Draft Financial Reserves Policy
 - CP24.016 Election Material Policy Review
- 11.3 Minutes of the City Planning & Environment Committee Meeting - 12 June 2024
 - CPE24.019 Scarborough Park - Proposed New Suburb Name and Boundary
 - CPE24.020 Draft Mutch Park Masterplan
 - CPE24.021 Draft Scarborough Park Masterplan

- 11.4 Minutes of the City Works & Assets Committee Meeting - 12 June 2024
- CWA24.010 Botany Aquatic Centre - Presentation on finishes
 - CWA24.011 Response to Notice of Motion - L'Éstrange Park Playspace Renewal
 - CWA24.012 Response to Notice of Motion - Linear Park Enhancement
 - CWA24.014 Response to Notice of Motion - Flooding Investigation
- 11.5 Minutes of the Bayside Traffic Committee Meeting - 12 June 2024
- BTC24.072 Abercorn Street, Bexley - Proposed parking restriction
 - BTC24.073 Bedford Place, Rockdale - Proposed Parking Restrictions
 - BTC24.074 Bellevue Lane, Arncliffe - Proposed No Parking Restrictions
 - BTC24.075 Benjamin Street, Bexley North - Proposed relocation of 'No Stopping' zone
 - BTC24.076 Daceyville Precinct - Proposed Resident Parking Scheme
 - BTC24.077 3 Daphne Street, Botany - Proposed removal of designated 'Disabled Parking' restrictions
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 - BTC24.079 Henderson Street, Turrella - Proposed No Parking Restrictions
 - BTC24.080 11 Highworth Avenue, Bexley - Proposed 26m 'Works Zone' for 52 Weeks
 - BTC24.081 Innesdale Road, Wolli Creek - Proposed 'Motor Cycles Only' Parking and Line Marked Bays
 - BTC24.082 289 King Street, Mascot - Proposed 11m 'Works Zone' for 26 Weeks
 - BTC24.083 Levey Street, Wolli Creek - Proposed changes to parking layout
 - BTC24.084 Lord Street, Botany - Proposed 'No Parking' restrictions
 - BTC24.085 Minton Avenue, Dolls Point - Proposed No Parking Restrictions
 - BTC24.086 Occupation Road, Kyeemagh - Proposed 'No Parking' Restrictions
 - BTC24.087 Pedestrian Pride Flag Mural, Bourke Street, Mascot
 - BTC24.088 Pemberton Street, Botany - Proposed No Stopping Restrictions
 - BTC24.089 Saxby Close, Botany - Proposed Loading Zone
 - BTC24.090 Sydney Water Project - Temporary Closure of Subway Road, Rockdale
 - BTC24.091 Vincents Avenue, Arncliffe - Proposed Parking Restrictions For Temporary Works
 - BTC24.092 Update on Outstanding Matters Referred to the Bayside Traffic Committee by the Chair
 - BTC24.093 Matters referred to the Bayside Traffic Committee by the Chair

11.6 Minutes of the Botany Historical Trust Meeting - 6 May 2024

9 Public Forum

There was no Public Forum.

10 Reports to Council

10.1 Draft Operational Plan & Budget 2024-2025 (inc. Fees & Charges) - Post Public Exhibition for Adoption

Councillor Hanna had previously declared a Less than Significant Non-Pecuniary Interest, and remained in the Chamber for consideration of, and voting on, this item.

Written submissions were received from the following person:

- Ms Olga Sedneva, for the Officer Recommendation

and was distributed to Councillors prior to the Council Meeting.

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That Council notes and acknowledges all feedback from the community regarding the Draft Operational Plan & Budget 2024-2025 (including Fees & Charges).
- 2 That Council adopts the Operational Plan & Budget 2024-2025 (**Attachment 2** to the report) being the exhibited Draft Operational Plan & Budget 2024/25 (which includes the 2024/25 City Projects Program).
- 3 That Council makes the rates and charges for the period 1 July 2024 to 30 June 2025. (Refer to **Attachment 2** to the report on pages 64 to 65 for rates and pages 76 to 80 for charges).
- 4 That Council authorises the General Manager to levy rates and charges notices pursuant to the *Local Government Act 1993* and the Regulations made thereunder.
- 5 That Council adopts the attached Schedule of Fees & Charges for 2024-2025 with the amendments as detailed in the Summary of Changes – Fees & Charges 2024-2025 (**Attachment 3 & 4** to the report).
- 6 That Council adopts the updated 2025-2034 Long-Term Financial Plan (**Attachment 5** to the report) and notes the challenges highlighted in the report.
- 7 That Council authorises the General Manager to make any minor editorial

amendments to suite of documents (if required) prior to finalisation.

10.2 Statutory Financial Report - May 2024

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the Statutory Financial Report by the Responsible Accounting Officer be received and noted.

10.3 Mayor and Councillor Fees 2024-2025

MOTION

Motion moved by Councillors Barlow and Hanna

That Council retains the current annual fees for Councillors and Mayor for the period 2024-2025 (i.e. Option 2).

Division called by Councillors Hanna and Barlow

For: Councillors Saravinovski, Nagi, Barlow and Hanna

Against: Councillors Curry, Morrissey, Muscat, Fardell, Jansyn, Tsounis (abstention), Werner, Awada, Douglas and Sedrak

The Motion was declared lost.

FORESHADOWED MOTION

Foreshadowed motion Moved by Councillors Morrissey and Curry

- 1 That the annual fee for Councillors for 2024-2025 be set at the maximum for a Metropolitan Large council as determined by the NSW Local Government Remuneration Tribunal (i.e. Option 1).
- 2 That the additional annual fee for the Mayor for 2024-2025 be set at the maximum for a Metropolitan Large council as determined by the NSW Local Government Remuneration Tribunal (i.e. Option 1).
- 3 That Council considers a Deputy Mayoral payment, in addition to the fee as a Councillor, an amount equal to 10% of the Mayoral Annual Fee for times where the Deputy Mayor acts in the role of the Mayor subject to the amount of the fee so paid to the Deputy Mayor being deducted from the Mayor's Annual Fee.

The Foreshadowed Motion became the Motion and was carried.

RESOLUTION

Minute No. 2024/108

Resolved on the motion of Councillors Morrissey and Curry

- 1 That the annual fee for Councillors for 2024-2025 be set at the maximum for a Metropolitan Large council as determined by the NSW Local Government Remuneration Tribunal (i.e. Option 1).
- 2 That the additional annual fee for the Mayor for 2024-2025 be set at the maximum for a Metropolitan Large council as determined by the NSW Local Government Remuneration Tribunal (i.e. Option 1).
- 3 That Council considers a Deputy Mayoral payment, in addition to the fee as a Councillor, an amount equal to 10% of the Mayoral Annual Fee for times where the Deputy Mayor acts in the role of the Mayor subject to the amount of the fee so paid to the Deputy Mayor being deducted from the Mayor's Annual Fee.

10.4 Progress Report on Councillor Notices of Motion

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the Progress Report on Councillor Notices of Motion be noted.

10.5 Audit Risk & Improvement Committee - Independent Member reappointments

RESOLUTION

Minute No. 2024/109

Resolved on the motion of Councillors Hanna and Morrissey

- 1 That Council re-appoints the four existing independent members to the Bayside Council Audit, Risk & Improvement Committee from 1 July 2024 for the term specified below:
 - a Mark Sercombe to 30 June 2028;
 - b Robert Lagaida to 30 June 2027;
 - c Sheridan Dudley to 30 June 2026; and
 - d Jennifer Whitten to 13 September 2024.
- 2 That Council appoints Mark Sercombe as Chair of the Bayside Council Audit, Risk & Improvement Committee effective immediately and re-appointments Mr Sercombe as Member and Chair for a four year term from 1 July 2024.
- 3 That Council formally acknowledges the valuable contribution made by Jennifer Whitten in her capacity as independent member of the former Rockdale City

Council Risk & Audit Committee and as Chairperson of the Bayside Council's Audit, Risk & Improvement Committee since April 2017.

10.6 Investigation of Stormwater Management at Gardiner Park

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That Council receives and notes the responses to the attached reports.
- 2 That Council allocates a budget for the upgrade and repair of a 25-metre section of the retaining wall at Gardiner Park as part of the 2024/25 City Projects Program of works.

10.7 Response to Question - Gardiner Park

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

The response was received.

10.8 Response to Question - Scarborough Park Masterplan and Lighting

The response was received.

11 Minutes and Reports of Committees

11.1 Minutes of the City Services Committee Meeting - 5 June 2024

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the Minutes of the City Services Committee meeting held on 5 June 2024 be received and the recommendations therein be adopted, with the exception of 11.1 CS24.013 which was separately dealt with.

CS24.013 Bayside Community Grants 2023-2024 (Round 2)

The Mayor, Councillor Saravinovski, vacated the Chair and left the Chamber due to his declaration of a Significant Non-Pecuniary Interest. The Deputy Mayor, Councillor Awada, assumed the Chair.

Councillors Curry, Tsounis and Sedrak had previously declared a Significant Non-Pecuniary Interest, and left the Chamber for consideration of, and voting on, this item.

RESOLUTION

Minute No. 2024/110

Resolved on the motion of Councillors Jansyn and Morrissey

- 1 That Council approves the distribution of the recommended Small and Seeding Grants to the value of \$62,941 as outlined in this report.
- 2 That Council notes that the table of applicants not recommended for a Bayside Community Grant requires amendment where the applicant 'Christian Alliance Incorporated project' should read 'unspecified events program' rather than 'learn to swim program'.
- 3 That the successful list of grant recipients be highlighted on social media and Council's website.

The Deputy Mayor, Councillor Awada, vacated the Chair at the conclusion of this item and the Mayor, Councillor Saravinovski, resumed the Chair.

CS24.014 Bayside Historical Marker Program

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That Council supports the placement of 5 historical markers on the following sites nominated by members of the community and assessed by a selection panel:
 - 1.1 Bexley Public School
 - 1.2 Botany Public School
 - 1.3 Former Sir Joseph Banks Hotel
 - 1.4 Tempe House, Wolli Creek
 - 1.5 Wilson's Farmhouse (Cottage), Rockdale
- 2 That Council supports the placement location of the historical markers in accordance with Council's Historical Marker Policy which includes landowner consent where feasible.
- 3 That Council supports the promotion on the markers through various mediums including social media, Bayside Website, Council newsletter and in partnership with property owners.

CS24.015 Events Report for 2024/2025

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That Council endorses the attached program of events for the 2024/2025 financial year.
- 2 That Council has the opportunity to review the program every quarter and make adjustments if required.
- 3 That Council keeps the Seniors High Tea in May and reinstates the Seniors Expo during Seniors Week.
- 4 That the Singalong remains during the Senior's Festival at Botany Town Hall.
- 5 That one Christmas tree be provided in each of the 5 Wards.
- 6 That Council investigates the feasibility of co-branding, with the incorporation of the well-being services of Council, at the Booralee Big Bash event.

11.2 Minutes of the Corporate Performance Committee Meeting - 5 June 2024

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the Minutes of the Corporate Performance Committee meeting held on 5 June 2024 be received and the recommendations therein be adopted, with the exception of 11.2 CP24.017 which was separately dealt with.

CP24.014 Tender - F23/953 Bexley Depot HVAC Upgrade

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That the attachment to this report be withheld from the press and public as it is confidential for the following reason:

With reference to Section 10(A) (2) (c) of the Local Government Act 1993, the attachment relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. It is considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.

- 2 That the report be received and noted.
- 3 That in accordance with Regulation 178 (1) (a) of the Local Government (General) Regulations 2005, Council accepts the RFT Submission from Apex Air Mechanical Pty Ltd for the F23/953 contract, being the Bexley Depot HVAC Upgrade for the price of \$254,670.40, exclusive of GST.

CP24.015 Draft Financial Reserves Policy

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That Council receives and notes the updated Financial Reserves Policy.
- 2 That the updated Financial Reserves Policy in Attachment 1 to the report be adopted.

CP24.016 Election Material Policy Review

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That Council adopts the draft Election Material Policy {v2} attached to the report.
- 2 That the wording be amended in the draft Election Material Policy {v2} to read "Cannot be displayed on or within Council (owned or controlled) buildings/premises".

CP24.017 De-amalgamation process including a suggested community consultation program.

MOTION

Motion moved by Councillors Hanna and Tsounis

That the matter be deferred for reconsideration by the newly elected Council, post the Local Government Elections - September 2024.

Division called by Councillors Hanna and Tsounis

For: Councillors Nagi, Tsounis, Barlow, Hanna and Douglas

Against: Councillors Saravinovski, Curry, Morrissey, Muscat, Fardell, Jansyn, Werner, Awada and Sedrak

The Motion was declared lost.

FORESHADOWED MOTION

Foreshadowed motion by Councillors Morrissey and Curry

- 1 That Council notes the information provided about the de-amalgamation process and, specifically, the detail about community consultation requirements.
- 2 That Council undertakes an independent preliminary community consultation to give our community an opportunity to have a say as to their views on de-amalgamation.
- 3 That a Have Your Say page be developed to support the community consultation along with Council's website.
- 4 That hardcopy surveys be made available at Council's Customer Service areas and libraries.

Division called by Councillors Morrissey and Curry

For: Councillors Saravinovski, Curry, Morrissey, Muscat, Fardell, Jansyn, Werner, Awada and Sedrak

Against: Councillors Nagi, Tsounis, Barlow, Hanna and Douglas (abstention)

The Foreshadowed Motion became the Motion and was carried.

RESOLUTION

Minute No. 2024/111

Resolved on the motion of Councillors Morrissey and Curry

- 1 That Council notes the information provided about the de-amalgamation process

and, specifically, the detail about community consultation requirements.

- 2 That Council undertakes an independent preliminary community consultation to give our community an opportunity to have a say as to their views on de-amalgamation.
- 3 That a Have Your Say page be developed to support the community consultation along with Council's website.
- 4 That hardcopy surveys be made available at Council's Customer Service areas and libraries.

11.3 Minutes of the City Planning & Environment Committee Meeting - 12 June 2024

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the Minutes of the City Planning & Environment Committee meeting held on 12 June 2024 be received and the recommendations therein be adopted, with the exception of 11.3 CPE24.018 and CPE24.022 which was separately dealt with.

CPE24.018 Affordable Housing Options Paper and Updated Evidence Base

RESOLUTION

Minute No. 2024/112

Resolved on the motion of Councillors Barlow and Morrissey

- 1 That Council notes the updated Bayside Affordable Housing Evidence Base Final Report, which responds to Action 1.1.3 of *Bayside Council's Delivery Program 2022-2026*.
- 2 That Council notes the options contained within the Affordable Housing Options Paper.
- 3 That Council endorses proceeding to the next step of preparing an Affordable Housing Strategy, incorporating the options recommended in this report.
- 4 That all Bayside Affordable Housing Strategies and/or policies where Bayside Council is the author reference "rentals".

CPE24.019 Scarborough Park - Proposed New Suburb Name and Boundary

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the proposal to rename part of Kogarah as 'Scarborough Park' not be progressed as the proposed name and boundaries do not comply with the Geographical Names Board of NSW's Address Policy and User Manual and NSW Place Name Policy.

CPE24.020 Draft Mutch Park Masterplan

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That the draft Mutch Park Masterplan be publicly exhibited to seek feedback from the community.
- 2 That the Draft Mutch Park Masterplan be forwarded to Sydney Water as landowner, seeking its support.

CPE24.021 Draft Scarborough Park Masterplan

Councillor Douglas had previously declared a Less than Significant Non-Pecuniary Interest, and remained in the meeting for consideration of, and voting on, this item.

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That Council endorses the draft Scarborough Park Masterplan for public exhibition for a period of 28 days.
- 2 That a future post exhibition report be presented to Council on the results of the Community Engagement process.

CPE24.022 Muddy Creek Masterplan - Draft for Adoption

Councillor Douglas had previously declared a Less than Significant Non-Pecuniary Interest, and remained in the meeting for consideration of, and voting on, this item.

RESOLUTION

Minute No. 2024/113

Resolved on the motion of Councillors Barlow and Morrissey

- 1 That the Muddy Creek (Studdert Reserve) Function Plan (Attachment 1) and Staging Plans (Attachments 2 and 3) are endorsed in principle as the strategic framework for future decision making for Studdert Reserve.
- 2 That the Implementation Actions as identified on the Staging Plan: Short Term (0-2 years) proceed for implementation within the next 2 years, subject to funding allocation.
- 3 That a funding strategy be prepared to facilitate implementation of the masterplan, including seeking grants to progress implementation of medium term (2-5 years) and longer term (5+ years) works as identified in the function plan.
- 4 That all participants in the most recent public engagement activities and community groups are thanked for their involvement, and advised of Council's decision, and the Have Your Say project page be updated.
- 5 That \$250,000 is allocated from the Asset Maintenance Reserve to make the waterfront area safe, to open a section of the foreshore to the public as soon as possible, and to control access to limit anti-social behaviour.
- 6 That discussion regarding the 90 degree parking shown in the Masterplan on the south-eastern side of the access road adjacent the playground to be extended to the north to the proposed pedestrian crossing point to provide additional parking be deferred to the July Council Meeting.

11.4 Minutes of the City Works & Assets Committee Meeting - 12 June 2024

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the Minutes of the City Works & Assets Committee meeting held on 12 June 2024 be received and the recommendations therein be adopted, with the exception of 11.4 CWA24.009 and CWA24.013 which was separately dealt with.

CWA24.009 Sir Joseph Banks Park Amenities & Carpark - Update

RESOLUTION

Minute No. 2024/114

Resolved on the motion of Councillors Curry and Jansyn

That this item be deferred until the July Council Meeting, for the purpose of undertaking a site visit to determine a more suitable location for the public amenities.

CWA24.010 Botany Aquatic Centre - Presentation on finishes

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That the presentation on finishes at the Botany Aquatic Centre be received and noted.
- 2 That recording equipment be installed in the available office / media space.

CWA24.011 Response to Notice of Motion - L'Éstrange Park Playspace Renewal

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the response to the Notice of Motion – L'Éstrange Park Playspace, be received and noted.

CWA24.012 Response to Notice of Motion - Linear Park Enhancement

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the response to the Notice of Motion - Linear Park Enhancement, be received and noted.

CWA24.013 Parking Management Options - The Boulevard Carpark, Brighton Le Sands

RESOLUTION

Minute No. 2024/115

Resolved on the motion of Councillors Sedrak and Tsounis

- 1 That Council replaces the existing parking restrictions with 3P, 8 am – 11 pm for the entire Boulevard Carpark.
- 2 That quotations are sought for the provision of a Fixed Licence Plate recognition solution to enforce the new parking restrictions at the Boulevard Carpark, and a budget allocated from the Parking Infrastructure Reserve in the 2024/25 City Projects Program for its implementation.

CWA24.014 Response to Notice of Motion - Flooding Investigation

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That Council notes the information contained in the Response to the Notice of Motion – Flooding Investigation report.
- 2 That Council creates a communication plan to inform the community of ongoing work being undertaken to reduce incidences of flooding across the Bayside LGA based on this report.

11.5 Minutes of the Bayside Traffic Committee Meeting - 12 June 2024

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the Minutes of the Bayside Traffic Committee meeting held on 12 June 2024 be received and the recommendations therein be adopted.

BTC24.072 Abercorn Street, Bexley - Proposed parking restriction

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That approval be given to the installation of a 'P5 minute 9:00 am – 10:00 am 2:00 pm – 3:00 pm' zone on the northern side of Abercorn Street, Bexley outside Bexley Gospel Hall, for the period of 15 July 2024 to 18 July 2024 inclusive, as per attached drawings.
- 2 That the existing parking restrictions be reinstated following the completion of the program.

BTC24.073 Bedford Place, Rockdale - Proposed Parking Restrictions

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That approval be given for the implementation of a 'No Parking 6:00 am – 2:00 pm Thursday' zone on the southern side of Bedford Place, Rockdale as indicated in the attached plan.

BTC24.074 Bellevue Lane, Arncliffe - Proposed No Parking Restrictions

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That approval be given for the implementation of a 'No Parking' zone on the western kerb line of Bellevue Lane, Arncliffe as per the attached drawing.

BTC24.075 Benjamin Street, Bexley North - Proposed relocation of 'No Stopping' zone

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That approval be given for the relocation of existing 'No Stopping' zone 6m north on the western side of Benjamin Street, Bexley North as per the attached plan.

BTC24.076 Daceyville Precinct - Proposed Resident Parking Scheme

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That a '2P, 8:30 am – 6:00 pm Mon-Fri, 8:30 am - 12:30 pm Sat, Permit Holders Excepted' zones be installed in Daceyville, as per attached drawing.

BTC24.077 3 Daphne Street, Botany - Proposed removal of designated 'Disabled Parking' restrictions

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That approval be given for the removal of the 'Disabled Parking' restrictions outside 3 Daphne Street, Botany as per attached drawing.

BTC24.078 Edward Street, Botany - Proposed Changes in Timed Parking Restrictions

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the current 'P5 Minute 1:00 pm – 6:00 pm Tuesday Permit Holders Excepted Area Other' zone outside Botany Town Hall on Edward Street, Botany be amended to a '2P 6:00 am – 6:00 pm' zone, as per the attachment.

BTC24.079 Henderson Street, Turrella - Proposed No Parking Restrictions

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That approval be given to install a 12m 'No Parking' zone on the southern kerb line opposite 17 Henderson Street, Turrella as per the attached drawing.

BTC24.080 11 Highworth Avenue, Bexley - Proposed 26m 'Works Zone' for 52 Weeks

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That approval be given to the installation of a 26m 'Works Zone 7:00 am – 5:00 pm, Monday – Friday and 8:00 am – 1:00 pm Saturday' restriction along the western kerb line of Highworth Avenue, Bexley, for the duration of 52 weeks, subject to relevant conditions.
- 2 That the applicant ensures that construction vehicles do not queue within Highworth Avenue especially concrete trucks during the construction period waiting to deliver goods to the site.
- 3 That the two-way traffic flow is always maintained in Highworth Avenue unless separate road occupancy approvals have been obtained through Council's Public Domain and Referrals team.
- 4 That approval is limited to 11m heavy vehicles only due to constraints in the existing road infrastructure.
- 5 That the applicant notifies Council, six (6) weeks in advance of required extension to the 26 week 'Works Zone'.
- 6 That the applicant notifies the adjacent properties of the approved 'Works Zone' and provides a copy to Council for record.

BTC24.081 Innesdale Road, Wollli Creek - Proposed 'Motor Cycles Only' Parking and Line Marked Bays

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That approval be given for the installation of three (3) line marked motorcycle parking bays, 2.5m x 1.2m each, on Innesdale Road, Wollli Creek, as per the attachment.
- 2 That approval be given for the signposting of 2.4m wide and 1.2m wide 'Motor Cycles Only' zone as per the attachment.

BTC24.082 289 King Street, Mascot - Proposed 11m 'Works Zone' for 26 Weeks

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That approval be given to the installation of a 11m 'Works Zone 7:00 am – 5:00 pm, Monday – Friday and 8:00 am – 1:00 pm Saturday' restriction along the northern kerb line of King Street, Mascot, for the duration of 26 weeks, subject to relevant conditions.
- 2 That the applicant ensures that construction vehicles do not queue within King Street especially concrete trucks during the construction period waiting to deliver goods to the site.
- 3 That the existing parking restrictions in King Street are changed in view of this proposal and the two-way traffic flow is always maintained in King Street unless separate road occupancy approvals have been obtained through Council's Public Domain and Referrals team.
- 4 That approval is not given to the movement of 12m 'Heavy Rigid Vehicles' due to constraints in the existing road infrastructure and is limited to 8.8m 'Medium Rigid Vehicles' only.
- 5 That the applicant notifies Council, six (6) weeks in advance of required extension to the 26 week 'Works Zone'.
- 6 That the applicant notifies the adjacent properties of the approved 'Works Zone' and provides a copy to Council for record.

BTC24.083 Levey Street, Wollie Creek - Proposed changes to parking layout

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That approval be given to extend the existing footpath by 600mm from its current location and install a new 100mm high kerb & gutter in the intended bay on Levey Street, Wollie Creek.
- 2 That approval be given to install parking bay line marking, separation line marking, double barrier and edge line marking on Levey Street, Wollie Creek as per attached drawings.

BTC24.084 Lord Street, Botany - Proposed 'No Parking' restrictions

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That approval be given to install a 5.5m 'No Parking' zone, immediately west of the egress driveway for Property No. 5 Lord Street, Botany and that closing 'No Parking' signage be placed immediately east of the driveway as such parking restrictions is applicable along driveways.

BTC24.085 Minton Avenue, Dolls Point - Proposed No Parking Restrictions

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That approval be given for the implementation of a 'No Parking' zone in the western section of Minton Avenue, Dolls Point along the southern side as indicated in the attached plan.
- 2 That approval be given for the implementation of 'No Stopping' restrictions on both the northern and southern sides in the form of continuous yellow lines (C3 line-marking). They are to be adjacent to the existing double BB lines on Minton Avenue, Dolls Point near the intersection with Clareville Avenue as indicated in the attached plan.

BTC24.086 Occupation Road, Kyeemagh - Proposed 'No Parking' Restrictions

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That approval be given to implement a 42m 'No Parking' zone along the western side of Occupation Road, Kyeemagh, between intersection with Bestic Street and the driveway servicing Property No. 2A Occupation Road, Kyeemagh.
- 2 That approval be given for the installation of a statutory 10m 'No Stopping' zone in the form of yellow C3 line marking at the intersection of Bestic Street and Occupation Road, Kyeemagh, as per the attached plan.

BTC24.087 Pedestrian Pride Flag Mural, Bourke Street, Mascot

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That the pride flag pedestrian crossing at Bourke Street, Mascot for Pride Month (June) is not installed.
- 2 That Council seek alternative locations off road, such as footpath, for the installation of a pride flag.

BTC24.088 Pemberton Street, Botany - Proposed No Stopping Restrictions

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That approval be given to install a 'No Stopping' zone on the curved section of the kerb on both sides of the driveway of 12 Pemberton Street in the form of yellow C3 line marking as per the attachment.

BTC24.089 Saxby Close, Botany - Proposed Loading Zone

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That approval be given for the installation of a 15m 'Loading Zone' on the eastern side of Saxby Close, Botany, as per the attached plan.

BTC24.090 Sydney Water Project - Temporary Closure of Subway Road, Rockdale

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That the Report on the Sydney Water Sewer Works at Subway Road, Rockdale be received and noted.

- 2 That the Traffic Committee supports the temporary closure of Subway Road / Princes Highway, Rockdale to allow the critical Sydney Water works on the sewer main subject to Sydney Water undertaking the community engagement activities that have been detailed.
- 3 That the Sydney Water Construction Traffic Management Plan be submitted to Customer Journey Planning (CJP) (TfNSW) for approval.

BTC24.091 Vincents Avenue, Arncliffe - Proposed Parking Restrictions For Temporary Works

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

- 1 That a 'No Parking, Authorised Vehicles Excepted' zone be installed on both sides of Vincents Avenue, Arncliffe, for the duration of the Sydney Water work, as per the attached plan.
- 2 That parking be reinstated to its current state, at the completion of the works.

BTC24.092 Update on Outstanding Matters Referred to the Bayside Traffic Committee by the Chair

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the update on outstanding matters referred to the Bayside Traffic Committee by the Chair be noted.

BTC24.093 Matters referred to the Bayside Traffic Committee by the Chair

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the matters raised by the Chair be received, noted and action taken as necessary.

BTC24.094 General Business

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the matters raised in General Business be received, noted and action taken as necessary.

11.6 Minutes of the Botany Historical Trust Meeting - 6 May 2024

RESOLUTION

Minute No. 2024/107

Resolved on the motion of Councillors Morrissey and Werner

That the Minutes of the Botany Historical Trust meeting held on 6 May 2024 be received and the recommendations therein be adopted.

12 Notices of Motion**12.1 Notice of Motion - "Have Your Say" Map for Identifying and Addressing Potholes and Road repair**

RESOLUTION

Minute No. 2024/116

Resolved on the motion of Councillors Curry and Jansyn

- 1 That Council develops and launches an interactive online map that allows residents to report potholes and poor road conditions. Also ensuring the map is user-friendly and accessible to all residents.
- 2 That Council encourages ongoing community engagement and feedback to improve the initiative.

12.2 Notice of Motion - Red Light/Speed Cameras - Intersection of Stoney Creek Road and Forest Road

RESOLUTION

Minute No. 2024/117

Resolved on the motion of Councillors Barlow and Hanna

- 1 That Council writes to the Premier, the Member for Rockdale and the Minister of Roads, requesting the Government install red light/speed cameras at the intersection of Stoney Creek Road and Forest Road, Bexley.
- 2 That Council requests that the Government also looks at ways of slowing the traffic down on Forest Road and Stoney Creek Road from Arncliffe to the end of the Bayside boundary.
- 3 That the clearways installed several years ago on these roads be reviewed.

12.3 Notice of Motion - Brighton Le Sands Library and Community Hub

MOTION

Motion moved by Councillors Douglas and Werner

- 1 That options for community based amenities be developed for the site of the Brighton Library, including the possibility of extending Heslehurst Reserve for an even better play experience and that these options be the foundation of a community 'Have Your Say'.
- 2 That Council be provided with information about library initiatives that have been introduced, and are planned for Operational Year 2024/2025 and beyond, to fill the service gap caused by the closure of the part time Brighton Library until a more permanent solution is in place.
- 3 That plans for the redevelopment of the Boulevard Carpark include facilities that reflect community expectations for a library/community hub.
- 4 That Council notes that the Boulevard Carpark redevelopment is designated as one of the '10 Bold Moves' for the next Council term, and that funding for this project is included in the Long Term Financial Plan split over the next three years.

Division called by Councillors Douglas and Barlow

For: Councillors Werner, Barlow and Douglas

Against: Councillors Saravinovski, Curry, Morrissey, Muscat, Fardell, Jansyn, Nagi, Tsounis, Awada, Hanna (abstention) and Sedrak

The Motion was declared lost.

FORESHADOWED MOTION

Foreshadowed Motion moved by Councillors Sedrak and Morrissey

That this matter be deferred for reconsideration by the newly elected Council, post elections in September 2024.

The Foreshadowed Motion became the Motion and was carried.

RESOLUTION

Minute No. 2024/118

Resolved on the motion of Councillors Sedrak and Morrissey

That this matter be deferred for reconsideration by the newly elected Council, post elections in September 2024.

12.4 Notice of Motion - Drainage from Seychelles Development

MOTION

Motion moved by Councillors Douglas and Werner

That Council provides a full report as soon as possible to the relevant committee in regards to the draining of water from the Seychelles Development onto Lady Robinson Beach, and make a summary of the report available on Council's website for public information. This report is to include:

- 1 An explanation of why the works being undertaken require the drainage of water onto the Lady Robinson Beach.
- 2 What testing has been done of this water to ensure it is safe for unfiltered drainage into the ocean.
- 3 What State Government departments have been consulted and provided approval for drainage of water from the site onto the beach and into the ocean
- 4 What reparations are being done and how often to ensure the beach is not damaged by the drainage, and who is covering the cost for these reparations.
- 5 If there are any delays to construction of the development.
- 6 When the drainage will be complete.

Division called by Councillors Douglas and Werner

For: Councillors Werner, Hanna and Douglas

Against: Councillors Saravinovski, Curry, Morrissey, Muscat, Fardell, Jansyn, Nagi, Tsounis (abstention), Awada, Barlow (abstention) and Sedrak

The Motion was declared lost.

12.5 Notice of Motion - Jet Ski Buoys on the Bay

RESOLUTION

Minute No. 2024/119

Resolved on the motion of Councillors Douglas and Barlow

That Bayside Council communicates to Transport Maritime NSW, formally requesting they install more safety markers along Lady Robinson's Beach to make it clear where jet skis are allowed to operate at high speeds:

- Noting in particular the yellow buoys used to mark Jet Ski high speed zones are also currently the same as the buoys marking swimming zones/non-boat areas at Brighton Le Sands, which is leading to confusion and dangerous situations where the Jet skis come in at high speed to the edge and inside this non-netted swimming area.
- Noting that Council has raised this issue with Transport Maritime NSW at one of our Committee meetings and no action has been taken by Transport Maritime NSW to rectify the situation.

12.6 Notice of Motion - Astridge Lane Way

Councillor Saravinovski had previously declared a Less than Significant Non-Pecuniary Interest, and remained in the meeting for consideration of, and voting on, this item.

Councillor Nagi left the meeting during consideration of this item at 9:27 pm and did not return to the Chamber.

RESOLUTION

Minute No. 2024/120

Resolved on the motion of Councillors Tsounis and Sedrak

That Council looks into providing safe lighting, possibly in the pavement, to make Astridge Lane a safer place.

12.7 Notice of Motion - Microplastics

RESOLUTION

Minute No. 2024/121

Resolved on the motion of Councillors Douglas and Morrissey

That Council refers the issue to SSROC as soon as possible for:

- 1 Microplastics investigations and reporting throughout the Sydney basin.
- 2 Information about what has been done in the Sydney basin to address microplastics in the Sydney basin.
- 3 What could be done by SSROC and other ROCs in the future to address the risks of microplastics, if adequate funding was available.

12.8 Notice of Motion - Library Volunteer Program

RESOLUTION

Minute No. 2024/122

Resolved on the motion of Councillors Jansyn and Fardell

- 1 That Council investigates the re-establishment of a Library Volunteer Program aimed at enhancing the services offered by the library, facilitating community engagement, and providing valuable volunteer and social opportunities for residents.
- 2 That desktop research is undertaken into best practise Library Volunteer Programs with a report brought back to the relevant Committee in August 2024 outlining options to re-establish and expand a Library Volunteer Program for Bayside.

12.9 Notice of Motion - Bus Stop Commute Waiting Area - Safety Enhancements

RESOLUTION

Minute No. 2024/123

Resolved on the motion of Councillors Jansyn and Curry

- 1 That Council allocates funding in the 2024/2025 budget for improvements to the commuter waiting area next to the bus stop located in front of the Mascot Post Shop at 972 Botany Road, Mascot.
- 2 That the scope of works for these improvements be based on the newly installed seating and lighting in Laycock Walk, Mascot and also addresses any surface trip hazards.
- 3 That options for improvements be sent to the relevant Committee in August 2024 for consideration.
- 4 That this site be referred to Council's bus shelter advertising partner for consideration to fund improvements in the future.

12.10 Notice of Motion - Hooning at Foreshore Drive Boat Ramp

RESOLUTION

Minute No. 2024/124

Resolved on the motion of Councillors Morrissey and Curry

- 1 That Council writes to the Minister for Transport, the CEO of the Port Authority NSW, and the NSW Police Local Area Commander to formally inform them of the increasing anti-social behaviour and hooning at the Foreshore Drive boat ramp, highlighting the risk to public safety and impact to residents.

- 2 That the correspondence request acknowledgement and proposed actions by each agency, which may include:
 - a proactive daily review of the existing CCTV cameras with evidence of hooning handed to Police,
 - b the addition of CCTV cameras to other areas of the carpark,
 - c the introduction of License Plate Recognition cameras,
 - d the extension of security presence after 6pm daily,
 - e more regular, random Police patrols at night,
 - f mobile speed cameras on Foreshore Drive at night.

12.11 Notice of Motion - Timeline for Electrification of Bayside Council Fleet

RESOLUTION

Minute No. 2024/125

Resolved on the motion of Councillors Werner and Curry

That Council develops a timeline for the electrification of Council's fleet, and reports this to the appropriate committee meeting in the next term of Council.

13 Questions With Notice

13.1 Question With Notice - 100% Renewable Energy by 2024

Councillor Jansyn asked the following question:

Has Bayside reached the target of utilising 100% renewable energy by 2024?

13.2 Question With Notice - Tree Poisoning

Councillor Douglas asked the following question:

Could Council please report the number of trees poisoned in our LGA, as per the news article on The Project, what tracking is done and what reporting to State authorities.

13.3 Question With Notice - Fossil Fuel Emissions

Councillor Werner asked the following question:

Where has Bayside Council made cost savings as a result of efforts to cut fossil fuel emissions? For example, Parramatta Council has saved \$350k per annum by

switching to a green PPA.

13.4 Question With Notice - Groundwater from Seychelles Development

Councillor Douglas asked the following question:

Can Bayside Council please provide information about the drainage of ground water from Seychelles Development onto Lady Robinson Beach:

- 1 An explanation of why the works being undertaken require the drainage of water onto the Lady Robinson Beach.
- 2 What testing has been done of this water to ensure it is safe for unfiltered drainage into the ocean.
- 3 What State Government departments have been consulted and provided approval for drainage of water from the site onto the beach and into the ocean.
- 4 What reparations are being done and how often to ensure the beach is not damaged by the drainage, and who is covering the cost for these reparations.
- 5 If there are any delays to construction of the development.
- 6 When the drainage will be complete.

13.5 Question With Notice - Sister City - Gilgandra

Councillor Werner asked the following question:

What activities has Council undertaken as part of our Sister City relationship with Gilgandra?

14 Confidential Reports / Matters

In accordance with Council's Code of Meeting Practice, the Mayor invited members of the public to make representations as to whether this part of the meeting should be closed to the public.

There were no representations.

Closed Council Meeting

RESOLUTION

Minute No. 2024/126

Resolved on the motion of Councillors Morrissey and Curry

- 1 That, in accordance with section 10A (1) of the Local Government Act 1993, the Council considers the following items in closed Council Meeting, from which the

press and public are excluded, for the reasons indicated:

14.1 CONFIDENTIAL LATE ITEM - Proposed Property Purchase

In accordance with section 10A (2) (d)(i) of the Local Government Act 1993, the matters dealt with in this report relate to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. It is considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.

- 2 That, in accordance with section 11 (2) and (3) of the Local Government Act 1993, the reports, correspondence and other documentation relating to these items be withheld from the press and public.

The meeting moved into closed Council Meeting, the time being 10:13 pm.

14.1 CONFIDENTIAL LATE ITEM - Proposed Property Purchase

RESOLUTION

Minute No. 2024/127

Resolved on the motion of Councillors Curry and Morrissey

- 1 That Council approves the purchase of Lot 11 in Deposited Plan 5177 for the amount based on the market valuation from Civicland Property, plus 10%, and satisfactory pest and building report, by way of either:
 - a) Direct negotiations with the Agent prior to Auction Day under Auction conditions.
 - b) Bidding at auction on Auction Day.
 - c) Direct negotiations post auction should the property be passed in and not sold on Auction Day.
- 2 That the General Manager be authorised to execute all the documentation required to finalise the purchase of the property based on the amount agreed to in the Closed Session of Council.
- 3 That the authorisation be given to the application of the Council Seal by the General Manager and for the Mayor to co-sign any relevant document (pursuant to s400 Local Government (General) Regulation 2021) as necessary.
- 4 That Council approves funding for the acquisition to be sourced from revenue that has already been collected through Voluntary Planning Agreements from developments within the Mascot/Botany/Pagewood area.
- 5 That if the property is successfully secured, it will be excluded from the Rental Assessment and Subsidy Policy (RASP).

Resumption of Open Council Meeting

RESOLUTION

Minute No. 2024/128

Resolved on the motion of Councillors Curry and Morrissey

That, the closed part of the meeting having concluded, the open Council Meeting resume and it be open to the press and public, the time being 10:33 pm.

The General Manager made public the resolutions that were made during the closed part of the meeting.

15 Conclusion of Meeting

The Mayor closed the meeting at 10:34 pm.

Councillor Bill Saravinovski
Mayor

Meredith Wallace
General Manager

Attachments

Nil

7 MAYORAL MINUTES

Council Meeting

24/07/2024

Item No	7.1
Subject	Mayoral Minute - Closure of Rockdale Post Office
File	F24/38

Motion

- 1 That Council continues to promote its “Save Rockdale Post Office” campaign via our online “Have Your Say” survey.
 - 2 That Council writes to the CEO of Australia Post and the Federal Minister for Communications, The Hon Michelle Rowland MP, urging her to reconsider her decision.
 - 3 That Council requests that parcel lockers be prioritised for Rockdale.
-

Mayoral Minute

I am extremely concerned that the closure of the Rockdale Post Office in early September 2024 has been announced by Australia Post.

Australia Post may have been delivering for all Australians for more than 200 years but, come September, they will no longer be delivering for Rockdale.

This outrageous closure will be devastating for Rockdale where a downturn in the economy is already seeing local businesses struggling.

I fail to see how we can believe Australia Post’s commitment to “delivering a better tomorrow”.

We have already seen banking services move out of the area and local businesses are suffering from the downturn in the economy. The last thing we need is another vacant building on the Princes Highway.

Council is doing all it can to rejuvenate and revitalise our town centres.

Just recently Council embarked on a major project, in partnership with Transport of New South Wales, to revitalise King Street Mall with new lights and street furniture, to make this public space more welcoming.

I urge Council to write to the Federal Government, and the CEO of Australia Post outlining our concerns and reminding Australia Post about the important role the postal service plays in keeping our communities connected and that government services should be about community, and not profit.

I encourage all residents to sign our petition and add your voices to our campaign, please tell them how important this post office is to you and urge Council to do all it can to advocate for residents and urge Australia Post to reconsider its decision.

Attachments

Nil

8 ITEMS BY EXCEPTION

These are items that have been identified to be confirmed in bulk in accordance with the Officer Recommendation and without debate. These items will not include items identified in the Public Forum, items in which councillors have declared a Significant Conflict of Interest and a Pecuniary Interest, items requiring a Division and any other item that a Councillor has identified as one they intend to speak on or vote against the recommendation.

9 PUBLIC FORUM

Members of the public, who have applied to speak at the meeting, will be invited to address the meeting.

Any item the subject of the Public Forum will be brought forward and considered after the conclusion of the speakers for that item.

10 REPORTS TO COUNCIL

Council Meeting

24/07/2024

Item No	10.1
Subject	Muddy Creek Masterplan - Updated Draft for Adoption
Report by	Peter Barber, Director City Futures
File	SF20/3202

Summary

At its meeting of 26 June 2024, Council adopted the Muddy Creek (Studdert Reserve) Function Plan, and resolved that the 90 degree parking shown in the Masterplan on the south-eastern side of the access road be extended to the north to the proposed pedestrian crossing point to provide additional parking. The resolution deferred consideration of the additional parking to the July Council meeting.

The Masterplan has been updated to include 21 additional car parking spaces, and is reported back to Council for final endorsement.

Officer Recommendation

That the updated Muddy Creek (Studdert Reserve) Function Plan and Staging Plans (Attachment 1), which include additional car parking, be endorsed.

Background

At its meeting of 26 June 2024, Council adopted the Muddy Creek (Studdert Reserve) Function Plan and Staging Plans.

Council also resolved the 90 degree parking shown in the Masterplan on the south-eastern side of the access road adjacent the playground to be extended to the north to the proposed pedestrian crossing point to provide additional parking.

In response to this resolution, the plan has been updated and is presented for endorsement.

There were 45 parking spaces identified in the draft Muddy Creek Masterplan (including accessible parking spaces). The Masterplan has been revised to include an additional 21 spaces, taking the total to 66 spaces (including accessible spaces).

Financial Implications

A provision of \$100,000 has been made in the 2024/25 budget to move the Masterplan into the detailed design phase.

An additional \$250,000 was approved by Council at its 26 June 2024 meeting to make the waterfront area safe, to open a section of the foreshore to the public as soon as possible, and to control access to limit anti-social behaviour.

The Cooks River Alliance was recently successful in applying for a Commonwealth Urban Rivers and Catchments grant, which included a \$300,000 provision for Bayside Council to provide a non-motorised watercraft launching facility to augment the Cooks River Paddle Trail. This funding will be used to convert the Muddy Creek boat ramp to a paddle craft launching facility, in accordance with the Masterplan (subject to landowner's consent).

Not applicable	<input type="checkbox"/>	
Included in existing approved budget	<input checked="" type="checkbox"/>	\$100,000 approved in 24/25 CPP for detail design phase. \$250,000 approved by Council from Asset Maintenance Reserve.
Additional funds required	<input type="checkbox"/>	

Community Strategic Plan

Theme One – In 2032 Bayside will be a vibrant place	<input checked="" type="checkbox"/>
Theme Two – In 2032 Our people will be connected in a creative City	<input type="checkbox"/>
Theme Three – In 2032 Bayside will be green, resilient and sustainable	<input type="checkbox"/>
Theme Four – In 2032 Bayside will be a prosperous community	<input type="checkbox"/>

Risk Management – Risk Level Rating

No risk	<input type="checkbox"/>
Low risk	<input checked="" type="checkbox"/>
Medium risk	<input type="checkbox"/>
High risk	<input type="checkbox"/>
Very High risk	<input type="checkbox"/>
Extreme risk	<input type="checkbox"/>

Community Engagement

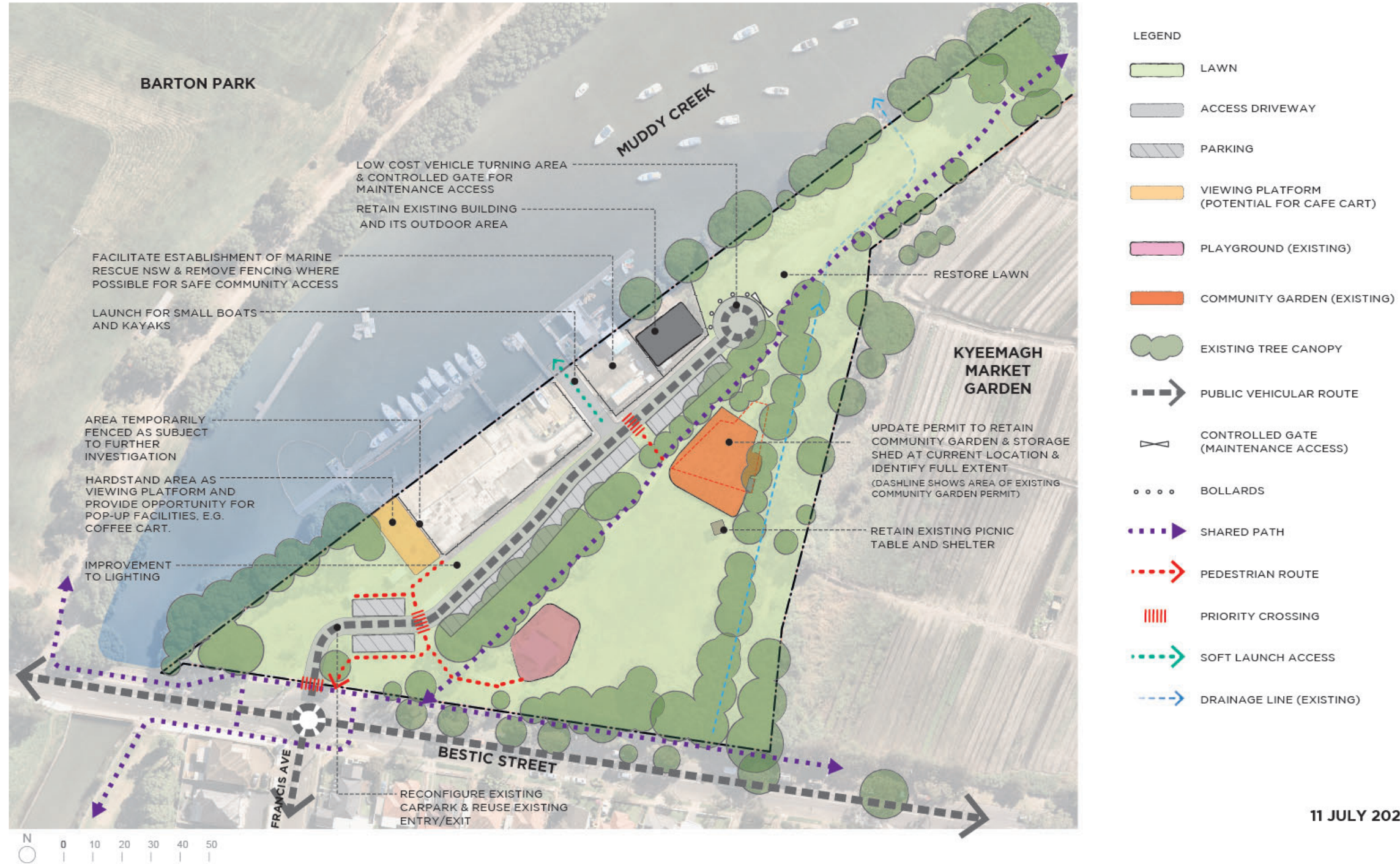
There has been extensive community engagement for this project over many years. As the final Masterplan is not significantly different to the version last exhibited, no further community engagement is proposed.

Attachments

- 1 Updated Masterplan - Overall Function and Staging Plan 2024 - for adoption [↓](#)
- 2 Original Muddy Creek Masterplan - Overall Function and Staging Plan 2024 [↓](#)

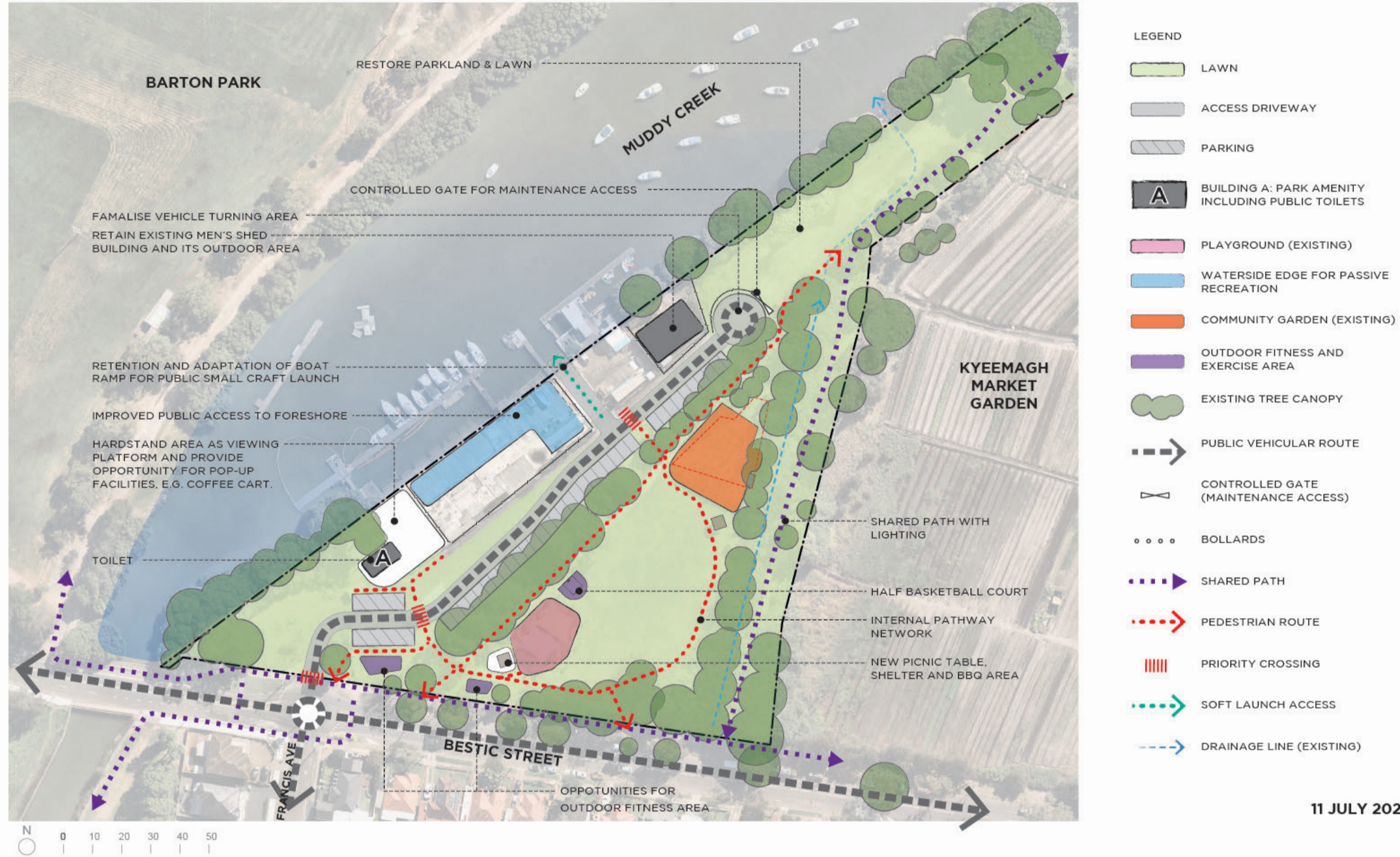
MUDDY CREEK MASTERPLAN

STAGING PLAN: SHORT TERM (0-2 YEARS)



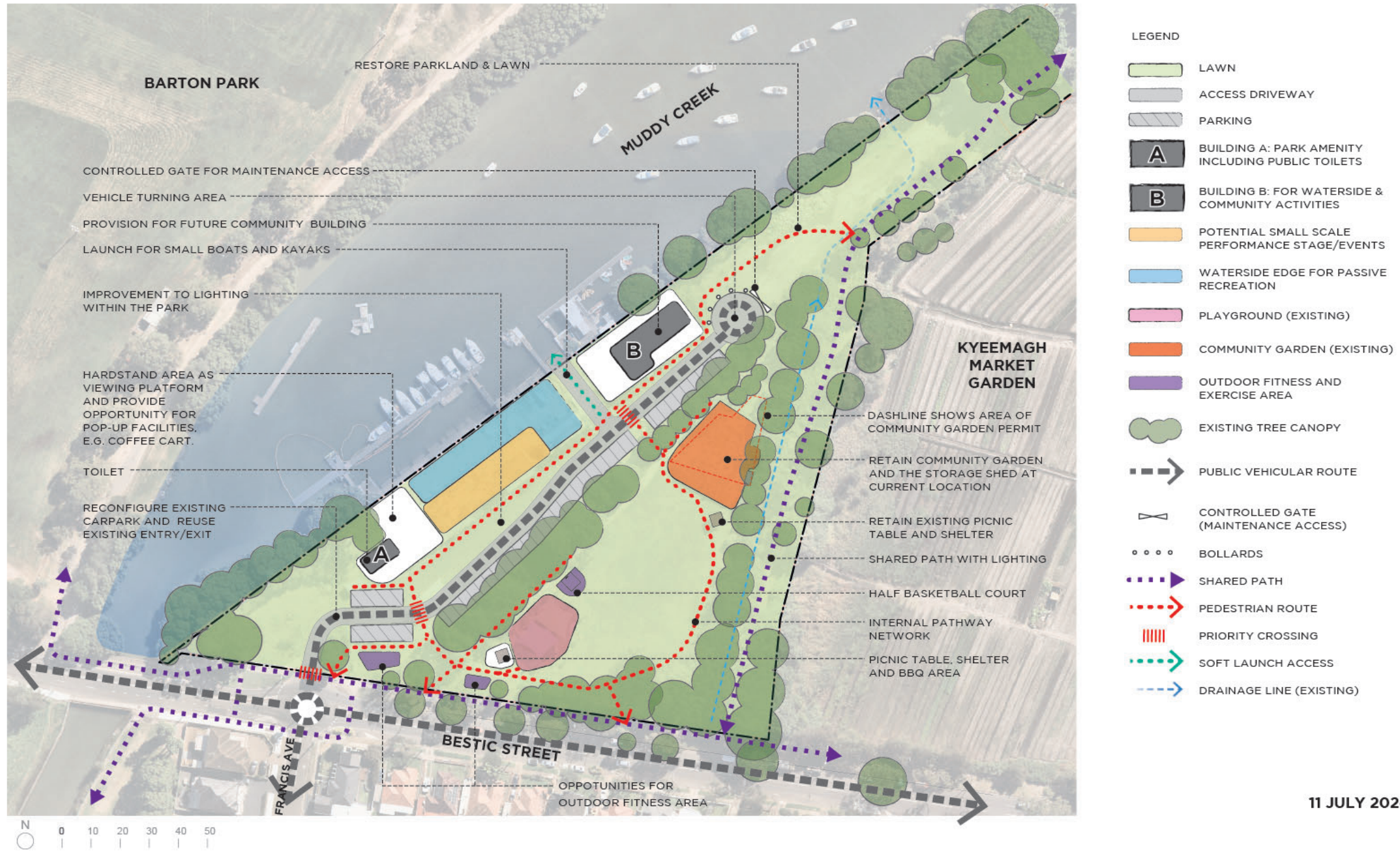
MUDDY CREEK MASTERPLAN

STAGING PLAN: MEDIUM TERM (2-5 YEARS)



MUDDY CREEK MASTERPLAN

FUNCTION PLAN



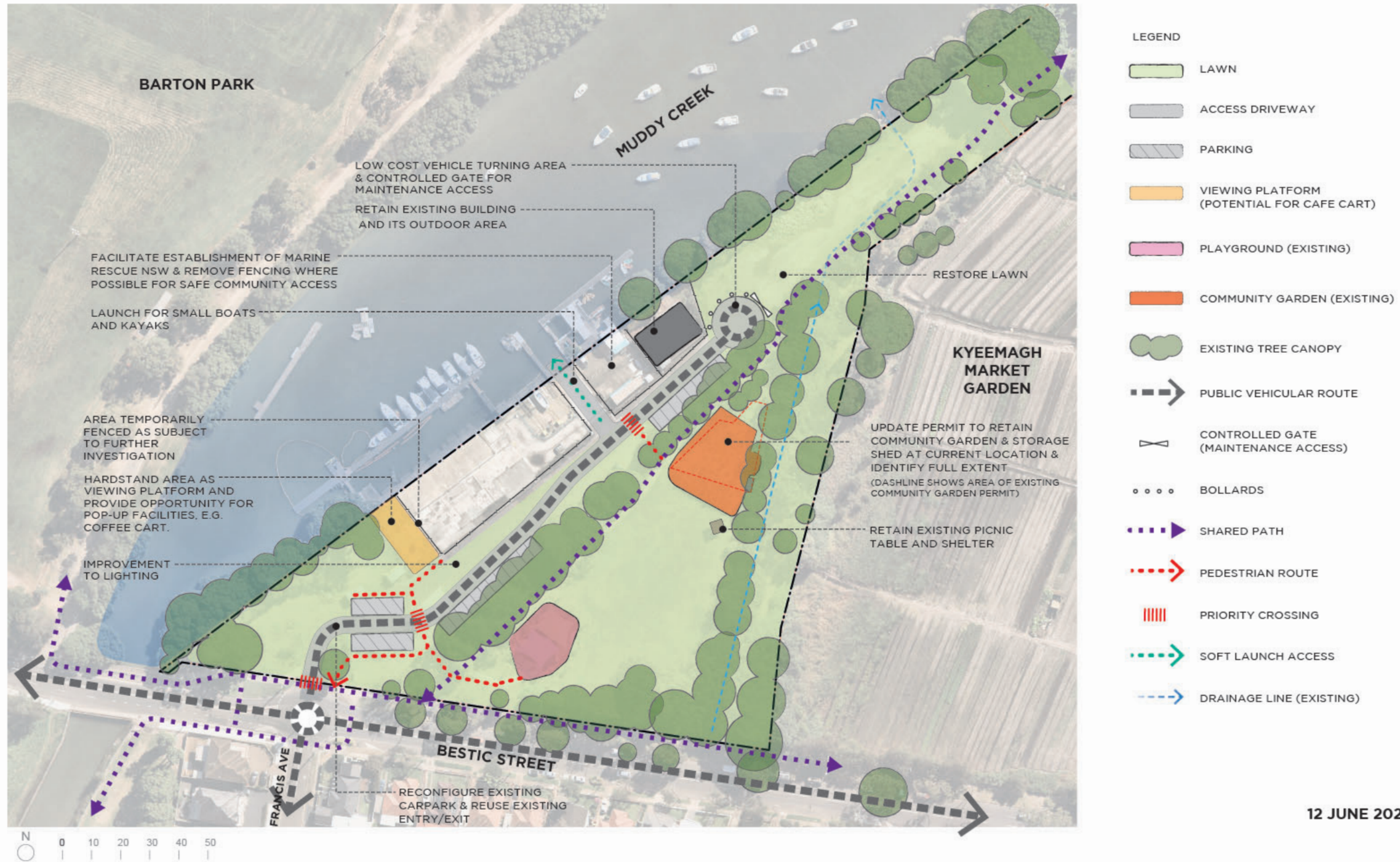
MUDDY CREEK MASTERPLAN

FUNCTION PLAN



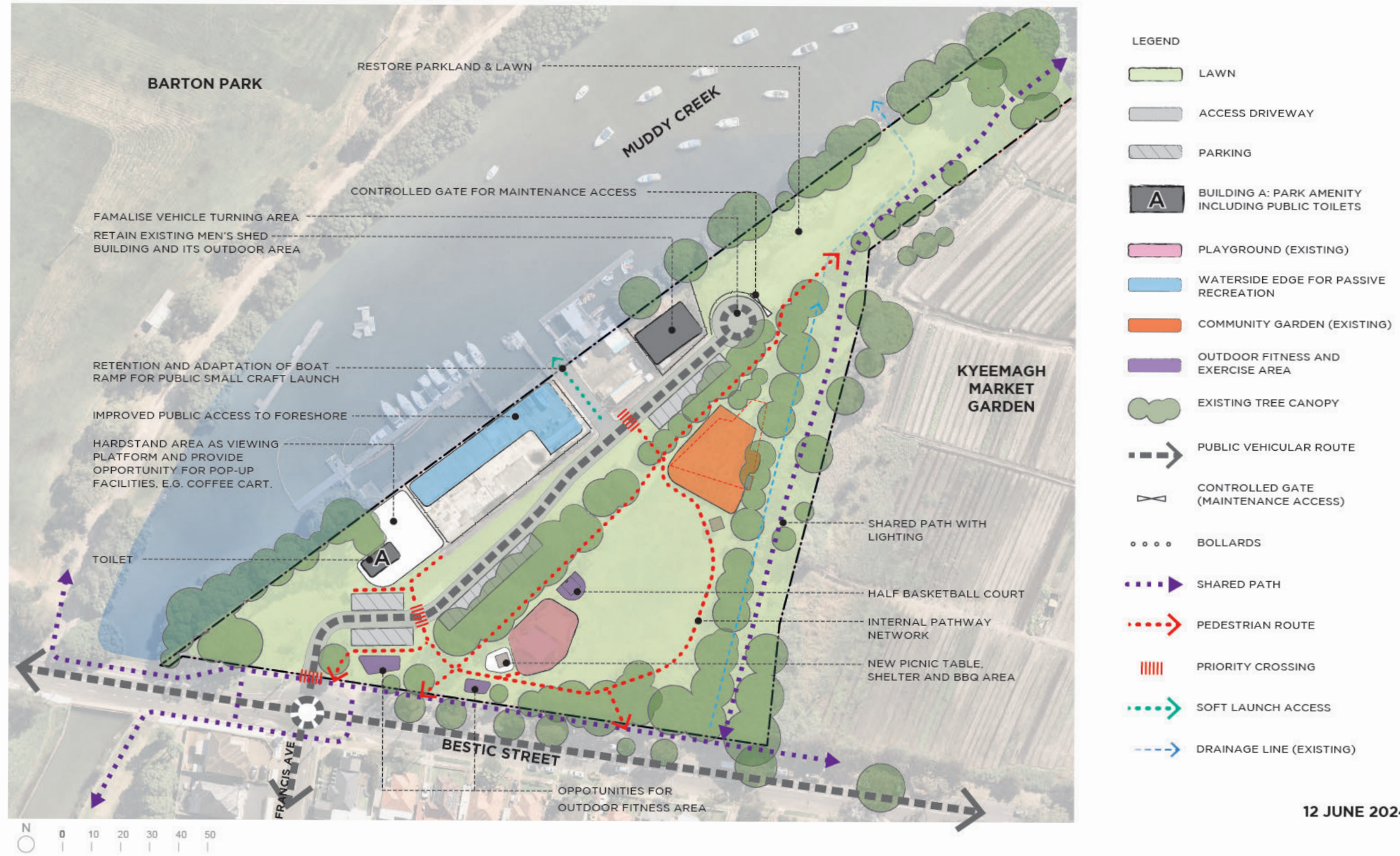
MUDDY CREEK MASTERPLAN

STAGING PLAN: SHORT TERM (0-2 YEARS)



MUDDY CREEK MASTERPLAN

STAGING PLAN: MEDIUM TERM (2-5 YEARS)



Council Meeting

24/07/2024

Item No	10.2
Subject	Media Policy & Social Media Policy
Report by	Meredith Wallace, General Manager
File	F24/38

Summary

The Media Policy and Social Media Policy have been developed in line with best practice and the Model Social Media Policy 2022 and Model Media Policy 2022 prepared by the Office of Local Government.

The draft Media and Social Media Policy have been publicly exhibited for 28 days. Based on the review of the engagement results attached, it is recommended that no changes are warranted to the policies.

Officer Recommendation

- 1 That the report on community feedback on the draft Media Policy and Social Media Policy be received and noted.
 - 2 That, as no changes were recommended to the Policies during the 28 day exhibition period, the Media Policy and Social Media Policy (dated May 2024) be adopted.
-

Background

Council is committed to open, transparent and clear communication with the local community. We are committed to actively engaging with the media to maximise the reach and facilitate sharing of relevant, accurate and timely information.

The overall purpose of the Media Policy is to inform and direct Council practices around the management of media and associated communications.

The overall purpose of the Social Media Policy is to provide a framework to inform and direct Council Officials of appropriate practices for the administration and management of Councils social media platforms and associated communications.

The Media Policy and Social Media Policy have been developed in line with best practice and the Model Social Media Policy 2022 and Model Media Policy 2022 prepared by the Office of Local Government.

The draft Media and Social Media Policy have been publicly exhibited for 28 days. Based on the review of the engagement results attached, it is recommended that no changes are warranted to the policies.

Financial Implications

Not applicable	<input checked="" type="checkbox"/>
Included in existing approved budget	<input type="checkbox"/>
Additional funds required	<input type="checkbox"/>

Community Strategic Plan

Theme One – In 2032 Bayside will be a vibrant place	<input type="checkbox"/>
Theme Two – In 2032 Our people will be connected in a creative City	<input checked="" type="checkbox"/>
Theme Three – In 2032 Bayside will be green, resilient and sustainable	<input type="checkbox"/>
Theme Four – In 2032 Bayside will be a prosperous community	<input type="checkbox"/>

Risk Management – Risk Level Rating

No risk	<input type="checkbox"/>
Low risk	<input checked="" type="checkbox"/>
Medium risk	<input type="checkbox"/>
High risk	<input type="checkbox"/>
Very High risk	<input type="checkbox"/>
Extreme risk	<input type="checkbox"/>

Community Engagement

Community Engagement Outcomes Report attached.

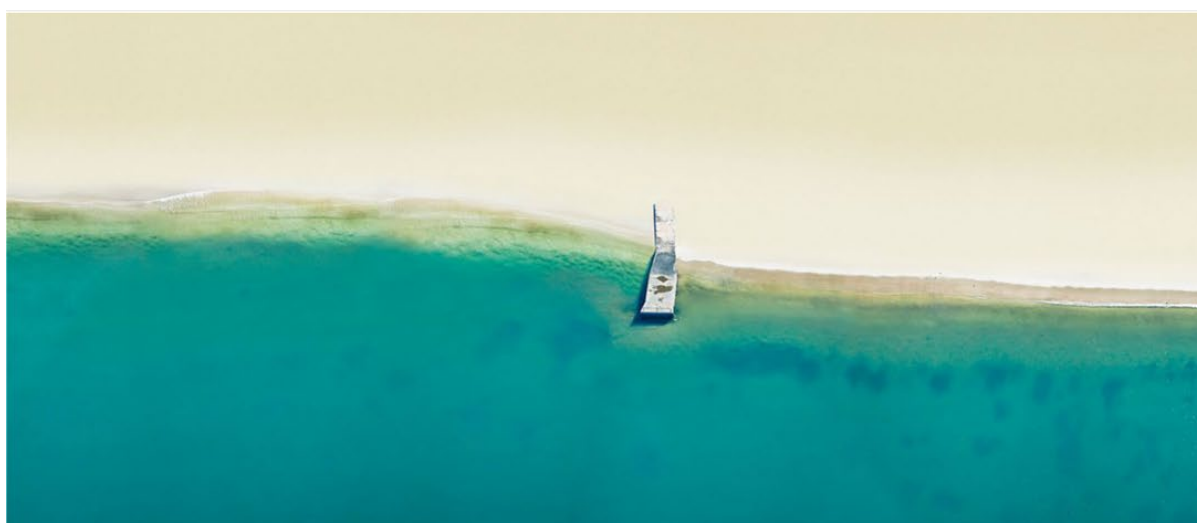
Attachments

- 1 Draft Media Policy [↓](#)
- 2 Draft Social Media Policy [↓](#)
- 3 Media & Social Media Engagement Report [↓](#)



Media Policy

May 2024



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Media Policy

File: F24/291 Document: 24/131865

Policy Register: F16/951 Policy No.:

Class of document: Council Policy

Enquiries: Manager Communications & Community Engagement



Telephone Interpreter Services - 131 450

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Media Policy

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1 Introduction

Effective media engagement can assist Council to keep the community informed, explain decisions and promote community confidence in Council and its decisions.

The term "media" used in this policy means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters.

The advancement of technology and the development of non-traditional media means that the media now has unprecedented reach and accessibility. Anyone with a computer or hand-held device can access media platforms and actively engage in content which has the potential to be viewed and shared by hundreds of millions of people worldwide.

How Council is portrayed in the media impacts greatly on how the organisation is perceived. Media can be an effective tool to promote Council programs, events, and initiatives. In addition, media can be invaluable in times of crisis or emergency when information needs to be communicated to the public.

Despite its obvious benefits, media also presents a variety of challenges and risks. These include:

- maintaining the accuracy, reliability, and integrity of information
- ensuring confidential information is managed appropriately, and
- the increased exposure and risk to reputation where information is not managed appropriately.

1.1 Content of the Media Policy

At the heart of the Media Policy are the four 'principles' of media engagement. These are:

- Openness
- Consistency
- Accuracy
- Timeliness.

These principles, which are expanded upon in Part 1, should underpin every aspect of Council's media engagement and all Council officials should commit to upholding them.

This policy applies to engagement between Council officials and the media. It does not apply to social media use. The Social Media Policy covers this aspect of media.

2 Principles

We, the Councillors, staff, and other officials of Bayside Council, are committed to upholding and promoting the following principles of media engagement:

- **Openness** We will ensure that we promote an open exchange of information between our Council and the media.
- **Consistency** We will ensure consistency by all Councillors and staff when communicating with the media.
- **Accuracy** The information we share with the media will be a source of truth for our Council and community and we will prioritise the need to correct inaccuracies when they occur.
- **Timeliness** We will ensure that we respond to media enquiries in a timely manner.

3 Administrative framework for engagement with the media

3.1 Appointment and role of the Media Coordinator

The General Manager will appoint a member of Council staff to be the Council's Media Coordinator. The Media Coordinator should be a suitably qualified member of staff.

The General Manager may appoint more than one Media Coordinator.

The Media Coordinator's role is to:

- a) be the lead point of contact for all media enquiries, requests for interviews, requests to film or photograph Council staff, facilities or events for news and current affairs purposes
- b) be responsible for preparing all media statements prior to their release
- c) liaise with relevant staff members within the organisation where appropriate.
- d) ensure that media statements are approved by the General Manager prior to their release
- e) develop and/or approve media training and/or induction to be provided to relevant staff and/or Councillors
- f) maintain a record of all media enquiries and responses
- g) ensure that media organisations and their representatives are treated professionally, equally and without bias
- h) ensure that media enquiries are dealt with promptly
- i) provide guidance to Councillors approached by the media for comment to avoid communication of misinformation, and
- j) ensure that all media releases are published on the Council's website.

4 Definitions

In this Media Policy, the following terms have the following meanings:

Council official

in the case of a Council - means Councillors, members of staff and delegates of the Council (including members of committees that are delegates of the Council); in the case of a county Council - means members, members of staff and delegates of the Council (including members of committees that are delegates of the Council); in the case of a joint organisation - means voting representatives, members of staff and delegates of the joint organisation (including members of committees that are delegates of the joint organisation)

Media Coordinator

A person appointed under clause 3.1 of this policy.

Media

Means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters.

Personal information

Means information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion.

Social media

Means online platforms and applications, such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards, that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, Twitter, Snapchat, LinkedIn, Yammer, YouTube, Instagram, Flickr and Wikipedia

5 Who can engage with media

5.1 The General Manager

The General Manager is the official spokesperson for the Council on operational and administrative matters.

The General Manager may delegate to other Council staff to speak on their behalf where appropriate, (for example, where the delegated staff member has professional expertise regarding the subject matter, or the General Manager is unavailable).

5.2 The Mayor

The Mayor is the principal member and spokesperson of the governing body of the Council, including representing the views of the Council as to its local priorities (section 226(c) of the Local Government Act 1993).

If the Mayor is unavailable, the Deputy Mayor may act as the Council's spokesperson.

The Mayor may delegate their role as spokesperson to other Councillors where appropriate, (for example, where another Councillor is best placed to comment, because the issue is of particular interest to them, or it is within their particular area of expertise).

5.3 Councillors

As a member of the governing body and as a representative of the community, Councillors are free to express their personal views to the media.

When engaging with the media Councillors:

- must not purport to speak for the Council unless authorised to do so.
- must clarify when speaking to the media that they are expressing their personal views as an individual Councillor and that they are not speaking for the Council (unless authorised to do so)
- must uphold and accurately represent the policies and decisions of the Council.
- must not disclose Council information unless authorised to do so, and
- must seek information and guidance from the General Manager or Media Coordinator where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks.

In the interests of promoting a positive, safe and harmonious organisational culture, Councillors should endeavour to resolve personal differences privately and must not prosecute them publicly through the media.

Where Councillors (including the Mayor) become aware of potential issues that could result in media interest, they should provide this information to the General Manager and Media Coordinator.

5.4 Council Staff

Council staff must not speak to the media about matters relating to the Council unless authorised by the General Manager or Media Coordinator to do so.

If Council staff receive a media enquiry or they are invited to comment to the media on a matter relating to the Council, they must refer the enquiry to the General Manager or Media Coordinator.

Council staff are free to express their personal views to the media on matters that do not relate to the Council, but in doing so, must not make comments that reflect badly on the Council or that bring it into disrepute.

If authorised to speak to the media, Council staff:

- must uphold and accurately represent the policies and decisions of the Council
- must not disclose Council information unless authorised to do so by the General Manager or Media Coordinator, and
- must seek information and guidance from the General Manager or Media Coordinator where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks.

Where Council staff become aware of potential issues that could result in media interest, they should provide this information to the General Manager or Media Coordinator.

Tone

All media engagement by Council officials must be conducted in a professional, timely and respectful manner.

Induction and training

The Council must provide training to Council officials who engage or are authorised to engage with the media.

Media engagement training will be provided to Councillors as part of their induction or refresher training or as part of their ongoing professional development program.

Councillors' questions about media engagement

Councillors must direct any questions about their obligations under this policy to the General Manager or Media Coordinator.

6 Standards of conduct when engaging with the media

Council officials must comply with the Council's code of conduct when engaging with the media in an official capacity or in connection with their role as a Council official.

Council officials must not share information or make comments to the media through either direct or indirect mechanisms that:

- a) are defamatory, offensive, humiliating, threatening, or intimidating to other Council officials or members of the public
- b) contains profane language or is sexual in nature
- c) constitutes harassment and/or bullying within the meaning of the Model Code of Conduct for Local Councils in NSW, or is unlawfully discriminatory
- d) is contrary to their duties under the Work Health and Safety Act 2011 and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety
- e) contains content about the Council, Council officials or members of the public that is misleading or deceptive
- f) divulges confidential Council information
- g) breaches the privacy of other Council officials or members of the public
- h) contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW
- i) could be perceived to be an official comment on behalf of the Council where they have not been authorised to make such comment
- j) commits the Council to any action
- k) violates an order made by a court
- l) breaches copyright
- m) advertises, endorses, or solicits commercial products or business.

7 Use of media during emergencies

During emergencies, such as natural disasters or public health incidents, the Media Coordinator will be responsible for coordinating media releases and statements on behalf of the Council.

Councillors, Council staff and other Council officials must not provide comment or information to the media that is inconsistent with official advice issued by the Council and any other agency coordinating the emergency response.

Training on media engagement during emergencies will be provided to Councillors and relevant staff and other Council officials.

8 Media engagement in the lead up to elections

This policy does not prevent the Mayor or Councillors who are candidates at a Council or any other election from providing comment to the media in their capacity as candidates at the election.

Any media comment provided by the Mayor or Councillors who are candidates at a Council, or another election must not be provided in an advertisement, newspaper column, or a radio or television broadcast paid for by the Council or produced by the Council or with Council resources.

9 Records management requirements

Media content created and received by Council officials (including Councillors) acting in their official capacity is a Council record and may be subject to information access applications made under the Government Information (Public Access) Act 2009. These records must also be managed in accordance with the requirements of the State Records Act 1998 and the Council's approved records management policies and practices.

10 Document control

10.1 Review

The Policy should be reviewed every 4 years, however it may be required to be reviewed earlier due to changes to relevant legislation, the Model Code of Conduct and/or guidance or advice from the NSW Office of Local Government.

The General Manager or Manager Governance & Risk may approve non-significant and/or minor editorial amendments that do not change the policy substance.

10.2 Related documents

Relevant legislation:

- Workplace Surveillance Act
- Local Government Act 1993
- Copyright Act 1968
- State Records Act 1998
- Private & Personal Information Protection Act 1998
- Government Information (Public Access) Act 2009

Relevant Council Policies:

- Code of Conduct
- Code of Meeting Practice
- Electronic Communications Policy

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- Social Media Policy

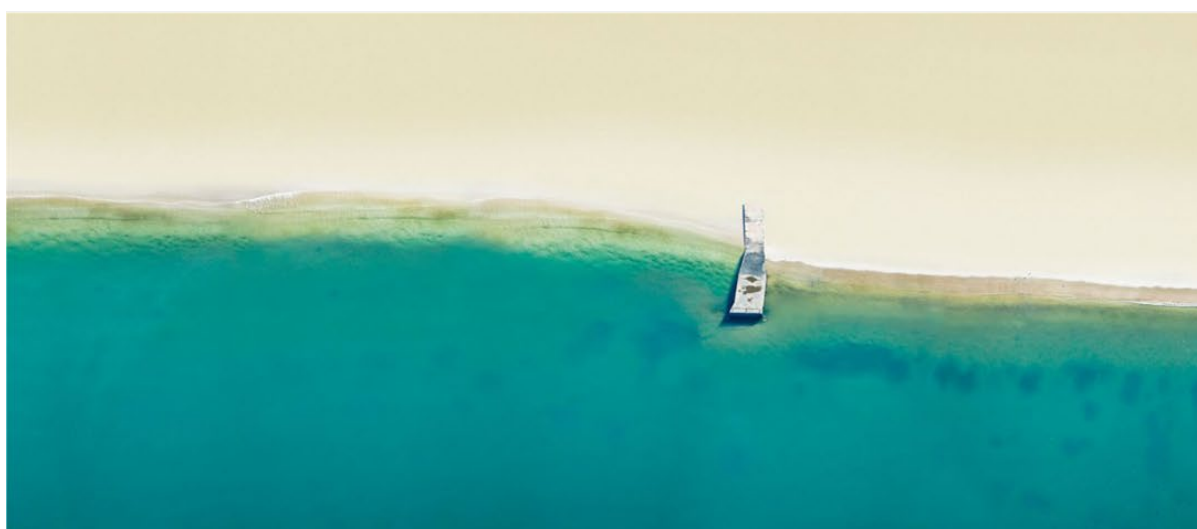
10.3 Version history

Version	Release Date	Author	Reason for Change
1.0	TBC	Lorraine Olmedo	New Policy



Social Media Policy

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Telephone Interpreter Services - 131 450 Τηλεφωνικές Υπηρεσίες Διασύνδεσης بخدمة الترجمة الهاتفية 電話傳譯服務處 Служба за превеждане по телефон

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1 Introduction

1.1 Background

- 1.1.1 Social media has become an essential part of our personal and work lives. It has created a fundamental shift in how we communicate and relate to friends, colleagues, government, business and communities.
- 1.1.2 Given the importance of social media in modern communication, effectively using social media provides an unprecedented opportunity for Council to engage in conversations with our community in a professional and respectful manner.
- 1.1.3 Social media can:
- increase resident's access to Council;
 - increase Council's access to residents and improve the accessibility of Council communication;
 - allow Council to be more active in its relationships with residents, partners and other stakeholders;
 - increase the level of trust in Council;
 - reach targeted audiences on specific issues, events and programs;
 - provide effective, fast communication channels during crises; and
 - provide insights into how Council is perceived.
- 1.1.4 Social media also presents a variety of risks and challenges such as:
- the emergence of new, harmful forms of behaviour, such as cyber-bullying and trolling;
 - maintaining the accuracy, reliability and integrity of information disseminated from multiple sources;
 - organisations can be held liable for content uploaded onto their social media platforms by third parties;
 - content uploaded in a person's private capacity can adversely affect their employment and cause significant reputational damage to colleagues and employers; and
 - rapid innovation can make it difficult to keep pace with emerging technologies and trends.
- 1.1.5 In addition, potential corruption risks may arise due to social media use. These include:
- customers, development proponents / objectors, tenderers, or other stakeholders grooming public officials by behaviours such as 'liking' specific posts, reposting content, or sending personal or private messages;
 - public officials disclosing confidential or sensitive information;
 - using social media for sponsorship opportunities, which may unfairly advantage one sponsor over another and lack transparency; and
 - public agencies or officials promoting certain businesses by behaviours such as 'following' them, 'liking' content, or making comments, which may result in those businesses being favoured over others.
- 1.1.6 Council embraces the use of social media as a form of corporate communication and an important community-building tool. It also recognises the need to have a policy to guide employees who use social media either as part of their job or in a personal capacity.

2 Application of policy

- 2.1.1 This policy applies to all users and Council Officials this includes Councillors, members of staff and delegates of the Council including members of committees that are delegates of the council who identify themselves as being associated with Council.
- 2.1.2 This policy does not apply to personal use of social media platforms where the user makes no reference to Council or any of Council's employees, contractors, other Council Officials, related entities, or other person providing services to or on behalf of Council.
- 2.1.3 This policy does not form part of any employee's contract of employment. Nor does it form part of any others user's contract of service. However, Council Officials must not conduct themselves in a manner that is contrary to a Council's policies. As outlined in clause 14.3, a breach of this policy will be a breach of the Council's code of conduct.

3 Definitions

Social media can be broadly defined as online platforms and applications - such as social networking sites, wikis, blogs, applications, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content.

In this Social Media Policy, the following terms have the following meanings:

Authorised user

Members of council staff who are authorised by the General Manager or SMC to upload content and engage on the Council's social media platforms on the Council's behalf.

Council official

Councillors, members of staff and delegates of the council (including members of committees that are delegates of the council);

Minor

For the purposes of clause 9.1.4(b) of this policy, is a person under the age of 18 years.

Personal information

Information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion.

SMC

A council's social media coordinator appointed under clause 7.3.1 of this policy.

Social media

Online platforms and applications - such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, Twitter, Snapchat, LinkedIn, Yammer, YouTube, Instagram, Flickr and Wikipedia.

4 Policy statement

- 4.1.1 Council is committed to providing guidance to all employees for social media use, where it is about Council, its business units and services, its people, its Councillors and/or other business-related individuals or organisations.

5 Scope of policy

- 5.1.1 This policy is intended to align with existing Council policies, such as the Code of Conduct, Electronic Communications Policy, Communications Strategy, and policies on acceptable use of information technology.
- 5.1.2 The policy applies to:
- Councillors, staff, and other officials of Bayside Council who may be using social media on behalf of council; and
 - Councillors, staff, and other officials of Bayside Council who may be using social media for personal use.

6 Principles

- 6.1.1 The Mayor, Councillors, staff, and other officials of Bayside Council are committed to upholding and promoting the following principles of social media engagement:
- **Openness**
Council's social media platforms are places where anyone can share and discuss issues that are relevant to our Council and the community we represent and serve.
 - **Relevance**
Council officials will ensure that Council's social media platforms are kept up to date with informative content about the Council and its community.
 - **Accuracy**
The content Council uploads onto its social media platforms and any other social media platform will be a source of truth for the Council and community and Council will prioritise the need to correct inaccuracies when they occur.
 - **Respect**
Council's social media platforms are safe spaces. Council will uphold and promote the behavioural standards contained in this policy and Council's code of conduct when using Council's social media platforms and any other social media platform.

7 Administrative Framework

7.1 Platforms and Applications

- 7.1.1 Council will maintain a presence on the following social media platforms and applications: LinkedIn; Facebook; Instagram; Waste App; and YouTube.
- 7.1.2 Council's social media platforms must specify or provide a clearly accessible link to the 'House Rules' for engaging on the platform.

7.2 Establishment and deletion of Council social media platforms

- 7.2.1 A new council social media platform, or a social media platform proposed by a council related entity (for example, a council committee), can only be established or deleted with the written approval of the General Manager or their delegate.
- 7.2.2 Where a council social media platform is established or deleted in accordance with clause 7.2.1, the General Manager or their delegate may amend clause 7.1.1 of this policy without the need for endorsement by the council's governing body.

7.3 Appointment and the role of the Social Media Coordinator

- 7.3.1 The General Manager will appoint a member of council staff to be the council's Social Media Coordinator (SMC). The SMC should be a senior and suitably qualified member of staff.
- 7.3.2 The General Manager may appoint more than one SMC.
- 7.3.3 The SMC's role is to:
 - Approve and revoke a staff member's status as an authorised user
 - develop and/or approve the training and/or induction to be provided to authorised users
 - maintain a register of authorised users
 - maintain effective oversight of authorised users
 - moderate the Council's social media platforms in accordance with Part 5 of this policy
 - ensure the council complies with its record keeping obligations under the State Records Act 1998 in relation to social media (see clause 12 of this policy).
 - Ensure the council adheres to the rules of the social media platform(s)
 - coordinate with the Council's staff to ensure the Council's social media platforms are set up and maintained in a way that maximises user friendliness and any technical problems are resolved promptly.
- 7.3.4 The SMC may delegate their functions under clause 7.3.3 to authorised users.
- 7.3.5 The SMC is an authorised user for the purposes of this policy.

7.4 Authorised Users

- 7.4.1 Authorised users are members of council staff who are authorised by the SMC to upload content and engage on social media on the Council's behalf.
- 7.4.2 Authorised users should be members of council staff that are responsible for managing, or have expertise in, the events, initiatives, programs or policies that are the subject of the social media content.
- 7.4.3 The SMC will appoint authorised users when required.

- 7.4.4 An authorised user must receive a copy of this policy and induction training on social media use by the SMC and Council's obligations before uploading content on Council's behalf.
- 7.4.5 If a user was an active user of a Council application or social media account prior to the implementation of this policy, they will be subject to clause 7.4.3 and 7.4.4 when this policy is implemented.
- 7.4.6 The role of an authorised user is to:
- ensure, to the best of their ability, that the content they upload onto social media platforms is accurate;
 - correct inaccuracies in Council generated content;
 - engage in discussions and answer questions on Council's behalf on social media platforms;
 - keep the Council's social media platforms and applications up to date; and
 - where authorised to do so by the SMC:
 - moderate the Council's social media platforms and applications in accordance with Part 5 of this policy; and
 - ensure the Council complies with its record keeping obligations under the State Records Act 1998 in relation to social media (see clause 12 of this policy).
- 7.4.7 When engaging on social media on Council's behalf (such as, but not limited to, on a community social media page), an authorised user must identify themselves as a member of Council staff but they are not obliged to disclose their name or position within the Council.
- 7.4.8 Authorised users must not use Council's social media platforms for personal reasons.

7.5 Content and tone of social media posts and interactions

- 7.5.1 Authorised users must follow the content and tone guidelines set out by the SMC, and all posts are subject to approval by the SMC where requested.
- 7.5.2 Authorised users upload content and engage on social media on the Council's behalf. Authorised users must use language consistent with that function and avoid expressing or appearing to express their personal views when undertaking their role.

7.6 Register of Authorised Users

- 7.6.1 The SMC will maintain a register of authorised users. This register is to be reviewed annually to ensure it is fit-for-purpose.

7.7 Ceasing to be an authorised user

- 7.7.1 The SMC may revoke a staff member's status as an authorised user, if:
- a) the staff member makes such a request;
 - b) the staff member has not uploaded content onto any of the Council's social media platforms in the last 6 months;
 - c) the staff member has failed to comply with this policy; and
 - d) the SMC is of the reasonable opinion that the staff member is no longer suitable to be an authorised user.

8 Administrative framework for Councillors' social media platforms

8.1 Councillor social media guidelines

- 8.1.1 For the purposes of this policy, Councillor social platforms are not council social media platforms. Section 7 of this policy does not apply to Councillors' social media platforms.
- 8.1.2 Councillors are responsible for the administration and moderation of their own social media platforms (in accordance with Parts 3 and 5 of this policy), and ensuring they comply with the record keeping obligations under the State Records Act 1998 (see clause 12 of this policy) and council's records management policy in relation to social media.
- 8.1.3 Clause 8.1.2 also applies to Councillors in circumstances where another person administers, moderates, or uploads content onto their social media platform.
- 8.1.4 Councillors must comply with the rules of the platform when engaging on social media.

8.2 Induction and training

- 8.2.1 Councillors who engage, or intend to engage, on social media must receive induction training on social media use. Induction training can be undertaken either as part of the councillor's induction program or as part of their ongoing professional development program.

8.3 Identifying as a Councillor

- 8.3.1 Councillors must identify themselves on their social media platforms in the following format:
 - Councillor "First Name and Last Name",
 - Cr "First Name and Last Name" or
 - Cllr "First Name and Last Name".
- 8.3.2 A Councillor's social media platform must include a profile photo which is a clearly identifiable image of the Councillor.
- 8.3.3 If a Councillor becomes or ceases to be the Mayor, Deputy Mayor, or the holder of another position (for example, chairperson of a committee), this must be clearly stated on the Councillor's social media platforms and updated **within seven days** of a change in circumstances.

8.4 Other general requirements for Councillors' social media platforms

- 8.4.1 Councillor social media platforms must specify or provide a clearly accessible link to the 'House Rules' for engaging on the platform.
- 8.4.2 A Councillor's social media platform must include a disclaimer to the following effect:
"The views expressed, and comments made on this social media platform, are my own and not that of the Council".
- 8.4.3 Despite clause 8.4.2, Mayoral or Councillor media releases and other content that has been authorised according to the Council's media and communications protocols may be uploaded onto a Councillor's social media platform.

- 8.4.4 Councillors may upload publicly available Council information onto their social media platforms.
- 8.4.5 Councillors may use more personal, informal language when engaging on their social media platforms.
- 8.4.6 Councillors are not to engage in social media activity while in the Chamber in accordance with the Code of Meeting Practice.

8.5 Councillor queries relating to social media platforms

- 8.5.1 Questions from Councillors relating to their obligations under this policy, technical queries relating to the operation of their social media platforms or managing records on social media may be directed to the General Manager or SMC in the first instance, in accordance with Council's Councillor requests protocols.

8.6 Other social media platforms administered by Councillors

- 8.6.1 A Councillor must advise the General Manager/SMC of any social media platforms they administer on which content relating to the Council or Council officials is, or is expected to be, uploaded. The Councillor must do so within:
 - a) 21 days of becoming a Councillor, or
 - b) 5 working days of becoming the administrator.

9 Standards of conduct on social media

9.1 Council Official social media guidelines

- 9.1.1 This policy only applies to Council officials' use of social media in an official capacity or in connection with their role as a council official. The policy does not apply to personal use of social media that is not connected with a person's role as a council official.
- 9.1.2 Council officials must comply with the Council's code of conduct when using social media in an official capacity or in connection with their role as a council official.
- 9.1.3 Council officials must not use social media to post or share comments, photos, videos, electronic recordings or other information that:
 - a) is defamatory, offensive, humiliating, threatening or intimidating to other council officials or members of the public;
 - b) contains profane language or is sexual in nature;
 - c) constitutes harassment and/or bullying within the meaning of the Model Code of Conduct for Local Councils in NSW, or is unlawfully discriminatory;
 - d) is contrary to their duties under the Work Health and Safety Act 2011 and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety;
 - e) contains content about the Council, council officials or members of the public that is not factually accurate, misleading or deceptive;
 - f) divulges confidential Council information or information that is not yet publicly available.
 - g) Discloses personal information or breaches the privacy of other council officials or members of the public;
 - h) contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under the

Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW;

- i) could be perceived to be an official comment on behalf of the Council where they have not been authorised to make such comment;
 - j) commits the Council to any action;
 - k) violates an order made by a court;
 - l) breaches copyright;
 - m) advertises, endorses or solicits commercial products or business;
 - n) constitutes spam; and is in breach of the rules of the social media platform;
 - o) implies the collective council's decisions are from any one individual; and/or
 - p) has not previously been communicated through Council's official channels.
- 9.1.4 Council officials must:
- a) attribute work to the original author, creator or source when uploading or linking to content produced by a third party; and
 - b) obtain written permission from a minor's parent or legal guardian before uploading content in which the minor can be identified.
- 9.1.5 Council officials must exercise caution when sharing, liking, retweeting content as this can be regarded as an endorsement and/or publication of the content.
- 9.1.6 Council officials must not incite or encourage other persons to act in a way that is contrary to the requirements of this Section.
- 9.1.7 Councillors must uphold and accurately represent the policies and decisions of the Council's governing body but may explain why they voted on a matter in the way that they did (see section 232(1)(f) of the Local Government Act 1993 – the role of a councillor).

10 Moderation of social media platforms

Council officials (including Councillors) may be considered a 'publisher' of any content uploaded onto a social media platform they administer or have admin permissions on, including content that:

- is uploaded by a third party; and/or
- appears on their social media platform because they have 'liked', 'shared', or 'retweeted' the content, or similar.

10.1 Content moderation guidelines

- 10.1.1 Council officials who are responsible for the moderation of the Council's or Councillors' social media platforms may remove content and 'block' or ban a person from those platforms. Such actions must be undertaken in accordance with this Part.
- 10.1.2 For the purposes of this Part, 'social media platform' and 'platform' means both the Council's and Councillors' social media platforms.

10.2 House Rules

- 10.2.1 Social media platforms must state or provide an accessible link to the 'House Rules' for engaging on the platform.
- 10.2.2 At a minimum, the House Rules should specify:

- a) the principles of social media engagement referred to in clause 6 of this policy;
 - b) the type of behaviour or content that will result in that content being removed or 'hidden', or a person being blocked or banned from the platform;
 - c) the process by which a person can be blocked or banned from the platform and rights of review;
 - d) a statement relating to privacy and personal information (see clause 12 of this policy);
 - e) when the platform will be monitored (for example weekdays 9am – 5pm, during the Council's business hours); and
 - f) that the social media platform is not to be used for making complaints about the Council or council officials. House Rules will include information about, or a link to, Council's complaints handling policy.
- 10.2.3 For the purposes of clause 10.2.2(b), third parties engaging on social media platforms must not post or share comments, photos, videos, electronic recordings, or other information that:
- a) is defamatory, offensive, humiliating, threatening or intimidating to council officials or members of the public;
 - b) contains profane language or is sexual in nature;
 - c) constitutes harassment and/or bullying within the meaning of the Model Code of Conduct for Local Councils in NSW, or is unlawfully discriminatory;
 - d) contains content about the Council, council officials or members of the public that is misleading or deceptive;
 - e) breaches the privacy of council officials or members of the public;
 - f) contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW;
 - g) violates an order made by a court;
 - h) breaches copyright;
 - i) advertises, endorses or solicits commercial products or business;
 - j) constitutes spam; or
 - k) would be in breach of the rules of the social media platform.

10.3 Removal or 'hiding' of content

- 10.3.1 Where a person uploads content onto a social media platform that, in the reasonable opinion of the moderator, is of a kind specified under clause 10.2, the moderator may remove or 'hide' that content.
- 10.3.2 Prior to removing or 'hiding' the content, the moderator must make a record of it (for example, a screenshot).

10.4 Blocking or banning

- 10.4.1 If a person uploads content that is removed or 'hidden' under clause 10.3 of this policy on three occasions, that person may be blocked or banned from the social media platform/all social media platforms.
- 10.4.2 A person may only be blocked or banned from a Council social media platform with the approval of the SMC. This clause does not apply to blocking or banning a person from a Councillor's social media platform.
- 10.4.3 A person may request a review of a decision to block or ban then from a social media platform. The request must be made in writing to the General Manager and state the grounds on which the request is being made.

- 10.4.4 Where a review request is made under clause 10.4.3, the review is to be undertaken by the General Manager or a member of staff nominated by the General Manager who is suitably qualified and who was not involved in the decision to block or ban the person. Where the decision to block or ban the person was made by the General Manager, the review must be undertaken by another senior and suitably qualified member of staff who was not involved in the decision.
- 10.4.5 Where a person that is the subject of a block or ban continues to engage on a social media platform(s) using an alternative social media account, profile, avatar, etc., a moderator may block or ban the person from the platform(s) immediately.

11 Use of social media during emergencies

11.1 Engagement protocols during emergencies

- 11.1.1 During emergencies, such as natural disasters or public health incidents, the Social Media Coordinator will be responsible for the management of content on the Council's social media platforms.
- 11.1.2 To ensure consistent messaging both during and after an emergency, authorised users and council officials must not upload content onto the Council's or their own social media platforms which contradicts advice issued by the agency coordinating the emergency response, or agencies supporting recovery efforts.
- 11.1.3 Training on social media use during emergencies should be included in training and/or induction provided to authorised users and Councillors.

12 Records management and privacy requirements

12.1 Records management

- 12.1.1 Social media content created, sent and received by council officials (including Councillors) acting in their official capacity is a council record and may constitute open access information or be subject to an information access application made under the Government Information (Public Access) Act 2009. These records must be managed in accordance with the requirements of the State Records Act 1998 and the Council's approved records management policies and practices.
- 12.1.2 You must not destroy, alter, or remove social media content unless authorised to do so. If you need to alter or remove social media content, you must do so in accordance with this policy, and consult with the Council's records manager and comply with the requirements of the State Records Act 1998.
- 12.1.3 When/if a Councillor's term of office concludes, the Councillor must contact the Council's records manager and SMC to manage/transfer records of social media content created during their term of office and comply with the requirements of the State Records Act 1998.
- 12.1.4 In fulfilling their obligations under clauses 12.1.1 to 12.1.3, council officials should refer to any guidance issued by the State Archives and Records Authority of NSW relating to retention requirements for councils' and Councillors' social media content.

12.2 Privacy considerations and requirement

- 12.2.1 Social media communications are in the public domain. Council officials should exercise caution about what personal information, if any, they upload onto social media.
- 12.2.2 The Privacy and Personal Information Protection Act 1998 applies to the use of social media platforms by the Council and Councillors. To mitigate potential privacy risks, council officials will:
- a) advise people not to provide personal information on social media platforms;
 - b) inform people if any personal information they may provide on social media platforms is to be used for official purposes;
 - c) moderate comments to ensure they do not contain any personal information; and
 - d) advise people to contact the Council or Councillors through alternative channels if they have personal information they do not want to disclose in a public forum.
- 12.2.3 Council officials must ensure they comply with the Health Records and Information Privacy Act 2002 when engaging on and/or moderating social media platforms. In fulfilling their obligations, council officials should refer to any guidance issued by the Information and Privacy Commission of NSW, such as, but not limited to, the Health Privacy Principles.

13 Private use of social media

13.1 What constitutes 'private'

- 13.1.1 For the purposes of this policy, a council official's social media engagement will be considered 'private use' when the content they upload:
- a) is not associated with, or does not refer to, the Council, any other council officials, contractors, related entities or any other person or organisation providing services to or on behalf of the Council in their official or professional capacities; and
 - b) is not related to or does not contain information acquired by virtue of their employment or role as a council official.
- 13.1.2 If a council official chooses to identify themselves as a council official, either directly or indirectly (such as in their user profile), then they will not be deemed to be acting in their private capacity for the purposes of this policy.

13.2 Private use of social media outside work hours

- 13.2.1 Employees who are residents, ratepayers or customers of Council services are not precluded from participating in community debate about an issue that personally affects them.
- 13.2.2 Where an employee's personal use of social media relates to the business of Council, its operations, or other council related information, that use is governed by Council's Code of Conduct. Employees must make it clear that they are commenting as a resident / ratepayer, not as a Council employee. It is important that readers of posts do not misconstrue personal comments as representing an official Council position.

13.3 Use of social media during work hours

- 13.3.1 Council staff may only access and engage on social media in their private capacity while at work during breaks in accordance with the Electronic Communications Policy.

14 Policy implementation

14.1 Policy responsibilities

- 14.1.1 The General Manager has overall responsibility for the Policy.
- 14.1.2 The SMC, appointed by the General Manager, is responsible for the development, implementation and maintenance of the Policy and associated training.

14.2 Procedures

- 14.2.1 The General Manager, the Manager Communications & Engagement in consultation with the Social Media Coordinator may approve procedures that outline process including but not limited to the following:
- a) social media guidelines;
 - b) social media content requirements;
 - c) social media strategy;
 - d) training for authorised social media users;
 - e) requesting to become an authorised social media user; and
 - f) creating or change 'house rules' for social media.

14.3 Breaches

- 14.3.1 Council employees must act in accordance with Council's values, the Code of Conduct and the Electronic Communications Policy.
- 14.3.2 A breach of this policy may be treated as a breach of the Code of Conduct. The model procedures for the Administration of the Code of Conduct will apply.

15 Concerns or complaints

15.1 Process of expressing concern or making a complaint

- 15.1.1 Council employees must act in accordance with Council's values, the Code of Conduct and the Electronic Communications Policy. Concerns or complaints about the administration of a council's social media platforms should be made to the council's General Manager/SMC in the first instance.
- 15.1.2 Complaints about the conduct of council officials (including Councillors) on social media platforms may be directed to the General Manager.
- 15.1.3 Complaints about a General Manager's conduct on social media platforms may be directed to the Mayor.

16 Document control

16.1 Review

The Policy should be reviewed every 4 years, however it may be required to be reviewed earlier due to changes to relevant legislation, the Model Code of Conduct and/or guidance or advice from the NSW Office of Local Government.

The General Manager or Manager Governance & Risk may approve non-significant and/or minor editorial amendments that do not change the policy substance (including authorised changes under clause 7.2.1 of this policy).

16.2 Related documents

Relevant legislation:

- Workplace Surveillance Act
- Local Government Act 1993
- Copyright Act 1968
- State Records Act 1998
- Private & Personal Information Protection Act 1998
- Government Information (Public Access) Act 2009

Reference Material

- Office of Local Government's Model Social Media Policy
- NSW Ombudsman's Publication "Public Sector use of social media"

Relevant Council Policies:

- Code of Conduct
- Electronic Communications Policy
- Code of Meeting Practice
- Media Policy

16.3 Version history

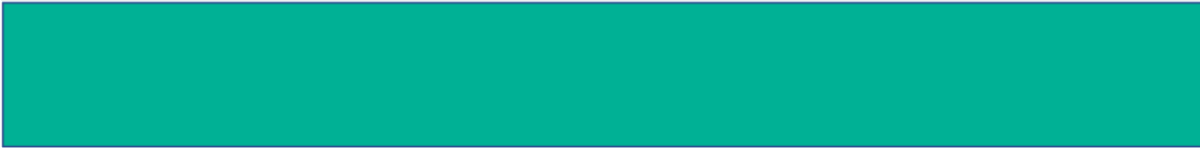
Version	Release Date	Author	Reason for Change
1.0	12/04/2017	Liz Rog	New document
2.0	TBC	Lorraine Olmedo	Required policy review and update to reflect the changing nature of social media

Social Media and Media Policy

Community Engagement Outcomes Report



Community Engagement – Bayside Council



CONTENTS

1. ACKNOWLEDGEMENT
2. PROJECT BACKGROUND
3. COMMUNITY ENGAGEMENT PURPOSE AND SCOPE
4. ENGAGEMENT METHODOLOGY
5. DASHBOARD DEMOGRAPHICS WHO WE HEARD FROM
6. HAVE YOUR SAY ENGAGEMENT OUTCOMES
7. WHERE TO FROM HERE /NEXT STEPS
8. Appendix A – engagement material





PROJECT BACKGROUND

Council has created two new policies designed to guide both Council Staff and Councillors in their use of social media and traditional media.

While these policies are similar, they each play a distinct role in helping to navigate the complex landscape of media and social media. The strategies were placed on public exhibition for 28 days to gather community feedback.

Community Engagement Purpose and Scope

A Communication and Engagement Plan was formulated to collect community feedback on the proposed strategy. A "Have Your Say" page was established to outline the proposal, exert below:

We understand that social media and media impacts everyone. Whether you are a council employee or a member of the Bayside community, we value your input and would love to hear your thoughts on these policies.




The engagement period, from 24 May 2024 to 24 June 2024.

Engagement and Communication Methods

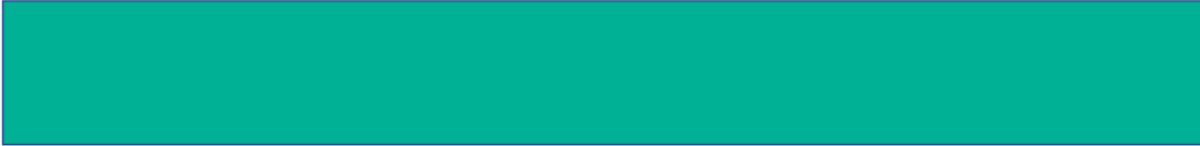
In the table below, we have outlined the methods used to gather feedback on the draft strategy and communicate project information to the Bayside community.

Engagement Methodology	
Have Your Say project page	
Feedback Form (Have Your Say)	
Quick Poll (Have Your Say)	

DASHBOARD DEMOGRAPHICS

Have Your Say (Online Engagement Platform)		
58		Project page views
28		Number of days on exhibition
Nil		Feedback Form contributions
6		Quick Poll feedback



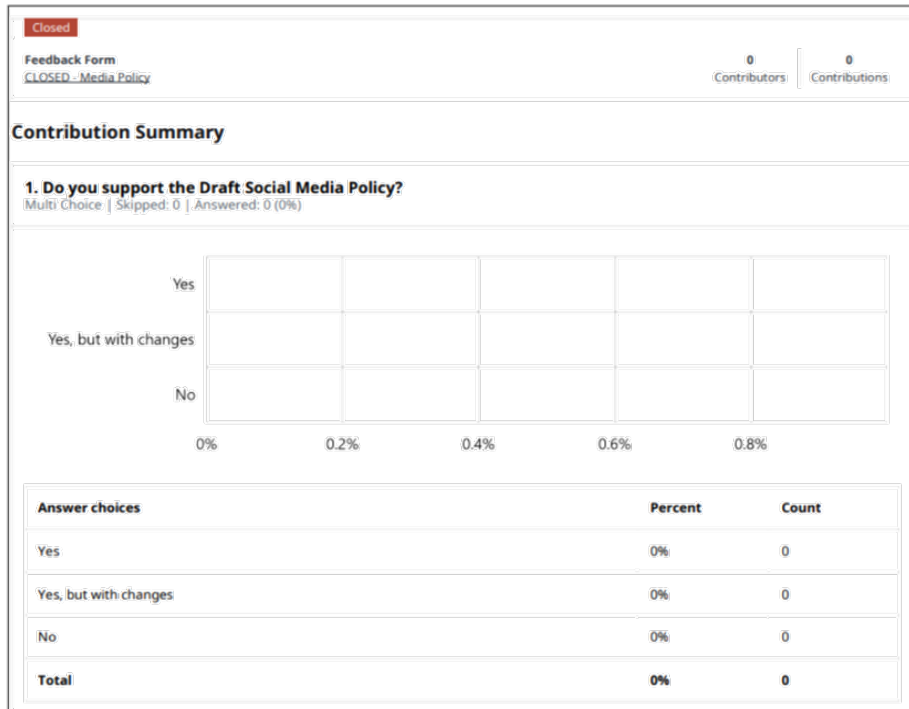


Feedback Form Survey

A feedback form was also on the Have Your Say page.

The quick survey asked, “do you support the social media policy” and “do you support the media policy”.

There were no Contributions from the survey questions.

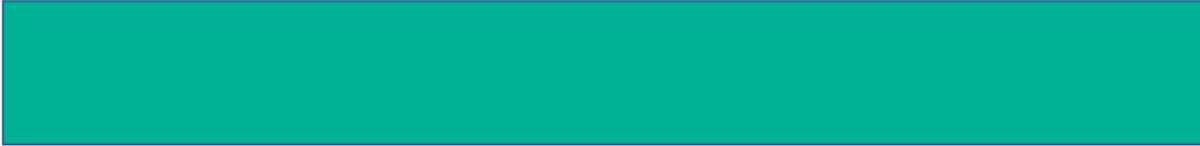


Next Steps

Bayside Council thanks everyone who was involved in the engagement process for the social media and media policy.

Community feedback will be reviewed and evaluated by the Communications team and community input will help inform the outcome of the policies.





Appendix A – Engagement Page Snapshot of Have Your Say - Project Page

Home Projects Engaging with Bayside English Login Join

Social Media and Media Policy

Two policies that guide Council staff and Councillors on the use of Social Media and Media

Home / CL050 - Media Policy

Share Your Thoughts on Our New Social Media and Media Policies

The council has introduced two new policies designed to guide both Council staff and Councillors in their use of social media and traditional media.

Why these policies are critical, they each play a distinct role in helping to regulate the complex landscape of media and social media.

We understand that social media and media impacts everyone. Whether you are a council employee or a member of the Bayside community, we value your input and would like to hear your thoughts on these policies.

Your feedback is important to us as it helps us to create a positive and respectful online environment for all.

ENGAGEMENT CLOSED

Timeline

- Open for feedback 24 May 2024
The policies are on display for 20 days.
- Feedback closes 24 June 2024
20 day window closes. Your feedback will inform the final policy.

See less

FAQ

- How will the policies be developed?
- What are the impacts of the policies on Councillors?
- What are the impacts of the policies on council staff?

Document Library

- DRAFT Social Media Policy FOR EXHIBITION PDF (243.4 KB)
- DRAFT Media Policy FOR EXHIBITION PDF (250.71 KB)

Who's listening

Communications Team
Bayside Council
Email: communications@bayside.nsw.gov.au
Phone: (02) 9550 2200

Social Media Policy

Key Policy highlights:

- Provides clear processes to reduce harassment, spam and false information.
- Privacy and record keeping requirements.
- Managing and monitoring external pages for inappropriate use.
- Clears any staff and Councillor expectations regarding social media use.

You can read the draft policy here.

Media Policy

Key Policy highlights:

- Clarifies how and when it is appropriate to engage with the media.
- Provides examples of conduct for engaging with the media.
- Outlines how to engage with media during emergencies.
- Outlines the approval responsibilities of Council.

You can read the draft policy here.

Have Your Say

We need your feedback on our draft policies.

Feedback Form

Short on time? Let us know your support for the draft policies?

Do you support the draft policies?

Please rate 1-5, with 1 star = no, 3 stars = okay and 5 stars = yes.

1 2 3 4 5

Submit

Mandarin



Council Meeting

24/07/2024

Item No	10.3
Subject	Statutory Financial Report - June 2024
Report by	Richard Sheridan, Director City Performance
File	SF23/8074

Summary

This report is provided in accordance with the Local Government (General) Regulations, 2005, Division 5, paragraph 212 and s625 of the Local Government Act, 1993.

The necessary certificate by the Responsible Accounting Officer is included in this report and the Statutory Financial Reports are presented as follows:

- Investment Performance against Benchmark
- Statement of Bank Balances
- Schedule of Investments

Please note the information provided is subject to audit, the final numbers may differ post audit.

As at 30 June 2024, Bayside Council had \$499.9m in cash and investments with an adjusted portfolio return on investments of 5.27%. Our income and expenditure cash-flow movements for the period primarily comprised the following:

- Income from operating activities totalled \$31.3m from rates, grants, childcare subsidies, bookings/leases, and construction fees.
- Expenses from operating activities totalled \$35.2m for payments for employee costs, utilities, waste, contracts, and infrastructure work.

Cash & Investment Reserve Balances as at 30 June 2024 amounted to \$499.9m:

Council's cash and investments balance of \$499.9m comprises externally restricted funds of \$384.3m, internally restricted funds of \$95.9m and unrestricted funds of \$19.7m.

Officer Recommendation

That the Statutory Financial Report by the Responsible Accounting Officer be received and noted.

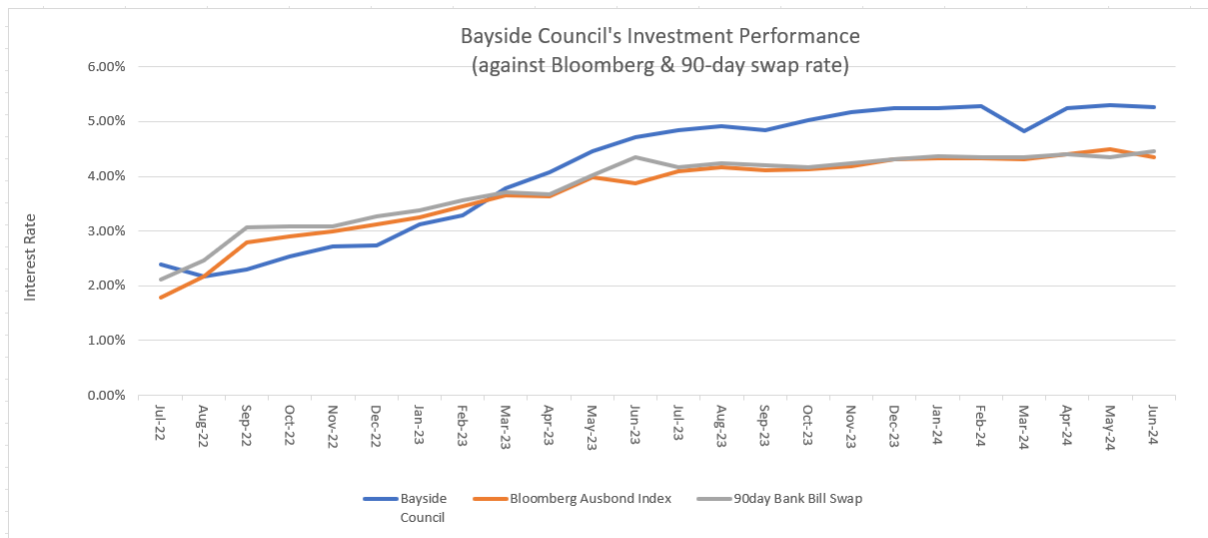
Background

The following table shows the performance of Council's investments since July 2022. The Bloomberg (former UBS) Index is used for comparison as this is a generally accepted industry benchmark used by Australian businesses. The 90-day Bank Bill Swap Rate is the

worldwide rate that is reviewed by the financial markets every 90 days. This rate underpins the majority of investments providing a meaningful comparison for measuring performance.

The cash rate has remained at 4.35% since November 2023. The RBA has retained their tightening bias so far due to some economic uncertainty with inflation continuing above the RBA's target range, with services inflation remaining high. The interest rate market is uncertain over the next 6-9 months, with consensus continuing to price interest rates to fall in calendar 2025.

Council's investment portfolio has outperformed the market rates by 0.93% and contains approximately 77% in externally restricted reserves such as developer contributions.



Statement of Bank Balances

The following table shows details of movements in Council's cash at bank for June 2024.

STATEMENT OF BANK BALANCE AS AT 30 JUN 2024		
Cash at bank as per general ledger as at:	31-May-24	8,286,029
Income from operating activities		
Rates and annual charges received	\$ 8,811,576	
User fees and charges received	\$ 1,118,239	
Grant and contributions received	\$ 8,937,848	
Interest revenue received	\$ 4,794,431	
Bonds received / (paid)	\$ -	
Rates received / (paid)	\$ -	
GST received / (paid)	\$ 10,198,775	
Other income received	-\$ 2,610,470	
Total Income from Operating Activities for the Period	\$ 31,250,400	
Expenses from operating activities		
Accounts paid for period (includes cheques and refunds)	-\$ 26,329,860	
Direct payroll	-\$ 8,836,897	
Borrowing costs	-\$ 35,124	
Total Expenses from Operating Activities for the Period	-\$ 35,201,880	
Total Net Movement from Operating Activities		-\$ 3,951,482
Investment Activities for the Period		
(Purchase) / Redemption of TD's	\$ -	
Net Funding Flows for the Period	\$ -	
		\$ -
Funding Activities for the Period		
Proceeds from borrowings	\$ -	
Loan repayments	-\$ 880,499	
Net Funding Flows for the Period	-\$ 880,499	
		-\$ 880,499
Cash at bank as per general ledger as at:	30-Jun-24	3,454,050

NB: above table may include minor rounding's.

Schedule of Investments

Bayside Council currently holds \$485m in investments and the balance is cash at call. In accordance with current accounting standards, investments are recorded at Fair Value (market value).

SCHEDULE OF INVESTMENTS HELD ON BEHALF OF COUNCIL AS AT:						30/06/2024		
	Credit Rating	Purchase Price	Purchase Date	Maturity Date	Term Days	Prop %	Interest Rate	Market Value
Term Deposits								
CBA	AA-	\$40,000,000	13-Sep-23	13-Sep-24	367	8.25%	5.29%	\$40,000,000
						<u>8.25%</u>		
National Australia Bank	AA-	\$10,000,000	13-Jul-23	10-Jul-24	363	2.06%	5.40%	\$10,000,000
National Australia Bank	AA-	\$5,000,000	13-Jul-23	10-Jul-24	363	1.03%	5.40%	\$5,000,000
National Australia Bank	AA-	\$15,000,000	19-Jul-23	17-Jul-24	364	3.09%	5.35%	\$15,000,000
National Australia Bank	AA-	\$20,000,000	29-Nov-23	27-Nov-24	364	4.12%	5.35%	\$20,000,000
National Australia Bank	AA-	\$15,000,000	10-Jan-24	7-Aug-24	210	3.09%	5.09%	\$15,000,000
National Australia Bank	AA-	\$5,000,000	24-Jan-24	22-Jan-25	364	1.03%	5.13%	\$5,000,000
National Australia Bank	AA-	\$10,000,000	7-Feb-24	5-Feb-25	364	2.06%	5.08%	\$10,000,000
National Australia Bank	AA-	\$10,000,000	2-May-24	1-May-25	364	2.06%	5.35%	\$10,000,000
National Australia Bank	AA-	\$10,000,000	8-May-24	10-Jun-25	398	2.06%	5.23%	\$10,000,000
National Australia Bank	AA-	\$10,000,000	8-May-24	12-May-26	734	2.06%	5.05%	\$10,000,000
National Australia Bank	AA-	\$10,000,000	5-Jun-24	2-Apr-25	301	2.06%	5.20%	\$10,000,000
National Australia Bank	AA-	\$10,000,000	5-Jun-24	8-Oct-25	490	2.06%	5.30%	\$10,000,000
National Australia Bank	AA-	\$5,000,000	28-Jun-24	25-Jun-25	362	1.03%	5.45%	\$5,000,000
						<u>27.83%</u>		
Westpac	AA-	\$5,000,000	4-Oct-23	4-Oct-24	367	1.03%	5.25%	\$5,000,000
Westpac	AA-	\$10,000,000	25-Oct-23	25-Oct-24	367	2.06%	5.36%	\$10,000,000
Westpac	AA-	\$25,000,000	1-Nov-23	1-Nov-24	367	5.15%	5.50%	\$25,000,000
Westpac	AA-	\$15,000,000	13-Dec-23	13-Dec-24	367	3.09%	5.23%	\$15,000,000
Westpac	AA-	\$5,000,000	28-Sep-23	28-Sep-25	732	1.03%	5.24%	\$5,000,000
Westpac	AA-	\$20,000,000	18-Oct-23	18-Oct-28	1828	4.12%	5.38%	\$20,000,000
Westpac	AA-	\$10,000,000	25-Oct-23	25-Oct-28	1828	2.06%	5.44%	\$10,000,000
Westpac	AA-	\$10,000,000	17-Jan-24	17-Jan-29	1828	2.06%	4.85%	\$10,000,000
Westpac	AA-	\$5,000,000	7-Feb-24	9-Feb-26	734	1.03%	4.80%	\$5,000,000
						<u>21.65%</u>		
ING Direct	A	\$20,000,000	5-Jul-23	3-Jul-24	365	4.12%	5.67%	\$20,000,000
ING Direct	A	\$10,000,000	13-Sep-23	17-Sep-25	736	2.06%	5.06%	\$10,000,000
ING Direct	A	\$10,000,000	17-Apr-24	16-Apr-25	365	2.06%	5.19%	\$10,000,000
ING Direct	A	\$10,000,000	8-May-24	11-May-27	1099	2.06%	5.05%	\$10,000,000
ING Direct	A	\$10,000,000	15-May-24	13-Jan-26	609	2.06%	5.21%	\$10,000,000
ING Direct	A	\$10,000,000	22-May-24	20-Aug-25	456	2.06%	5.21%	\$10,000,000
ING Direct	A	\$20,000,000	5-Jun-24	4-Jun-25	365	4.12%	5.31%	\$20,000,000
						<u>18.56%</u>		
Suncorp	A+	\$10,000,000	7-Mar-24	11-Mar-26	735	2.06%	4.92%	\$10,000,000
Suncorp	A+	\$10,000,000	15-May-24	17-May-25	368	2.06%	5.23%	\$10,000,000
Suncorp	A+	\$10,000,000	29-May-24	29-Jan-25	246	2.06%	5.19%	\$10,000,000
Suncorp	A+	\$15,000,000	5-Jun-24	19-Feb-25	260	3.09%	5.20%	\$15,000,000
						<u>9.28%</u>		
BOQ	A-	\$10,000,000	5-Apr-24	11-Apr-29	1833	2.06%	4.90%	\$10,000,000
BOQ	A-	\$5,000,000	22-May-24	22-Apr-26	701	1.03%	5.05%	\$5,000,000
						<u>3.09%</u>		
Judo	BBB	\$10,000,000	15-May-24	14-May-25	365	2.06%	5.35%	\$10,000,000
Judo	BBB	\$10,000,000	22-May-24	23-Jul-25	428	2.06%	5.28%	\$10,000,000
						<u>4.12%</u>		
AMP	BBB+	\$5,000,000	22-Dec-23	11-Dec-24	356	1.03%	5.35%	\$5,000,000
AMP	BBB+	\$10,000,000	22-Dec-23	18-Dec-24	363	2.06%	5.35%	\$10,000,000
						<u>3.09%</u>		
AMB	BBB+	\$20,000,000	5-Jun-24	5-Jun-25	366	4.12%	5.36%	\$20,000,000
						<u>4.12%</u>		

SCHEDULE OF INVESTMENTS HELD ON BEHALF OF COUNCIL AS AT:		30/06/2024		(Continued)				
	Credit Rating	Purchase Price	Purchase Date	Maturity Date	Term Days	Prop %	Interest Rate	Market Value
Unlisted Community Bank Shares								Market Value
NRMA/IAG Shares		\$8,316				0.00%		\$8,316
Bendigo Bank	BBB	\$5,000				0.00%		\$5,000
						0.00%		
Total Investments		\$485,013,316				100.0%		\$485,013,316
Total Investments and Cash (at FV)								
Total Investments		\$485,013,316						
CASH: Operating Account		\$3,454,050						
CASH: Management Account (CDA)		\$11,392,980						
		\$499,860,346						
Movement in total investments and cash:								
		31-May-24	30-Jun-24	Net Movement				
Total investments	\$	485,013,316	\$ 485,013,316	\$ -				
Operating accounts	\$	8,286,029	\$ 3,454,050	-\$ 4,831,979				
Short term money market	\$	11,351,043	\$ 11,392,980	\$ 41,937				
	\$	504,650,388	\$ 499,860,346	-\$ 4,790,043				

NOTE: In accordance with current accounting standards Council is required to obtain market values on its investments and hence the inclusion in the above table. It is important to note that Council does not hold any CDOs which have adversely affected many councils in NSW.

I hereby certify in accordance with Clause 212 of the Local Government (General) Regulation 2005 that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, and Council's investment policies.

Richard Sheridan
RESPONSIBLE ACCOUNTING OFFICER

Investment Translation

The following investment information is provided as translation of what the types of investments are:

- * A Term Deposit is a short term deposit held at a financial institution for a fixed term and attracts interest at the prevailing market rate.
- * A Bank Bill is a short term investment issued by a bank representing its promise to pay a specific sum to the bearer on settlement. The amount payable to Council at maturity is the face value which represents the purchase price and interest earned.
- * A Floating Rate Note is a longer term investment issued by a financial institution with a variable interest rate. The adjustments to the interest rate are usually made every three months and are tied to a certain money-market index such as the Bank Bill Swap Rate (BBSW).
- * A CDO (Collateralised Debt Obligation) is an investment backed by a diversified pool of one or more classes of debt. These investments are for longer terms and offer a higher rate of interest. Council does not invest in CDOs.
- * A Capital Guaranteed Note is a longer term investment issued by a financial institution with a fixed coupon that is paid contingent on the performance of the underlying investments, being equities, property bonds etc. In addition, this form of investment also can attract capital growth. The issuer of the note has provided a guarantee that the capital is guaranteed at maturity.
- * A Floating Term Deposit and Variable Rate Deposits are exactly the same as term deposits except they automatically roll over (reinvest) at the end of the 90-day period for up to 2 years.
- * Money Market Call Account refers to funds held at a financial institution and can be recalled by Council either same day or overnight.
- * Unlisted Community Bank Shares refer to bank shares not listed on the Australian Stock Exchange. The local community owns and operates the Bendigo Bank branch which assists the bank in providing banking infrastructure and community support.

Credit Ratings

- * AAA - Extremely strong capacity to meet financial commitments (highest rating).
- * AA - Very strong capacity to meet financial commitments.
- * A - Strong capacity to meet financial commitments, but somewhat more susceptible to adverse economic conditions and changes in circumstances.
- * BBB - Adequate capacity to meet financial commitments with adverse economic conditions or changing circumstances more likely to lead to a weakened capacity of the obligor to meet its financial commitments.
- * BB - Less vulnerable in the near term, but faces uncertainties and exposures to adverse business, financial and economic conditions.
- * B - More vulnerable to non-payment than obligations rated 'BB', but the obligor has the capacity to meet its financial commitment on the obligation.
- * CCC - Currently vulnerable, dependent upon favourable business, financial and economic conditions to meet its financial commitments.
- * CC - Currently highly vulnerable.
- * C - Highly likely to default.

Financial Implications

Not applicable	<input checked="" type="checkbox"/>
Included in existing approved budget	<input type="checkbox"/>
Additional funds required	<input type="checkbox"/>

Community Strategic Plan

Theme One – In 2032 Bayside will be a vibrant place	<input type="checkbox"/>
Theme Two – In 2032 Our people will be connected in a creative City	<input type="checkbox"/>
Theme Three – In 2032 Bayside will be green, resilient and sustainable	<input type="checkbox"/>
Theme Four – In 2032 Bayside will be a prosperous community	<input checked="" type="checkbox"/>

Risk Management – Risk Level Rating

No risk	<input checked="" type="checkbox"/>
Low risk	<input type="checkbox"/>
Medium risk	<input type="checkbox"/>
High risk	<input type="checkbox"/>
Very High risk	<input type="checkbox"/>
Extreme risk	<input type="checkbox"/>

Community Engagement

Not applicable

Attachments

Nil

Council Meeting

24/07/2024

Item No	10.4
Subject	Disclosure of Pecuniary Interest Return - Statutory Designated Persons (First Return)
Report by	Richard Sheridan, Director City Performance
File	F22/634

Summary

This report provides information regarding Pecuniary Interest Returns recently lodged with the General Manager by a Statutory Designated Person. The Code of Conduct details the requirements in respect of the lodgement of Disclosure of Pecuniary Interest and Other Matters Returns by Councillors and Designated Persons upon commencement at Council, annually, and when there is a change in circumstances disclosed in the Return. It requires any Returns of Interest lodged with the General Manager to be tabled at the first meeting of Council held after the last day for lodgement of the Return.

This report provides information regarding the Return lodged with the General Manager by a Statutory Designated Person who have recently commenced at Council and has been requested to lodge the Return within three months of starting.

In accordance with those requirements Council is asked to note that the Disclosure of Pecuniary Interest and Other Matters lodged with the General Manager has been tabled.

Officer Recommendation

That the information in this report be received and noted.

Background

Part 4 of the Code of Conduct establishes the requirements for the disclosure of pecuniary interests by councillors and designated persons. This includes disclosures of interests in written returns (returns of interests) and disclosures of pecuniary interests at meetings.

The Model Code is made under section 440 of the *Local Government Act 1993* (NSW) (LGA) and Part 8 of the *Local Government Regulation 2005*. Part 4 of the Model Code replicates and replaces the requirements previously set out in sections 441-449 of the LGA.

By virtue of clauses 4.9, 4.20 and 4.21 of the Code of Conduct, councillors and designated persons are required to prepare and submit written returns of interest within three (3) months after:

- becoming a councillor or designated person
- 30 June each year
- becoming aware of an interest they are required to disclose.

A 'designated person' is defined in clause 4.8 of the Code of Conduct as:

-
- *the general manager*
 - *other senior staff of the council*
 - *a person (other than a member of the senior staff of the council) who is a member of staff of the council or delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions under the LGA or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest.*
 - *a person who is a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of the council's functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.*

The returns are a further mechanism to promote openness and transparency in local government, and to avoid a conflict of interest on the part of councillors and senior council staff who exercise decision-making functions.

The Code of Conduct and Part 8 of the *Local Government Regulation 2005* sets out the matters that must be disclosed in the returns and interests in the following categories:

-
- *interests in real property*
 - *gifts*
 - *contributions to travel*
 - *interests and positions in corporations*
 - *interests as a property developer or a close associate of a property developer*
 - *positions in trade union and professional or business associations*
 - *dispositions of real property*
 - *sources of income*
 - *debts*
 - *discretionary disclosures: (A person may voluntarily disclose in a return any interest, benefit, advantage or liability, whether pecuniary or not, that is not required to be disclosed under another provision of the Schedule).*

In accordance with Clause 4.21(a), the table below shows the employee who has commenced at Council and is a 'Designated Person' and has lodged a Return. With regard to Clause 4.25, all Return lodged by a Statutory Designated Person must be tabled at the first Council Meeting held after the last day of the three (3) month lodgement date. The Return is available for inspection if required.

Position	Return Date	Due Date	Date Lodged
Manager Governance & Risk	15/4/2024	15/7/2024	18/4/2024

Financial Implications

Not applicable	<input checked="" type="checkbox"/>
Included in existing approved budget	<input type="checkbox"/>
Additional funds required	<input type="checkbox"/>

Community Strategic Plan

Theme One – In 2032 Bayside will be a vibrant place	<input type="checkbox"/>
Theme Two – In 2032 Our people will be connected in a vibrant place	<input type="checkbox"/>
Theme Three – In 2032 Bayside will be green, resilient and sustainable	<input type="checkbox"/>
Theme Four – In 2032 Bayside will be a prosperous community	<input checked="" type="checkbox"/>

Risk Management – Risk Level Rating

No risk	<input checked="" type="checkbox"/>
Low risk	<input type="checkbox"/>
Medium risk	<input type="checkbox"/>
High risk	<input type="checkbox"/>
Very High risk	<input type="checkbox"/>
Extreme risk	<input type="checkbox"/>

Community Engagement

This report does not require community consultation under Council's Community Engagement Policy.

Attachments

Nil

Council Meeting

24/07/2024

Item No 10.5
Subject **Progress Report on Councillor Notices of Motion**
Report by Richard Sheridan, Director City Performance
File F16/908

Summary

This report provides details on the progress of Notices of Motion resolutions, outlining the progress of actions arising out of such resolutions.

This report also lists the completed Notices of Motion since the last report presented to the previous Council meeting.

Officer Recommendation

That the Progress Report on Councillor Notices of Motion be received and noted.

Background

This report lists the Notices of Motion currently in progress and/or recently completed. The list provides the minuted Motion title together with commentary on current status including progress comments with the expected completion dates based on budgetary, resourcing and other scheduling requirements etc.

Notices of Motion in Progress

There are twenty-one (21) Notice of Motions open as at the date of this report. Please refer to attached document for further information.

Completed Notices of Motion

There were sixteen (16) Notices of Motions completed since the last report was presented to the previous Council meeting.

The report is presented for noting by Council.

Financial Implications

Not applicable
Included in existing approved budget
Additional funds required

Community Strategic Plan

- | | |
|--|-------------------------------------|
| Theme One - In 2032 Bayside will be a vibrant place | <input type="checkbox"/> |
| Theme Two - In 2032 Our people will be connected in a creative City | <input type="checkbox"/> |
| Theme Three - In 2032 Bayside will be green, resilient and sustainable | <input type="checkbox"/> |
| Theme Four - In 2032 Bayside will be a prosperous community | <input checked="" type="checkbox"/> |

Risk Management - Risk Level Rating

- | | |
|----------------|-------------------------------------|
| No risk | <input checked="" type="checkbox"/> |
| Low risk | <input type="checkbox"/> |
| Medium risk | <input type="checkbox"/> |
| High risk | <input type="checkbox"/> |
| Very High risk | <input type="checkbox"/> |
| Extreme risk | <input type="checkbox"/> |
-

Community Engagement

Not applicable.

Attachments

Notices of Motion Status Progress Report - July 2024 [↓](#)

Notices of Motion Status Report – July 2024



In total there are 21 Outstanding Notices of Motion of which 16 are **In Progress** and 5 are **Not Due to Start**.

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Current Status
28/9/2022	12.4	Advertising on Council Assets	That a report be prepared for consideration by Council, outlining the potential for increasing the amount of paid advertising on Council assets such as fleet, buildings, park benches etc.	Director City Futures	In Progress A Draft Planning Proposal – Bus Shelter Advertising was reported to the City Planning & Environment Committee on 10 July 2024.
25/10/2023	12.1	Notice of Motion – Bexley Heritage	That Council allows current community consultation of the heritage areas to be concluded before the commencement of a survey of property owners in the following areas: <ul style="list-style-type: none"> • Within the boundaries of Forest Road, both sides of Halley Avenue, Stoney Creek Road, Kinsel Grove, including all streets enclosed in the area including Highworth Avenue, Besborough Avenue, Bowood Avenue and Kinsel Grove. • The area including Carrington, Lymington and Glenfarne Streets. 	Director City Futures	In Progress Resolution adopted at March 2024 Council Meeting to finalise draft Heritage Conservation Areas. Survey to commence in August 2024.
25/10/2023	12.5	Notice of Motion – Mascot Library Hours	<ol style="list-style-type: none"> 1 That Council trials a return to Saturday opening hours of Mascot Library over the summer 2023/24 period. 2 That Council conducts a survey via the Mascot Library Branch. 'Have Your Say' and Bayside News prior to the trial to determine whether morning or afternoon hours are the most suitable. 	Director City Life	In Progress The trial has been extended and the report will be provided by the end of 2024.
25/10/2023	12.4	Notice of Motion – Renaming Hensley Field Grandstand	<ol style="list-style-type: none"> 1 That Council names the Grandstand in the Hensley Field in honour of Tony Vecellio for his 50 years dedication to Athletics. 	General Managers Unit	In Progress This event is tentatively scheduled for 19 October 2024. Look Design of Botany

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Current Status
28/2/2024	12.1	Notice of Motion – Renaming Hensley Field Grand Stand	<p>2 That an unveiling be organised for the one-year anniversary in May 2024 in consultation with the family.</p> <p>1 That Council renames Hensley Grand Stand (Council motion 2023) to Tony Vecellio OAM.</p> <p>2 That Tony Vecellio's wife, Judy Vecellio, be also added in memory of their shared dedication to Randwick Botany Little Athletics for 50 years.</p>		have provided a quote for the new signage.
28/2/2024	12.5	Notice of Motion – Walking and Cycling Committee	That the establishment of a Walking and Cycling Advisory Committee be considered by the next Council (post September 2024) when Council committees, advisory groups and working parties are agreed and set up for the next Council term.	General Managers Unit	Not Due to Start For consideration in new term of Council.
24/4/2024	12.5	Notice of Motion - Rideshare Operators	<p>1 That Council investigates the utilisation of local streets in Wolli Creek by rideshare drivers as an unofficial 'rank' for Airport passengers.</p> <p>2 That Council approaches Sydney Airport Corporation Limited to work collaboratively to provide constructive solutions to prevent local Wolli Creek Streets being utilised as a holding lot by rideshare drivers.</p> <p>3 That a report be brought back to the Traffic Committee on the investigation.</p>	Director City Futures	In Progress Letter to Sydney Airport CEO sent by the Mayor. Interim response received from Sydney Airport Corporation Limited (SACL) advising solution on airport land is close to finalisation.
22/5/2024	12.1	Notice of Motion - Continuation of Prime Ministers' Plaques - Prime Ministers' Walk -	1 That Council recommences the program of past Prime Minister Plaque Placement along the Prime Ministers' Walk in the Bardwell Valley Parklands.	General Managers Unit	In Progress Currently investigating grant and funding opportunities.

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Current Status
		Bardwell Valley Parklands	<p>2 That Council places the plaques at appropriate intervals between the last plaque (John Howard) and the Angelo Anestis Aquatic Centre, allowing sufficient space for future Prime Ministers.</p> <p>3 That Council seeks suitable funding for reactivation of this program, similar to that provided by the Federal Government for the existing plaques.</p>		
22/5/2024	12.2	Notice of Motion - Kamay Greenway	<p>1 That Council prioritises investigation into extending the active transport route south of President Avenue to Sans Souci.</p> <p>2. That funding, such as 'Get Active' or similar grants be sought to commence assessing potential options and feasibility of the project.</p>	Director City Futures	In Progress This project has been included in the City Design Work plan for 2024-25.
22/5/2024	12.5	Notice of Motion – Contribution of Local Women in Wartime	<p>1 That Council, building on 'Postings from the Front', in conjunction with the Botany Historical Trust and St George Historical Society undertakes research into the contribution of local women in wartime, particularly their military service and roles in emergency services and that this information is made readily accessible.</p> <p>2 That Council considers creating a theme for one category of the Ron Rathbone Award that focuses on the role played by Bayside women in wartime.</p> <p>3 That Council uses the research findings and stories in Council's messaging and publications that commemorate days such as ANZAC Day and Remembrance Day.</p> <p>4 That Council considers a future exhibition at the George Hanna Memorial Museum and in public libraries regarding the contribution made by local women in wartime and the inclusion of women's names on Cenotaphs.</p>	Director City Life	In Progress Library Historian has under an investigation of Anzac Day memorial banners and this is being discussed with the Botany Historical Trust, Lydham Hall Advisory Committee and the RSL's.

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Current Status
22/5/2024	12.6	Notice of Motion – Petition – Proposal for Fenced Off-Leash Dog Park in Linear Park, Mascot	<p>1 That Council acknowledges the concerns voiced by residents and commits to addressing the issues and proposed solutions outlined in the tabled petition and supporting documents titled 'Proposal for Fenced Off-Leash Dog Park in Linear Park, Mascot'. This includes considering the establishment of a fenced off-leash dog park in a designated section of Linear Park, specifically located towards the end of the park at the intersection of Gardeners Road and O'Riordan Street, in alignment with Bayside Council's Dog Off-Leash Policy.</p> <p>2 That Council, recognising the intricate history of the site, commits to conducting a comprehensive examination of all barriers and potential solutions presented in the petition.</p> <p>3 That, as a first step, Council writes to Sydney Water (as landowner) prior to 29 May 2024, and seeks approval for a fenced dog off-leash area.</p>	Director City Futures	<p>In Progress</p> <p>Letter sent and response received indicating Sydney Waters willingness to discuss the proposal.</p> <p>A meeting invitation has been extended to Sydney Water.</p>
22/5/2024	12.7	Notice of Motion - Parcel Lockers in Wolli Creek	That Council writes to Australia Post advocating for an expansion of parcel locker availability in Wolli Creek.	General Managers Unit	<p>In Progress</p> <p>Three separate parcel locker locations have been identified in Wolli Creek.</p> <p>Meeting scheduled with Australia Post week commencing 15 July 2024.</p> <p>A further update will be provided to Council after that meeting.</p>
28/6/2024	12.1	Notice of Motion - "Have Your Say" Map for Identifying and Addressing Potholes and Road repair	1 That Council develops and launches an interactive online map that allows residents to report potholes and poor road conditions. Also ensuring the map is user-friendly and accessible to all residents.	General Managers Unit (Communications & Engagement)	<p>In Progress</p> <p>Our initial response has been allocated to a Customer Service Liaison Officer to focus on potholes, pothole CRMS and associated hotspots.</p>

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Current Status
			2 That Council encourages ongoing community engagement and feedback to improve the initiative		
28/6/2024	12.2	Notice of Motion - Red Light/Speed Cameras - Intersection of Stony Creek Road and Forest Road	<p>1 That Council writes to the Premier, the Member for Rockdale and the Minister of Roads, requesting the Government install red light/speed cameras at the intersection of Stony Creek Road and Forest Road, Bexley.</p> <p>2 That Council requests that the Government also looks at ways of slowing the traffic down on Forest Road and Stony Creek Road from Arncliffe to the end of the Bayside boundary.</p> <p>3 That the clearways installed several years ago on these roads be reviewed.</p>	City Future (City Infrastructure)	<p>In Progress</p> <p>A letter from the Mayor has been forwarded to the Premier and Local Member's Office.</p>
28/6/2024	12.3	Notice of Motion - Brighton Le Sands Library and Community Hub	That this matter be deferred for reconsideration by the newly elected Council, post elections in September 2024.	General Managers Unit	<p>Not Due to Start</p> <p>Scheduled for discussion at a future Strategic Land & Property Working Group meeting.</p>
28/6/2024	12.5	Notice of Motion - Jet Ski Buoys on the Bay	<p>That Bayside Council communicates to Transport Maritime NSW, formally requesting they install more safety markers along Lady Robinson's Beach to make it clear where jet skis are allowed to operate at high speeds:</p> <ul style="list-style-type: none"> Noting in particular the yellow buoys used to mark Jet Ski high speed zones are also currently the same as the buoys marking swimming zones/non-boat areas at Brighton Le Sands, which is leading to confusion and dangerous situations where the Jet skis come in at high speed to the edge and inside this non-netted swimming area. 	City Life (Certification & Compliance)	<p>In Progress</p> <p>Contact made with Maritime. Letter to Transport Maritime sent. Awaiting a response.</p>

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Current Status
			<ul style="list-style-type: none"> Noting that Council has raised this issue with Transport Maritime NSW at one of our Committee meetings and no action has been taken by Transport Maritime NSW to rectify the situation. 		
28/6/2024	12.6	Notice of Motion - Astridge Lane Way	That Council looks into providing safe lighting, possibly in the pavement, to make Astridge Lane a safer place.	General Managers Unit (City Projects)	In Progress Lighting options have been assessed and strip LEDs to be installed as the most cost effective and environmentally sound option.
28/6/2024	12.7	Notice of Motion – Microplastics	That Council refers the issue to SSROC as soon as possible for: <ol style="list-style-type: none"> Microplastics investigations and reporting throughout the Sydney basin. Information about what has been done in the Sydney basin to address microplastics in the Sydney basin. What could be done by SSROC and other ROCs in the future to address the risks of microplastics, if adequate funding was available. 	City Life (Environment & Resilience)	In Progress Discussions with SSROC are underway and a report will be prepared for the City Services Committee in August 2024.
28/6/2024	12.8	Notice of Motion - Library Volunteer Program	<ol style="list-style-type: none"> That Council investigates the re-establishment of a Library Volunteer Program aimed at enhancing the services offered by the library, facilitating community engagement, and providing valuable volunteer and social opportunities for residents. That desktop research is undertaken into best practise Library Volunteer Programs with a report brought back to the relevant Committee in August 2024 outlining options to re-establish and expand a Library Volunteer Program for Bayside. 	Director City Life	Not Due to Start

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Current Status
28/6/2024	12.9	Notice of Motion - Bus Stop Commute Waiting Area - Safety Enhancements	<p>1 That Council allocates funding in the 2024/2025 budget for improvements to the commuter waiting area next to the bus stop located in front of the Mascot Post Shop at 972 Botany Road, Mascot.</p> <p>2 That the scope of works for these improvements be based on the newly installed seating and lighting in Laycock Walk, Mascot and also addresses any surface trip hazards.</p> <p>3 That options for improvements be sent to the relevant Committee in August 2024 for consideration.</p> <p>4 That this site be referred to Council's bus shelter advertising partner for consideration to fund improvements in the future.</p>	General Managers Unit	<p>Not Due to Start</p> <p>Funding to be considered in the first quarter (Q1) review.</p>
28/6/2024	12.10	Notice of Motion - Hooning at Foreshore Drive Boat Ramp	<p>That Council writes to the Minister for Transport, the CEO of the Port Authority NSW, and the NSW Police Local Area Commander to formally inform them of the increasing anti-social behaviour and hooning at the Foreshore Drive boat ramp, highlighting the risk to public safety and impact to residents.</p> <p>2 That the correspondence request acknowledgement and proposed actions by each agency, which may include:</p> <p>a proactive daily review of the existing CCTV cameras with evidence of hooning handed to Police,</p> <p>b the addition of CCTV cameras to other areas of the carpark,</p> <p>c the introduction of License Plate Recognition cameras,</p> <p>d the extension of security presence after 6pm daily,</p>	Director City Life	<p>In Progress</p> <p>Contact made with NSW Ports as the land owner to inform of the issue, and to request a meeting.</p> <p>Letter to be sent to NSW Police and Transport to follow up previous contact.</p>

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Current Status
			e more regular, random Police patrols at night, f mobile speed cameras on Foreshore Drive at night.		
28/6/2024	12.11	Notice of Motion - Timeline for Electrification of Bayside Council Fleet	That Council develops a timeline for the electrification of Council's fleet, and reports this to the appropriate committee meeting in the next term of Council.	Director City Performance	Not Due to Start For consideration in new term of Council.

Completed Notices of Motion – July 2024

In total 16 Notice of Motions were **Completed** since the last report to Council.

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Status
23/03/2022	12.1	Notice of Motion - Recognition of Significant Historical Sites and Events: Installation of Historical Plaques and Interpretive Signs.	<ol style="list-style-type: none"> 1 That Council create an annual program, which provides residents the chance to 'Nominate a Significant Historical Site, Person or Event'. 2 That a policy statement and procedure be developed for the proposed program to recognise our history, heritage, and culture. 3 That Council collaborate with the Botany Historical Trust and the St George Historical Society to assess the 'historical nominations' and determine the number of nominations to be acknowledged annually. 4 That funding for the program be considered at part of the development of the 2022/23 budget. 5 That, in addition to Council's financial contribution, Council is to investigate funding sources from state and federal government, including the NSW State Government 'Blue plaque program'. 6 That a report be provided to the next appropriate Committee meeting. 	Director City Life	Completed Reported to the June 2024 Committee, minutes adopted June Council.
24/05/2023	12.2	Notice of Motion - Electric Lawn Mowers	<ol style="list-style-type: none"> 1 That Council investigates and reports back to the relevant Committee in regard to transitioning Council's ride-on mower fleet from diesel to electric. 2 That Council undertakes additional investigation on all minor and major plant. 	Director City Presentation	Completed A report was presented to the Committee meeting in June 2024.

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Status
25/10/2023	11.1	Response to Notice of Motion - Bayside Bushcare Program	<p>1 That the additional funding for the expansion of the Bayside bushcare program be received and noted.</p> <p>2 That a supplementary report be brought back to the next City Services Committee meeting that looks at what options are available to include a budget for a suitably qualified bushcare regenerator in the second half of the 23/24 financial year.</p>	Director City Life	<p>Completed</p> <p>A report was submitted to the July 2024 City Services Committee and will go to the July Council meeting.</p>
28/2/2024	12.2	Notice of Motion - Residential Christmas Lights Competition	<p>1 That Council allocates up to \$5,000 in the 2024/25 budget, and thereafter on a yearly basis, as prize money for up to five individual residential Christmas Light Displays, with an additional amount allocated from the prize pool for an overall Bayside LGA winner.</p> <p>2 That Council advertises the competition to ensure maximum interest from residents.</p> <p>3 That the General Manager structures the competition in a similar manner to other Councils who run Christmas Lights Competitions.</p> <p>4 That a report comes back to the City Services Committee encompassing the following suggestions for further consideration:</p> <ul style="list-style-type: none"> • That Council work with the Economic Development Team to offer a Best Business Display category as part of the competition, and possible category for schools. • That Council collates information and promotes all local Christmas market activity alongside this Christmas initiative. • That the business team look at 1st, 2nd and 3rd prizes for residential Christmas Light Displays. <p>That Council seek business sponsorship for the awards.</p>	General Managers Unit	<p>Completed</p> <p>The Christmas Lights Competition was included in the 2024/2025 budget and in the Events Report 2024/2025 which was approved by council.</p>

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Status
28/2/2024	12.3	Notice of Motion - State Resources for Cooks River	That Council writes to the NSW Minister for the Environment, as well as Bayside State Members of Parliament, to urge the NSW Government to commit resources to naturalise the Cooks River and mitigate storm water issues.	General Managers Unit	Completed A letter was drafted and forwarded to the NSW Minister's Office on 17 June 2024.
28/2/2024	12.8	Notice of Motion - Sydney Water Application to Allow Raw Sewage Overflow into Mill Stream	<ol style="list-style-type: none"> 1 That Bayside Council continues its opposition to allow Sydney Water to continue to allow raw sewage to overflow into the Mill Stream. 2 That Council provides a submission to the Sydney Airport Environment Officer to confirm our Community's view: that Bayside does not accept "diluted wastewater overflows" into the Mill Stream. 3 That the submission includes a demand for a clear and deliverable timeline as to when Sydney Water will stop this environmentally reckless practice. It is noted the submission period was over the 2023/24 holiday season and closed on 21/01/2024. 4 That Council provides a status report and timeline of events since this issue was last raised in September 2020, to the next City Planning & Environment Committee meeting. 5 That Council demands transparent and regular community updates, on at least a quarterly basis, from Sydney Water on the program of work designed to remove the need to discharge into the Mill Stream. 6 That a copy of relevant correspondence be provided to our local State and Federal MPs, including a note of thanks to the Hon. Matt Thistlethwaite MP for advocating on behalf of Bayside residents. 	Director City Life	Completed A report was submitted to the City Services Committee in May 2024. The Mayor sent a letter to the Department of Infrastructure, Transport, Regional Development, Communications and Arts to object to the authorisation.

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Status
27/3/2024	12.3	Notice of Motion - Increasing Parking Availability: The Boulevard Brighton Car Park	<p>1 That Council writes/lobbies our local and appropriate State Members to assist with the funding required for the redevelopment of the Boulevard Brighton Car Park (long term solution).</p> <p>2 That Council investigates (by June Council Meeting) suitable measures, including a 'paid parking system' with boom gate, to increase parking availability in the Boulevard Brighton Car Park (short term solution), and the consideration of the impact of such measures on residents and the business community.</p>	Director City Futures	<p>Completed</p> <p>A report was considered at the 12 June City Works & Assets Committee meeting and reported to Council via minutes on 24 July 2024.</p>
27/3/2024	12.4	Notice of Motion - Bee Policy	<p>That Council reviews its current Keeping of Animals Policy to ensure it is adequate to deal with emerging community interests around private and public beekeeping, including:</p> <ul style="list-style-type: none"> ▪ Comparing the Council's Keeping of Animals Policy to other Councils' Local Orders Policy. ▪ Considering how to make requirements for beekeeping clear and accessible to local Bayside residents and community groups, including where to find important State Government requirements for keeping bees on private property and Department of Primary Industry requirements for keeping bees on public property. ▪ Considering ways the Council could provide information about native bees, and native beekeeping including our council-run native bee-keeping program; and how to protect and support both European and native bees. ▪ Considering whether the development and implementation of a specific Bee Policy is necessary. 	Director City Life	<p>Completed</p> <p>Response to NoM was presented at the City Services Committee on 3 July 2024 and will be considered by Council in July 2024.</p>

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Status
27/3/2024	12.9	Notice of Motion – Preserving our Historic Wetlands	<p>1 That Council urges Sydney Water and the NSW State Government to transfer ownership of the vacant land at 75 Gardeners Road, Eastlakes, back to the community, thereby fulfilling the critical need for vital public open space in the area.</p> <p>2 That Council commences a community campaign for its transformation into public open space.</p> <p>3 That Council writes to the Local and State members and the Minister for Water for their support.</p>	General Manager and Director City Futures	Completed Letter addressing Points 1 and 3 has been sent and actioned. Point 2 is not applicable.
24/4/2024	12.1	Notice of Motion - Grace Campbell Playground	<p>1 That Council identifies suitable space adjacent to Grace Campbell Playground, Hillsdale for the establishment of a non-motorised scooter path, taking into account factors such as accessibility, safety and compatibility with existing infrastructure.</p> <p>2 That Council engages with the local community to gather input and feedback on the design and layout of the non-motorised scooter park.</p> <p>3 That a comprehensive plan for the design, construction, and maintenance of the non-motorised scooter park, ensuring that it meets safety standards and aligns with the recreational needs of the community, is developed.</p> <p>4 That Council allocates funding from the 2024/25 Council budget or seek external funding sources to finance the establishment of the non-motorised scooter path.</p> <p>5 That a timeline for the completion of the non-motorised scooter park project and report back to the July Committee, is established.</p> <p>6 That a youth services project be undertaken to create a new appropriate mural on the existing wall in consultation with community.</p>	General Managers Unit	Completed Report to be presented to the City Works and Assets Committee on the 10 July 2024.

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Status
24/4/2024	12.2	Notice of Motion - Upgrade Mutch Park	<ol style="list-style-type: none"> 1 That Council allocates funds from the VPA to upgrade the play equipment and walking/bike track to better serve the needs of the community. 2 That Council engages with the local community, including families residing in high-rise buildings nearby, to gather input and feedback on desired upgrades. 3 That Council prioritises the replacement of outdated equipment and amenities with modern, safe, and durable alternatives, ensuring the upgraded facilities are accessible to individuals of all ages and abilities, including children, seniors, and individuals with disabilities. 4 That Council establishes a timeline for the completion of the upgrade project, taking into account factors such as procurement, construction, and community engagement to come back to committee in July. 5 That Council promotes the opportunity to apply for memorial seats in this park as part of the upgrade. 	General Managers Unit	<p>Completed</p> <p>Report back to Committee in July 2024</p>
24/4/2024	12.3	Notice of Motion - L'Estrange Park Playspace Renewal	<ol style="list-style-type: none"> 1 That the playspace located at L'Estrange Park, Mascot be renewed in the 2024/25 Financial Year. 2 That a report be brought back to the June City Works & Assets Committee identifying a timeline for renewal and funding opportunities. 3 That Council promotes the opportunity to apply for memorial seats in this park as part of the upgrade. 	General Managers Unit	<p>Completed</p> <p>A report was presented to the City Works & Assets Committee - June 2024, with an update on funding and a program for delivery.</p>

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Status
24/4/2024	12.4	Notice of Motion - Linear Park Enhancement	<ol style="list-style-type: none"> 1 That Council allocates funding in the 2024/25 budget for the installation of an outdoor fitness station and additional seating at Linear Park, Mascot. 2 That Council investigates options for creating a safer environment for people walking dogs and families with young children at Linear Park including fencing to separate park users from the roadways that segment the park and that a report be brought back to the June Committee on these options. 	General Managers Unit	Completed Report presented to June 2024 Committee Meeting.
24/4/2024	12.6	Notice of Motion - Investigate Stormwater Management at Gardiner Park	<ol style="list-style-type: none"> 1 That Council investigates water movements in the Gardiner Park area, including how water enters, moves through, and leaves the park. 2 That this investigation informs mitigation measures to minimise flooding of residences downstream. 3 That this investigation informs the strategy for dealing with the collapsed sections of a heritage wall. 	Director City Futures	Completed Report included in June Council meeting.
22/5/2024	12.3	Notice of Motion - Toilets for Bona Park	<ol style="list-style-type: none"> 1 That Council provides a report to the relevant Committee within 3 months about options for providing toilets at Bona Park, Sans Souci to service the nearby recreational hub which includes the off-leash dog park, Sans Souci Community Veggie Patch, and Bona Park Playground. 2 That the report includes: <ol style="list-style-type: none"> a. A detailed update on the status and plans for the Girl Guide Hall at Bona Park. b. The investigation of options as to whether toilets are available at this facility could be made publicly accessible. c. The investigation of possible addition or rebuild of the facility can include publicly accessible toilet 	Director City Futures	Completed Report presented to July City Works and Assets Committee.

Meeting	Item No.	Notice of Motion Title	Council Resolution	Responsible Executive	Status
			amenities and if that is not possible, the investigation of other avenues for providing toilets.		
22/5/2024	12.4	Notice of Motion – Install Benches in Astrolabe Park, Daceyville	<p>1 That Council allocates resources in the 2024/25 budget and authorises the installation of three benches in strategic locations within Astrolabe Park, Daceyville, to accommodate the needs and preferences of the local community.</p> <p>2 That Council promotes the opportunity to apply for memorial seats in this park as part of the upgrade (for a period of 30 days).</p>	Director City Futures	<p>Completed</p> <p>Budget allocated, brief underway and memorial seat promotion in progress.</p>

Council Meeting

24/07/2024

Item No	10.6
Subject	Response to Question - 100% Renewable Energy by 2024
Report by	Richard Sheridan, Director City Performance
File	F13/149.002

Question

The following Question with Notice was submitted at Council's Meeting of 6 June 2024 by Councillor Jansyn:

Has Bayside reached the target of utilising 100% renewable energy by 2024?

Response

Bayside Council entered an arrangement with SSROC and many other Metropolitan Councils to go to market for the Supply of Retail Electricity to large and small Council sites.

The tender was advertised as part of the PEERS3 program (SSROC T2021-12).

As a result, Council entered a contract with ZEN Energy for Retail Electricity to large and small sites which is energy sourced that is 100% Renewable Energy.

The arrangement started 1/11/22 and expires 31/12/26 with extension options.

Attachments

Nil

11 MINUTES AND REPORTS OF COMMITTEES

Council Meeting

24/07/2024

Item No	11.1
Subject	Minutes of the City Services Committee Meeting - 3 July 2024
Report by	Debra Dawson, Director City Life
File	SF23/8074

Officer Recommendation

That the Minutes of the City Services Committee meeting held on 3 July 2024 be received and the recommendations therein be adopted.

Summary of Substantial Recommendations

There were no Substantial Policy or Financial Recommendations identified.

Present

The Deputy Mayor, Councillor Joe Awada, Chairperson
Councillor Scott Morrissey
Councillor Jennifer Muscat
Councillor Paul Sedrak

Also present

Councillor Barlow (via audio-visual link)
Councillor Douglas
Councillor Werner
Meredith Wallace, General Manager
Debra Dawson, Director City Life
Richard Sheridan, Director City Performance
Joe Cavagnino, Manager Procurement and Fleet
Louise Farrell, Manager City Projects
Hong Nguyen, Manager Environment and Resilience
Helen Tola, Manager Governance & Risk (via audio-visual link)
Karen Barrass, Lead Governance
Anh Hoang, Governance Officer
Gina Nobrega, Governance Officer
Nabin Bhattarai, IT Service Management Officer

The Chairperson opened the meeting in the Committee Meeting Room, Botany Town Hall at 6:33 pm.

1 Acknowledgement of Country

The Chairperson affirmed that Bayside Council acknowledges the traditional custodians the Gadigal and Bidjigal people of the Eora nation, and pays respects to Elders past, present and emerging. The people of the Eora nation, their spirits and ancestors will always remain with our waterways and the land, our Mother Earth.

2 Apologies, Leave of Absence and Attendance via Audio-Visual Link

Apologies

Committee Recommendation (Councillors Sedrak and Muscat)

That the following apologies be received and leave of absence granted:

- The Mayor, Councillor Bill Saravinovski
- Councillor Jo Jansyn
- Councillor Michael Nagi

Attendance Via Audio Visual Link

There were no Committee members in attendance via audio-visual link.

3 Disclosures of Interest

There were no disclosures of interest.

4 Minutes of Previous Meetings

[4.1 Minutes of the City Services Committee Meeting - 5 June 2024](#)

Committee Recommendation (Councillors Muscat and Morrissey)

That the Minutes of the City Services Committee meeting held on 5 June 2024 be noted.

4.2 Business Arising

There was no Business Arising.

Note: The Committee notes that the Minutes of the City Services Committee of Wednesday 5 June 2024 were received and the recommendations therein were adopted by the Council at its meeting of 26 June 2024.

5 Items by Exception

There were no Items by Exception.

6 Public Forum

There were no speakers for Public Forum.

7 Reports

[CS24.016 Post Public Exhibition Report - Draft Urban Forest Strategy](#)

Committee Recommendation (Councillors Morrissey and Muscat)

That Council adopts the Urban Forest Strategy 2024 - 2040 with no changes.

CS24.017 Post Public Exhibition Report - Draft Environment and Resilience Strategy

Committee Recommendation (Councillors Morrissey and Muscat)

That Council adopts the Environment and Resilience Strategy with no changes.

[CS24.018 Post Public Exhibition Report - Draft Sustainable Waste Management Strategy](#)

Committee Recommendation (Councillors Sedrak and Morrissey)

That Council adopts the Sustainable Waste Management Strategy with minor changes to provide more clarity.

[CS24.019 Response to Notice of Motion - Bee Policy](#)

Committee Recommendation (Councillors Morrissey and Muscat)

That the report Response to Notice of Motion – Bee Policy be received and noted and the actions below be implemented by Council.

- *Webpage*: updating current to include bees and wasps information.
- *Customer knowledge base*: updating customer knowledge base for customer services to be able to provide additional information to residents about bees and wasps.
- Social media post on swarming bees during swarming season (spring)
- Development of factsheet on honey and native bees.

[CS24.020 Response to Notice of Motion: Bushcare Program](#)

Committee Recommendation (Councillors Morrissey and Muscat)

That Council receives and notes the report and publishes the Bushcare Management Plans

for each Bushcare site on the Bayside Council Website to encourage further engagement and participation.

The next meeting will be held in the Rockdale Town Hall, Council Chambers on Wednesday, 7 August 2024.

The Chairperson closed the meeting at 7:03 pm.

Attachments

Nil

Council Meeting

24/07/2024

Item No	11.2
Subject	Minutes of the Corporate Performance Committee Meeting - 3 July 2024
Report by	Richard Sheridan, Director City Performance
File	SF23/8074

Officer Recommendation

That the Minutes of the Corporate Performance Committee meeting held on 3 July 2024 be received and the recommendations therein be adopted.

Summary of Substantial Recommendations

The minutes of this Committee contain substantial recommendations which either have a major financial impact and/or a major policy impact:

***CP24.020 Councillor Expenses & Facilities Policy Review - Post Public Exhibition**

Please note other Committee recommendations listed below may also have financial and/or policy impacts and readers are encouraged to be review the Committee Minutes in entirety.

Present

Councillor Scott Morrissey, Chairperson
Councillor Ann Fardell (via audio-visual link) joined the meeting at 7:20 pm
Councillor Jennifer Muscat, alternate
Councillor Paul Sedrak
Councillor Greta Werner

Also present

Councillor Liz Barlow (via audio-visual link)
Meredith Wallace, General Manager
Richard Sheridan, Director City Performance
Louise Farrell, Manager City Projects
Joe Cavagnino, Manager Procurement and Fleet
Guy Hancock, Manager City Works (via audio-visual link)
Helen Tola, Manager Governance & Risk (via audio-visual link)
Karen Barrass, Lead Governance
Anh Hoang, Governance Officer
Gina Nobrega, Governance Officer
Nabin Bhattarai, IT Service Management Officer

The Chairperson opened the meeting in the Committee Meeting Room, Botany Town Hall at 7:08 pm.

1 Acknowledgement of Country

The Chairperson affirmed that Bayside Council acknowledges the traditional custodians the Gadigal and Bidjigal people of the Eora nation, and pays respects to Elders past, present and emerging. The people of the Eora nation, their spirits and ancestors will always remain with our waterways and the land, our Mother Earth.

2 Apologies, Leave of Absence and Attendance via Audio-Visual Link

Apologies

Committee Recommendation (Councillors Sedrak and Werner)

That the following apologies be received:

- The Mayor, Councillor Bill Saravinovski
- Councillor Christine Curry
- Councillor Michael Nagi
- Councillor Andrew Tsounis

Attendance Via Audio Visual Link

Committee Recommendation (Councillors Morrissey and Muscat)

That Councillor Fardell's attendance at tonight's meeting via audio-visual link be granted.

3 Disclosures of Interest

Councillor Morrissey

CP24.019 - SSROC Tender (T2023-03) - Stormwater, Drainage & GTP Services

Councillor Morrissey declared a Less Than Significant Non-Pecuniary Interest in Item CP24.019 on the basis that he is a Bayside representative to the SSROC, and stated he would remain in the meeting for consideration and voting on the matter.

Councillor Muscat

CP24.018 - Expression of Interest for Construction - Botany Aquatic Centre

Councillor Muscat declared a Less Than Significant Non-Pecuniary Interest in Item CP24.018 on the basis that she is President of Botany RSL Swimming Club which operates out of the Botany Aquatic Centre and stated she would remain in the meeting for consideration and voting on the matter.

4 Minutes of Previous Meetings

4.1 Minutes of the Corporate Performance Committee Meeting - 5 June 2024

Committee Recommendation (Councillor Sedrak and Werner)

That the Minutes of the Corporate Performance Committee meeting held on 5 June 2024 be noted.

4.2 Business Arising

There was no Business Arising.

Note: The Committee notes that the Minutes of the Corporate Performance Committee of Wednesday 5 June 2024 were received and the recommendations therein were adopted by the Council at its meeting of 26 June 2024.

5 Items by Exception

There were no Items by Exception.

6 Public Forum

There were no speakers for Public Forum.

7 Reports

CP24.018 Expression of Interest for Construction - Botany Aquatic Centre

Councillor Muscat had previously declared a Less than Significant Non-Pecuniary Interest, and remained in the meeting for consideration of, and voting on this item.

Committee Recommendation (Councillors Morrissey and Muscat)

- 1 That attachment 2, EOI - Botany Aquatic Centre, to this report be withheld from the press and public as it is confidential for the following reason:

With reference to Section 10(A) (2) (d)(i) of the Local Government Act 1993, the attachment relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. It is considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.

- 2 That for the purpose of inviting select tenders in accordance with Section 55 (4) of the Local Government Act 1993, Council adopts the below list of contractors for selective tendering purposes for the delivery of the Botany Aquatic Centre Redevelopment Construction procurement contract:

- ADCO Group Pty Ltd
 - FDC Construction
 - Hutchinson Builders
 - Lipman Pty Ltd
 - Richard Crookes Constructions Pty Ltd.
- 3 That Council rejects the Expressions of Interest received from the following contractors:
- Dalski Pty Ltd
 - Elite Building Design & Constructions Pty Ltd (Non-Conforming submission).

CP24.019 SSROC Tender (T2023-03) - Stormwater, Drainage & GTP Services

Councillors Morrissey had previously declared a Less than Significant Non-Pecuniary Interest, and remained in the meeting for consideration of, and voting on this item.

Committee Recommendation (Councillors Werner and Muscat)

- 1 That the attachment/s to this report be withheld from the press and public as they are confidential for the following reason:

With reference to Section 10(A) (2) (d)(i) of the Local Government Act 1993, the attachment relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. It is considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.

- 2 That the decision by the SSROC Tender Evaluation Panel to establish panels of contractors, as detailed in the body of the report, be endorsed.

CP24.020 Councillor Expenses & Facilities Policy Review - Post Public Exhibition

Committee Recommendation (Councillors Sedrak and Muscat)

That Council adopts the Councillor Expenses and Facilities Policy {v6}, attached to the report subject to the following amendment:

- That Councillors can receive up to a maximum of 2000 Business cards per Councillor over the term of Council.

The next meeting will be held in the Rockdale Town Hall, Council Chambers on Wednesday, 7 August 2024.

The Chairperson closed the meeting at 7:45 pm.

Attachments

Nil

Council Meeting

24/07/2024

Item No	11.3
Subject	Minutes of the City Planning & Environment Committee Meeting - 10 July 2024
Report by	Peter Barber, Director City Futures
File	SF23/8074

Officer Recommendation

That the Minutes of the City Planning & Environment Committee meeting held on 10 July 2024 be received and the recommendations therein be adopted.

Summary of Substantial Recommendations

The minutes of this Committee contain substantial recommendations which either have a major financial impact and/or a major policy impact:

***CPE24.023 Botany Road, Mascot - Investigation Area Project Scope and Plan**

***CPE24.029 CONFIDENTIAL - Rockdale & Banksia Transport Oriented Development Precincts**

Please note other Committee Recommendations listed below may also have financial and/or policy impacts and readers are encouraged to be review the Committee Minutes in entirety.

Present

Councillor Jo Jansyn, Chairperson
Councillor Liz Barlow
Councillor Christina Curry
Councillor Heidi Lee Douglas
Councillor Jennifer Muscat
Councillor Greta Werner

Also present

Councillor Andrew Tsounis
Meredith Wallace, General Manager
Peter Barber, Director City Futures
Richard Sheridan, Director City Performance (via audio-visual link)
David Smith, Manager Strategic Planning
Helen Tola, Manager Governance & Risk
Maritza Abra, Coordinator City Design
Rupert Gilroy, Manager Property
Karen Barrass, Lead Governance
Anh Hoang, Governance Officer
Wolfgang Gill, IT Service Management Officer

The Chairperson opened the meeting in the Committee Room, Botany Town Hall, at 6:36 pm.

1 Acknowledgement of Country

The Chairperson affirmed that Bayside Council acknowledges the traditional custodians the Gadigal and Bidjigal people of the Eora nation, and pays respects to Elders past, present and emerging. The people of the Eora nation, their spirits and ancestors will always remain with our waterways and the land, our Mother Earth.

2 Apologies, Leave of Absence and Attendance via Audio-Visual Link

Apologies

Committee Recommendation (Councillors Muscat and Barlow)

That the following apologies be received and leave of absence granted:

- The Mayor, Councillor Bill Saravinovski

Attendance Via Audio Visual Link

There were no Committee members in attendance via audio-visual link.

Leave of Absence

There were no applications for Leave of Absence received.

3 Disclosures of Interest

Councillor Werner

CPE24.029 Rockdale & Banksia Transport Oriented Development Precincts

Councillor Werner declared a Pecuniary Interest in Item CPE24.029 on the basis that her primary residence is in the area and stated she would leave the meeting for consideration and voting on the matter.

4 Minutes of Previous Meetings

[4.1 Minutes of the City Planning & Environment Committee Meeting - 12 June 2024](#)

Committee Recommendation (Councillors Douglas and Muscat)

That the Minutes of the City Planning & Environment Committee meeting held on 12 June 2024 be noted.

4.2 Business Arising

There was no Business Arising.

The Committee notes that the Minutes of the City Planning & Environment Committee of Wednesday 12 June 2024 were received and the recommendations therein were adopted by the Council at its meeting of 26 June 2024 with the following exceptions.

11.3 CPE24.018 Affordable Housing Options Paper and Updated Evidence Base

RESOLUTION

Minute No. 2024/001

Resolved on the motion of Councillors Barlow and Morrissey

- 1 That Council notes the updated Bayside Affordable Housing Evidence Base Final Report, which responds to Action 1.1.3 of *Bayside Council's Delivery Program 2022-2026*.
- 2 That Council notes the options contained within the Affordable Housing Options Paper.
- 3 That Council endorses proceeding to the next step of preparing an Affordable Housing Strategy, incorporating the options recommended in this report.
- 4 That all Bayside Affordable Housing Strategies and/or policies where Bayside Council is the author reference 'rentals'.

11.3 CPE24.022 Muddy Creek Masterplan - Draft for Adoption

Councillor Douglas had previously declared a Less than Significant Non-Pecuniary Interest, and remained in the meeting for consideration of, and voting on, this item.

RESOLUTION

Minute No. 2024/002

Resolved on the motion of Councillors Barlow and Morrissey

- 1 That the Muddy Creek (Studdert Reserve) Function Plan (Attachment 1) and Staging Plans (Attachments 2 and 3) are endorsed in principle as the strategic framework for future decision making for Studdert Reserve.
- 2 That the Implementation Actions as identified on the Staging Plan: Short Term (0-2 years) proceed for implementation within the next 2 years, subject to funding allocation.
- 3 That a funding strategy be prepared to facilitate implementation of the masterplan, including seeking grants to progress implementation of medium

term (2-5 years) and longer term (5+ years) works as identified in the function plan.

- 4 That all participants in the most recent public engagement activities and community groups are thanked for their involvement, and advised of Council's decision, and the Have Your Say project page be updated.
- 5 That \$250,000 is allocated from the Asset Maintenance Reserve to make the waterfront area safe, to open a section of the foreshore to the public as soon as possible, and to control access to limit anti-social behaviour.
- 6 That the 90 degree parking shown in the Masterplan on the south-eastern side of the access road adjacent the playground to be extended to the north to the proposed pedestrian crossing point to provide additional parking, and this be deferred to the July Council Meeting to be finalised.

5 Items by Exception

There were no Items by Exception.

6 Public Forum

There were no speakers for Public Forum.

7 Reports

[CPE24.023 Botany Road, Mascot - Investigation Area Project Scope and Plan](#)

Committee Recommendation (Councillors Werner and Muscat)

- 1 That Council endorses the Botany Road, Mascot Investigation Area Project Scope and Plan, including the revised study area.
- 2 That Council incorporates affordable housing targets, public space options and that on Botany Road landscape setbacks be provided (where there is no commercial) and extremely wide footpaths.

[CPE24.024 Planning Proposal - Le Beach Hut, Peter Depena Reserve, Dolls Point - Additional Permitted Use](#)

Committee Recommendation (Councillors Douglas and Werner)

- 1 That Council notes the advice of the Bayside Local Planning Panel;
- 2 That Council:

- a) endorse the draft Planning Proposal for the inclusion of *Restaurant or cafe* as an Additional Permitted Use for 179-183 Russell Avenue, Dolls Point;
- b) forward the draft Planning Proposal and supporting documents to the Department of Planning, Housing and Infrastructure for a Gateway Determination with a request that Council be authorised as the Local Plan Making Authority (LPMA);
- c) delegate authority to the General Manager to make any amendments to the Planning Proposal and supporting documents prior to public exhibition;
- d) subject to receiving a Gateway determination from the Department of Planning, Housing and Infrastructure, and satisfying any conditions, proceed to public exhibition for community and stakeholder input; and
- e) consider a further report following the results of public exhibition to consider any submissions received, and any changes to the draft Planning Proposal arising from the exhibition process.

CPE24.025 Draft Planning Proposal - Bus Shelter Advertising

Committee Recommendation (Councillors Barlow and Muscat)

- 1 That Council, pursuant to s.3.33 of the Environmental Planning and Assessment Act 1979 (EPAA), submit the draft Planning Proposal for Bus Shelter Advertising to the Department of Planning, Housing and Infrastructure for a Gateway determination.
- 2 That should a Gateway determination be issued, a further report be presented to Council following the public exhibition period, to demonstrate compliance with the Gateway determination, and to provide details of any submissions received.

CPE24.026 Post exhibition report: Draft Riverine Park Masterplan

Committee Recommendation (Councillors Douglas and Werner)

- 1 That Council notes the submissions received during public exhibition of the draft Riverine Park Masterplan and thanks those that made a submission.
- 2 That Council adopts the recommended location for a fenced off-leash dog area north of the golf driving range and for the Riverine Park Masterplan to be updated accordingly.
- 3 That Council adopts the Riverine Park Masterplan incorporating the amendments outlined in this report.
- 4 That Council negotiates with TfNSW and WestConnex to secure public access along that part of the Cooks River Foreshore not in Council's ownership.

CPE24.027 Post Exhibition Report: Bayside Transport Strategy and Bike Plan

Committee Recommendation (Councillors Douglas and Werner)

- 1 That the 'Have Your Say' summary and responses to submissions on the Bayside Transport Strategy and Bayside Bike Plan be noted.
- 2 That Council adopt the Bayside Transport Strategy.
- 3 That Council adopt the Bayside Bike Plan.

CPE24.028 Extension of Mural: Mascot Amenities Block, Botany Road, Mascot

Committee Recommendation (Councillors Curry and Muscat)

That Council approve quotation QU-0193 for \$5,011.00 (ex GST) for painting works to extend the mural adjacent to the Mascot amenities block.

8 Confidential Reports / Matters

In accordance with Council's Code of Meeting Practice, the Chairperson invited members of the public to make representations as to whether this part of the meeting should be closed to the public.

There were no representations.

Closed Committee Meeting

Committee Recommendation (Councillors Jansyn and Muscat)

- 1 That, in accordance with section 10A (1) of the Local Government Act 1993, the Committee considers the following items in closed Committee Meeting, from which the press and public are excluded, for the reasons indicated:

CPE24.029 CONFIDENTIAL - Rockdale & Banksia Transport Oriented Development Precincts

The matters in this report are confidential, as it is considered that it is in the public interest that they not be disclosed to the public. In accordance with the Code of Conduct, the matters and the information contained within this report must not be discussed with or disclosed to any person who is not a member of the meeting or otherwise authorised.

- 2 That, in accordance with section 11 (2) and (3) of the Local Government Act 1993, the reports, correspondence and other documentation relating to these items be withheld from the press and public.

CPE24.029 Rockdale & Banksia Transport Oriented Development Precincts

Councillor Werner declared a pecuniary interest in this matter and left the meeting. The time being 7:39 pm.

Committee Recommendation (Councillors Curry and Muscat)

That Council forwards the list of recommended lots to be included, optionally included and excluded from the Banksia Station and Rockdale Station Transport Oriented Development precinct areas to the Department of Planning, Housing and Infrastructure for their consideration in the amendment of the Transport Oriented Development Sites Map.

Resumption of Open Council Meeting

Committee Recommendation (Councillors Jansyn and Barlow)

That, the closed part of the meeting having concluded, the open Committee Meeting resume and it be open to the press and public.

The Chairperson made public the recommendations that were made during the closed part of the meeting.

The next meeting will be held in Rockdale Town Hall, Council Chambers on Wednesday, 14 August 2024.

The Chairperson closed the meeting at 8:13 pm.

Attachments

Nil

Council Meeting

24/07/2024

Item No	11.4
Subject	Minutes of the City Works & Assets Committee Meeting - 10 July 2024
Report by	Colin Clissold, Director City Presentation
File	SF23/8074

Officer Recommendation

That the Minutes of the City Works & Assets Committee meeting held on 10 July 2024 be received and the recommendations therein be adopted.

Summary of Substantial Recommendations

The minutes of this Committee contain substantial recommendations which either have a major financial impact and/or a major policy impact:

***CWA24.027 Mascot Oval Update and Funding Strategy**

***CWA24.024 Green St Depot - Project Update and Funding**

***CWA24.028 Funding Capital Projects**

Please note other Committee Recommendations listed below may also have financial and/or policy impacts and readers are encouraged to be review the Committee Minutes in entirety.

Present

Councillor Christina Curry, Chairperson
Councillor Liz Barlow
Councillor Heidi Lee Douglas
Councillor Jo Jansyn
Councillor Andrew Tsounis

Also present

Councillor Jennifer Muscat
Councillor Greta Werner
Meredith Wallace, General Manager
Peter Barber, Director City Futures
Colin Clissold, Director City Presentation
Richard Sheridan, Director City Performance (via audio-visual link)
Louise Farrell, Manager City Projects
Luke Phillips, Manager Finance
Helen Tola, Manager Governance & Risk
Neville Naicker, Acting Manager City Infrastructure
Joe Cavagnino, Manager Procurement & Fleet

Rupert Gilroy, Manager Property
Waisale Iowane, Head of Financial Strategy & Reporting
Karen Barrass, Lead Governance
Tanya Ryvchin, Procurement Specialist (via audio-visual link)
Anh Hoang, Governance Officer
Wolfgang Gill, IT Service Management Officer

The Chairperson opened the meeting in the Committee Room, Botany Town Hall, at 8:17 pm.

1 Acknowledgement of Country

The Chairperson affirmed that Bayside Council acknowledges the traditional custodians the Gadigal and Bidjigal people of the Eora nation, and pays respects to Elders past, present and emerging. The people of the Eora nation, their spirits and ancestors will always remain with our waterways and the land, our Mother Earth.

2 Apologies and Attendance via Audio Visual link

Apologies

Committee Recommendation (Councillors Jansyn and Muscat)

That the following apologies be received and leave of absence granted:

- Councillor Ed McDougall
- Councillor Ann Fardell

Attendance Via Audio Visual Link

There were no Committee members in attendance via audio-visual link.

Leave of Absence

There were no applications for Leave of Absence received.

3 Disclosures of Interest

Councillor Curry

CWA24.023 Wentworth Avenue and Page Street Shared Path - Project Update

Councillor Curry declared a Less than Significant Non-Pecuniary Interest in Item CWA24.023 on the basis that she lives within the vicinity stated she would remain in the meeting for consideration and voting on the matter.

4 Minutes of Previous Meetings

4.1 Minutes of the City Works & Assets Committee Meeting - 12 June 2024

Committee Recommendation (Councillors Douglas and Tsounis)

That the Minutes of the City Works & Assets Committee meeting held on 12 June 2024 be noted

4.2 Business Arising

The Committee notes that the Minutes of the City Works & Assets Committee of Wednesday 12 June 2024 were received and the recommendations therein were adopted by the Council at its meeting of 26 June 2024 with the following exceptions.

11.4 CWA24.009 Sir Joseph Banks Park Amenities & Carpark - Update

RESOLUTION

Minute No. 2024/001

Resolved on the motion of Councillors Curry and Jansyn

That this item be deferred until the July Council Meeting, for the purpose of undertaking a site visit to determine a more suitable location for the public amenities.

5 Items by Exception

There were no Items by Exception.

6 Public Forum

There were no speakers for Public Forum.

7 Reports

Procedural Motion

Committee Recommendation (Councillors Tsounis and Jansyn)

That Standing Orders be suspended in order to deal with Item CWA24.027 Mascot Oval Update and Funding Strategy. The time being 8:20 pm.

CWA24.027 Mascot Oval Update and Funding Strategy

Committee Recommendation (Councillors Jansyn and Curry)

- 1 That the attachment/s to this report be withheld from the press and public as they are confidential for the following reason:

With reference to Section 10(A) (2) (d)(ii) of the Local Government Act 1993, the attachment relates to commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council. It is considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.

- 2 That the Council endorse the concept for design progression and community consultation subject to the relocation of the canteen to the front of the grandstand facing the oval.
- 3 That the Council endorses the proposed funding strategy for the design and construction of the upgrade of Mascot Oval.
- 4 That the Council endorses the preparation of a Preliminary Business Case and Capital Expenditure Review (CAPEX) sufficient to submit to the Office of Local Government (OLG).

Standing orders resumed. The time being 8:40 pm.

CWA24.015 Bona Park Toilet Facilities - Notice of Motion

Committee Recommendation (Councillors Tsounis and Jansyn)

- 1 That the provision of public toilet facilities at this location be considered in the context of plan that considers extending the active transport route south of President Avenue to Sans Souci, as requested in the 'Kamay Greenway' Notice of Motion adopted at the May 2024 Meeting of Council.
- 2 That the open space hierarchy and associated service profile attached to this report be acknowledged.

Councillor Douglas requested that her name be recorded as voting against the committee recommendation on this item.

CWA24.016 Tender - Electrical Services

Committee Recommendation (Councillors Tsounis and Jansyn)

- 1 That the attachment/s to this report be withheld from the press and public as they are confidential for the following reason:

With reference to Section 10(A) (2) (d)(i) of the Local Government Act 1993, the attachment relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. It is

considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.

- 2 That the decision by the Bayside Council tender evaluation panel to establish a panel of contractors, as detailed in the body of the report be endorsed.

CWA24.017 Tender - Plumbing Services

Committee Recommendation (Councillors Tsounis and Jansyn)

- 1 That the attachments to this report be withheld from the press and public as it is confidential for the following reason:

With reference to Section 10(A) (2) (d)(i) of the Local Government Act 1993, the attachment relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. It is considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.

- 2 That the decision by the Bayside Council tender evaluation panel to establish a panel of contractors, as detailed in the body of the report be endorsed.

CWA24.018 Sale of Council Assets - Part Road Reserves at 6a & 8a Mount Street, Arncliffe

Committee Recommendation (Councillors Tsounis and Jansyn)

- 1 That the attachment/s to this report be withheld from the press and public as they are confidential for the following reason:

With reference to Section 10(A) (2) (c) of the Local Government Act 1993, the attachment relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. It is considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.

- 2 Subject to the outcome of an application under the *Roads Act 1993* for closure and sale of the subject sections of road reserve and classification of the sites as operational land (if required), Council approves the sale of parts of the road reserves known as 6a and 8a Mount Street, Arncliffe, to the owners of 6 and 8 Mount Street, Arncliffe respectively, consistent with the confidential valuations attached to this report.
- 3 That Council commence the process for an application under the *Roads Act 1993* for consideration of the proposal for closure and sale of the subject section of road reserve and a further report be considered following the public exhibition stage.
- 4 That Council authorise the General Manager to enter into an appropriate Deed of Agreement with the owners of 6 and 8 Mount Streets, Arncliffe to progress the proposal and to confirm their responsibilities for meeting all of Council's costs in

this matter.

CWA24.019 Classification of Land acquired by Council at 13 Banksia Street, Botany

Committee Recommendation (Councillors Jansyn and Muscat)

- 1 That, in accordance with section 34 of the Local Government Act (1993), Council undertakes public notification of its intention to classify 13 Banksia Street, Botany as Operational Land in accordance with section 31(2) of the Act.
- 2 That a further report is submitted to council post the completion of the public notification period.

CWA24.020 Rockdale Ilinden Licences - 468 West Botany Street Rockdale & 43 Crawford Road Brighton Le Sands

Committee Recommendation (Councillors Tsounis and Muscat)

That Rockdale Ilinden Licences - 468 West Botany Street Rockdale & 43 Crawford Road Brighton Le Sands be deferred for a Councillor Information Session.

CWA24.021 Proposed Acquisition of a New Arncliffe Community Facility space at 161-179 Princes Hwy, Arncliffe

Committee Recommendation (Councillors Jansyn and Tsounis)

- 1 That Council authorises the General Manager to negotiate, finalise and execute a Works in Kind agreement for acquisition of a Community Facility of approximately 1,600 square metres as a Stratum Lot, plus ancillary works, as detailed in this report, which will be delivered in the 2025/26 financial year.
- 2 That the authorisation be given to the application of the Council Seal by the general Manager and for the Mayor to co-sign any relevant document (pursuant to cl.400 Local Government (General) Regulation 2021) as necessary.
- 3 That Council endorses the agreed cost of \$8.34M, which has been assessed as fair and reasonable by an independent Quantity Surveyor engaged by Council, and that the acquisition cost will be funded by an offset being applied to the Developer Contributions payable under the development consent for the overall development.
- 4 That Council receives a further report in relation to the design and fit out of the facility, and the opportunity to consolidate several Arncliffe community facilities into the Arncliffe Central location to provide operational efficiencies.

CWA24.022 2 Laycock Street, Bexley North - Appointment of Community Housing Provider to Manage the Premises as Affordable Housing

Committee Recommendation (Councillors Jansyn and Curry)

- 1 That Council undertakes renovation of the property to return it to a suitable standard for leasing to residential tenants, using funds accumulated in its Affordable Housing Program Reserve;
- 2 That Council appoint Evolve Housing (EchoRealty NSW & ACT Limited trading as Echorealty ABN 53 642 704 229) as property managers for 2 Laycock Street, Bexley North for affordable housing in accordance with Council's Affordable Housing Tenancy Policy, with income being directed to Council's Affordable Housing Program Reserve.

CWA24.023 Wentworth Avenue and Page Street Shared Path - Project Update

Councillor Curry declared a Less than Significant Non-Pecuniary Interest

Committee Recommendation (Councillors Muscat and Douglas)

That Council further investigates the cycle connections within that vicinity and come back at a later date.

CWA24.024 Green St Depot - Project Update and Funding

Committee Recommendation (Councillors Jansyn and Tsounis)

- 1 That the attachment/s to this report be withheld from the press and public as they are confidential for the following reason:

With reference to Section 10(A) (2) (d)(ii) of the Local Government Act 1993, the attachment relates to commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council. It is considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.
- 2 That the report be received and noted.
- 3 That the Council endorses the additional funding of \$2million for the replacement of the Roof and HVAC system for the Green St Depot project, to be funded from the Strategic Priorities Reserve.

CWA24.025 Response to Notice of Motion - Grace Campbell Reserve

Committee Recommendation (Councillors Muscat and Curry)

That the Response to Notice of Motion - Grace Campbell Reserve report be received and noted.

CWA24.026 Response to Notice of Motion - Upgrade Mutch Park

Committee Recommendation (Councillors Jansyn and Curry)

That the Response to Notice of Motion - Upgrade Mutch Park report be received and noted.

8 Confidential Reports / Matters

In accordance with Council's Code of Meeting Practice, the Chairperson invited members of the public to make representations as to whether this part of the meeting should be closed to the public. The time being 9:34 pm.

There were no representations.

Closed Committee Meeting

Committee Recommendation (Councillors Jansyn and Tsounis)

- 1 That, in accordance with section 10A (1) of the Local Government Act 1993, the Committee considers the following items in closed Committee Meeting, from which the press and public are excluded, for the reasons indicated:

CWA24.028 CONFIDENTIAL - Funding Capital Projects

In accordance with section 10A (2) (d)(ii) of the Local Government Act 1993, the matters dealt with in this report relate to commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council. It is considered that if the matter were discussed in an open meeting it would, on balance, be contrary to the public interest due to the issue it deals with.

- 2 That, in accordance with section 11 (2) and (3) of the Local Government Act 1993, the reports, correspondence and other documentation relating to these items be withheld from the press and public.

CWA24.028 Funding Capital Projects

Committee Recommendation (Councillors Tsounis and Jansyn)

- 1 That the attachment to this report be withheld from the press and public as they are confidential for the following reason:

With reference to Section 10(A) (2) (d)(ii) of the Local Government Act 1993, the attachment relates to commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council. It is considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.

- 2 That the Funding Capital Projects report be received and noted.
- 3 That the funding strategy for Botany Aquatic Centre attached to this report be endorsed.
- 4 That funding for Mascot Oval attached to this report be endorsed, noting the balance of the three VPAs (BATA I, BATA II and 13B Church Ave and 6-8 John Street Mascot) will be fully expended.
- 5 That the Council notes the project will require additional funding, by either 7.12 developer contributions, grant funding, or club contributions to deliver the full scope of the project.

Resumption of Open Council Meeting

Committee Recommendation (Councillors Tsounis and Jansyn)

That, the closed part of the meeting having concluded, the open Committee Meeting resume and it be open to the press and public. The time being 9:55 pm.

The General Manager made public the recommendations that were made during the closed part of the meeting.

The next meeting will be held in Rockdale Town Hall, Council Chambers on Wednesday, 14 August 2024.

The Chairperson closed the meeting at 9:57 pm.

Attachments

Nil

Council Meeting

24/07/2024

Item No	11.5
Subject	Minutes of the Bayside Traffic Committee Meeting - 10 July 2024
Report by	Peter Barber, Director City Futures
File	SF23/8074

Officer Recommendation

That the Minutes of the Bayside Traffic Committee meeting held on 10 July 2024 be received and the recommendations therein be adopted.

Summary of Substantial Recommendations

There were no Substantial Recommendations identified.

Present

Councillor Liz Barlow (Chairperson)
Les Crompton, representing State Member for Kogarah
George Perivolarellis, representing State Members for Rockdale and Heffron
Traffic Sergeant Adam Neale, St George Police Area Command
Constable Fang Xu, South Sydney Police Area Command
Vinoth Srinivasan, representing Transport for NSW

Also present

Neville Naicker, Acting Manager City Infrastructure, Bayside Council
Sam Lindsay, Coordinator Traffic & Road Safety, Bayside Council
Scipio Tam, Senior Traffic & Road Safety Engineer, Bayside Council
Romel Ayoub, Traffic Engineer, Bayside Council
Shivam Patel, Student/Graduate Engineer, Bayside Council
Hong Nguyen, Manager Environment & Resilience, Bayside Council
Louise Sunderland, Lead Events, Bayside Council
Shobna Maharaj, Traffic Committee Administrative Officer, Bayside Council

The Convenor opened the meeting in the Rockdale Town Hall Pindari Room, Level 1, 448 Princes Highway, Rockdale at 9.15am and affirmed that Bayside Council acknowledges the traditional custodians: the Gadigal and Bidjigal people of the Eora nation, and pays respects to Elders past, present and emerging. The people of the Eora nation, their spirits and ancestors will always remain with our waterways and the land, our Mother Earth.

1 Apologies

The following apologies were received:

Councillor Christina Curry

Bryce Spelta, Manager City Infrastructure, Bayside Council
Phoebe Mikhiel, Manager Compliance & Community Safety, Bayside Council
Paul Adams, Coordinator Parking & Safety, Bayside Council

2 Disclosures of Interest

There were no disclosures of interest.

3 Minutes of Previous Meetings

[3.1 Minutes of the Bayside Traffic Committee Meeting - 12 June 2024](#)

Committee Recommendation

That the Minutes of the Bayside Traffic Committee meeting held on 12 June 2024 be confirmed as a true record of proceedings.

Business Arising

That it be noted that the Committee recommendations included in the Minutes of the Bayside Traffic Committee meeting held on 12 June 2024 were adopted by the Council at its meeting held on 26 June 2024.

4 Reports

[BTC24.095 Bay Street west of The Grande Parade, Brighton Le Sands - Proposed 'No Right Turn' between 8pm and 5am, on Summer weekend nights between Friday 27 September 2024 and Monday 31 March 2025](#)

Committee Recommendation

That the proposed installation of 'No Right Turn, 8:00 pm – 5:00 am, Fri, Sat, and Sun' restrictions for the summer weekend nights Friday 27 September 2024 and Monday 31 March 2025 to prevent the right turn movement from Bay Street into The Grand Parade, Brighton Le Sands by Transport for New South Wales be acknowledged and supported.

[BTC24.096 Brennans Road, Arncliffe - Proposed changes to Resident Parking Scheme](#)

Committee Recommendation

That approval be given to the removal of 20 Brennans Road and 22 Brennans Road, Arncliffe from the existing resident parking scheme installed in Brennans Road, Arncliffe.

[BTC24.097 Changes to On-Street Parking fronting 50 Tramway Street on Henly Street Frontage](#)

Committee Recommendation

That approval be given for the relocation of the existing '90° angle parking, rear to kerb, vehicles under 6m only' sign and parking space fronting 50 Tramway Street on the Henly Street frontage to the right-hand side of the new driveway, as per the attached plan.

[BTC24.098 Charles Street - Proposed Flat-Top Road Hump](#)

Committee Recommendation

That approval be given for the installation of a flat-top road hump and associated signage fronting 12 Charles Street, Arncliffe.

[BTC24.099 Church Avenue Full Road Closures for Hoist Installation](#)

Committee Recommendation

That the Traffic Committee accept the attached Traffic Guidance Scheme and support the full closure of Church Avenue for 2 days. The dates of the 2 occurrences are to be confirmed and approved by way of a Stand and Operate Permit issued under section 139 of the Roads Act.

[BTC24.100 Esdaile Place, Arncliffe – Proposed 10m statutory No Stopping restrictions](#)

Committee Recommendation

That approval be given for the installation of statutory 10m 'No Stopping' restrictions in the form of yellow C3 line-marking on the intersection of Esdaile Place and Towers Place, Arncliffe as indicated in the attachment.

[BTC24.101 Francis Avenue, Brighton Le Sands – Formalisation of Bus Zone and changes to Bus Zone](#)

Committee Recommendation

- 1 That approval be given to install a 20m 'Bus Zone 7:00 am – 9:00 am, 2:00 pm – 4:30 pm, School Days' on the western side of Francis Avenue, Brighton Le Sands as per the attached drawing.
- 2 That approval be given to replace the existing 'Bus Zone 8:00 am – 9:00 am, 3:00 pm – 4:00 pm' & 'No Parking, All Other Times' zone with a 'Bus Zone 8:00 am – 9:30 am, 2:30 pm – 4:00 pm' & 'No Parking, All Other Times' zone on the western side of Francis Avenue, Brighton Le Sands as per the attached drawing.

BTC24.102 10 Fremlin Street, Botany - Proposed 9.2m Works Zone for 34 Weeks

Committee Recommendation

- 1 That approval be given to the installation of a 9.2m 'Works Zone, 7:00 am – 5:00 pm, Mon – Fri and 8:00 am – 1:00 pm Sat' restriction along the eastern kerb line of Fremlin Street, for the duration of 34 weeks, subject to relevant conditions.
- 2 The applicant must ensure that construction vehicles do not queue within Fremlin Street or any other local roads in the vicinity especially concrete trucks during the construction period waiting to deliver goods to the site.
- 3 That the existing parking restrictions in the Fremlin Street is not changed on account of this proposal and two-way traffic flow be maintained in Fremlin Street at all times unless separate road occupancy approvals have been obtained through Council's Public Domain and Referrals team.
- 4 That approval is not given to the movement of 'Heavy Rigid Vehicles' due to constraint in the existing road infrastructure and be limited to 8.8m 'Medium Rigid Vehicle'.
- 5 That approval is not given to construction vehicles to arrive or depart from the site during school zone hours i.e. 8:00 am – 9:30 am and 2:30 pm – 4:00 pm school days.
- 6 That the applicant notifies Council, six (6) weeks in advance of required extension to the 34 week 'Works Zone'.
- 7 That the applicant notifies the adjacent properties of the approved 'Works Zone' and provides a copy to Council for record.

BTC24.103 Hegerty Street & Harrow Road Intersection, Kogarah - Formalisation of slip lane and Give-Way restrictions

Committee Recommendation

That approval be given for the installation of Give Way control signage and line-marking on the Hegerty Road southbound slip lane exit at the intersection of Hegerty Street and Harrow Road, Kogarah, as per attached plan.

BTC24.104 Intersection of Ada Street and Hancock Street, Bexley – Proposed 10m statutory 'No Stopping' restrictions

Committee Recommendation

That approval be given for the installation of statutory 10m 'No Stopping' restrictions in the form of yellow C3 line-marking at the intersection of Ada Street and Hancock Street, Bexley as indicated in the attachment.

BTC24.105 Intersection of Gore Street and Somerville Street, Arncliffe - Proposed Statutory 10m No Stopping Restrictions

Committee Recommendation

That approval be given for the installation of statutory 10m 'No Stopping' restrictions in the form of yellow C3 line-marking at the intersection of Gore Street and Somerville Street, Arncliffe as indicated in the attached plan.

BTC24.106 Intersection of Queen Street and Morgan Street, Botany - Proposed 10m Statutory No Stopping Restrictions

Committee Recommendation

That approval be given for the installation of statutory 10m 'No Stopping' restrictions in the form of yellow C3 line-marking at the intersection of Queen Street and Morgan Street, Botany as indicated in the attached plan.

BTC24.107 MS Ride from Sydney to Wollongong - Sunday 3 November 2024 - Proposed Traffic Guidance Scheme

Committee Recommendation

- 1 That approval be granted for the Multiple Sclerosis Society of NSW Outdoor to conduct their annual bicycle ride from Sydney to Wollongong through Arncliffe, Rockdale, Kyeemagh, Brighton Le Sands, Monterey, Ramsgate Beach, Dolls Point and Sans Souci on Sunday 3 November 2024 commencing from 6:00 am.
- 2 That the applicant seek approval from TfNSW for the establishment of temporary 'Clearway, 4:00 am – 11:00 am' restrictions as required on Sunday 3 November 2024:
 - a) Along West Botany Street between Princes Highway and Bestic Street.
 - b) Along Bestic Street between West Botany Street and General Holmes Drive.
 - c) Along The Grand Parade between Bestic Street and Sellwood Street; and
 - d) To remove and reinstate the removable bollards in The Grand Parade (The Little Grand Parade) at General Holmes Drive.
- 3 That concurrence be given to event organisers/police/TfNSW to install temporary restrictions at the following locations:
 - a) 'No Left Turn' from Princes Highway into West Botany Street in the southbound direction.
 - b) 'No Left Turn' from Flora Street into West Botany Street in the southbound direction.
 - c) 'No Right Turn' from West Botany Street into Bestic Street in the eastbound direction.
 - d) 'No Entry' on the eastern arm of the signalised intersection of West Botany Street and Bestic Street in the eastbound direction between 6:00

- am and 8:00 am due to sun glare.
- e) 'No Entry' along Bestic Street from Jacobson Avenue to General Holmes Drive in the eastbound direction.
 - f) 'No Entry' into Cook Park car park opposite Culver Street between 4:00 am and 9:30 am.
 - g) 'No Entry, Buses Excepted' into Malua Street from The Grand Parade in the southbound direction for State Transit Authority and Veolia Transport's buses to travel northbound from Malua Street to The Grand Parade as there is no alternative route for the buses.
- 4 That the organisers of the event advise affected local residents of Bestic Street and The Grand Parade where the proposed 'Clearway' and the proposed road closure restrictions will be imposed.
- 5 That access for residents of Valda Avenue be maintained during the event.
- 6 That the organisers of the event comply with all the requirements of public authorities for the event.
- 7 That the event organisers liaise with Council's City Presentation Directorate to temporarily remove the bollards at The Little Grand Parade with General Holmes Drive to allow cyclists to pass through and reinstate them in a timely manner.
- 8 That Council authorise bike riders and Multiple Sclerosis Society to use Cook Park at the corner of The Grand Parade and Carruthers Drive, Ramsgate Beach as a minor water, bike repair and first aid stop and assist them in removing the bollards in The Little Grand Parade with General Holmes Drive for the event on Sunday 3 November 2024.

BTC24.108 Oscar Place - Proposed One-Way Westbound

Committee Recommendation

That the design drawings and results of the community consultation be endorsed by the Bayside Traffic Committee.

BTC24.109 Proposed Pole Mounted EV charging Unit - St Kilda Street, Bexley North

Committee Recommendation

That approval be given for the installation of the regulatory "2P 6:00 am – 6:00 pm Mon - Sun Electric Vehicles Only" (R5-2-10N) signs and associated line marking at the locations identified in this report in St Kilda Street, Bexley North, subject to agreement between Council and Ausgrid.

BTC24.110 141 Ramsgate Road, Ramsgate - Proposed '1P' zone and BB line markings on Margate Street

Committee Recommendation

- 1 That approval be given for the installation of '1P' parking restrictions on Margate Street, Ramsgate.
- 2 That approval be given to install BB pavement line marking at the approach to the existing refuge island on Margate Street, Ramsgate.

BTC24.111 Shaw Street Road Closure - Bayside Winter Wonderland

Committee Recommendation

- 1 That the attachments to this report be withheld from the press and public as they are confidential for the following reason:

With reference to Section 10(A) (2) (f) of the Local Government Act 1993, the attachment relates to issues affecting the security of the Council, Councillors, Council Staff or Council property. It is considered that if the matter were discussed in an open Council Meeting it would, on balance, be contrary to the public interest due to the issue it deals with.
- 2 That approval be granted to conduct the Bayside Winter Wonderland event on Saturday 3 August 2024.
- 3 That approval be given for the closure of Shaw Street between Bexley Road and East Drive on Saturday 3 August 2024 as per the attached TGS.
- 4 That the temporary 'No Stopping' restrictions from 6:00 am to 1:00 am be installed on Shaw Street between Bexley Road and East Drive on the day of the event.
- 5 That the organisers of the event advise affected local residents of the proposed road closure restrictions.
- 6 That the organisers of the event comply with all the requirements of public authorities for the event.
- 7 That the organisers notify TMC, emergency services and relevant bus companies of the proposed closure and applicable detours.
- 8 That the details of the proposed closure be submitted to OneRoad.

BTC24.112 Short Street, Carlton - Proposed parking time limit extension from 1P to 2P

Committee Recommendation

That the current fourteen (14) marked angle parking spaces with existing '1P, 8.30 am – 6:00 pm Mon – Fri, 8.30 am – 12.30 pm Saturday' restrictions along the eastern side

of Short Street, between Argyle Street and driveway at the rear of Property No. 34 Carlton Parade, Carlton be changed to '2P, 8.30 am – 6:00 pm Mon – Fri, 8.30 am – 12.30 pm Saturday' zone.

BTC24.113 Temporary Delegation to Council Officers to approve Works Zones until 30 September 2024

Committee Recommendation

That the delegated authority be given to the General Manager to approve Works Zones up to 30 September 2024 on Council roads so that applications can be determined without undue delays to applicants.

BTC24.114 Villiers Street, Rockdale - Proposed 'No Parking' restriction

Committee Recommendation

That a 'No Parking' zone be installed on the western side of Villiers Street, Rockdale between Oswell Street and the cul-de-sac end, as per the attached drawing.

BTC24.115 94-96 Warialda Street, Kogarah - Proposed Changes to Timed Parking Restrictions

Committee Recommendation

That approval be given to convert the existing 'No Parking Sunday 9:00 pm – 8:30 am Monday' zone to a 'No Parking 3:00 pm Sunday – 8:30 am Monday' zone outside 94-96 Warialda Street, Kogarah, as per the attachment.

BTC24.116 Wollongong Road, Arncliffe - Proposed No Stopping Restrictions Approaching Pedestrian Crossing

Committee Recommendation

That approval be given to install a 15m 'No Stopping' zone on the northern side of Wollongong Road, Arncliffe on the eastbound approach to the pedestrian crossing east of the intersection with Broe Avenue as per the attached drawing.

BTC24.117 Update on Outstanding Matters Referred to the Bayside Traffic Committee by the Chair

Committee Recommendation

That the update on outstanding matters referred to the Bayside Traffic Committee by the Chairperson be noted.

BTC24.118 Matters referred to the Bayside Traffic Committee by the Chair

There were no matters raised by the Chairperson.

BTC24.119 General Business

The following matters were raised by the Representative for State Member for Kogarah:

- 1 Railway Street, Kogarah – Faded linemarking near angled parking– Council staff to reinstate linemarking.
- 2 Oriental Street & Forest Road, Bexley - Missing No Stopping sign – Council staff to investigate.

Committee Recommendation

That the matters raised in General Business be received, noted and action taken as necessary.

The Chair closed the meeting at 10.06 am.

Attachments

Nil

Council Meeting

24/07/2024

Item No	11.6
Subject	Minutes of the Audit Risk & Improvement Committee Meeting - 20 June 2024
Report by	Meredith Wallace, General Manager
File	SF23/8074

Officer Recommendation

That the Minutes of the Audit Risk & Improvement Committee meeting held on 20 June 2024 be received and the recommendations therein be adopted.

Summary of Substantial Recommendations

There were no Substantial Recommendations identified.

Present

Mark Sercombe, Independent External Member (Chairperson)
Sheridan Dudley, Independent External Member
Robert Lagaida, Independent External Member

Also present

Meredith Wallace, General Manager
Fausto Sut, Manager Mayoral & Councillor Support
Joe Cavagnino, Acting Director City Performance
Peter Barber, Director City Futures
Luke Phillips, Manager Finance
Wendy Klopper, Manager Business Transformation (via audio visual link)
Eric Connerton Coordinator Business Improvement
Helen Tola, Manager Governance & Risk
Christine Cheng, Internal Auditor
Umayal Sivanandan, Internal Auditor
Lawrissa Chan, Director, Financial Audit Services - Audit Office of New South Wales
Quentin Wong, Audit Leader – Audit Office of New South Wales
Dr Trevor Seymour-Jone, Associate Professor, University of Newcastle
Rod Farrar, Director, Paladin Risk Management Services (via audio visual link)

The Chairperson opened the meeting in the Yarra Conference Room at 6:10 pm.

1 Acknowledgement of Country

The Chairperson affirmed that Bayside Council acknowledges the traditional custodians: the Gadigal and Bidjigal people of the Eora nation, and pays respects to

Elders past, present and emerging. The people of the Eora nation, their spirits and ancestors will always remain with our waterways and the land, our Mother Earth.

2 Apologies

Apologies

Apologies were received from Jennifer Whitten (independent member), and Councillors Morrissey and Werner.

3 Disclosures of Interest

Mark Sercombe disclosed that his recent appointments on the NSW Government Audit & Risk Committees (ARC) below and stated that he did not foresee and conflicts of interest with his role at Bayside Council:

- Cancer Institute, NSW Health
- The shared ARC of the:
 - -NSW Cabinet Office
 - -NSW Premier's Department
 - -NSW Parliamentary Counsel's Office

4 Minutes of Previous Meetings

[4.1 Minutes of the Audit Risk & Improvement Committee Meeting - 14 March 2024](#)

Committee Resolution

That the Minutes of the Audit Risk & Improvement Committee meeting held on 14 March 2024 be confirmed as a true record of proceedings subject the addition of a General Business item noting that the Committee held an in-camera meeting with Council's Legal Counsel, Jamie Motum, prior to the Committee Meeting.

4.2 Business Arising

There was no Business Arising.

Note: That Committee notes that the Minutes of the Audit Risk & Improvement Committee of Thursday 14 March 2024 were presented to, and the recommendations therein were adopted by, the Council at its meeting of 24 April 2024.

5 Reports

5.1 NSW Audit Office Update

Lawrissa Chan and Quentin Wong presented to the Committee on the rationale for the increased audit cost for Council and on the interim audit.

Some observations:

- AONSW noted Council had higher issues (rising from 10 to 22) and unclaimed overruns in the FY22/23 audit.
- Notwithstanding the AONSW explanation, concern remains about the quantum of the cost to Council of the FY23/24 audit.
- From knowledge of other councils, members understood the cost to Council was disproportionate to the work, notwithstanding the explanations.
- Council's cost seemed to be at least \$40K above other similar or larger councils, and about 1/3 more audit hours.

Committee Resolution

That the presentation by Audit Office of NSW is noted.

5.2 Status Update of unresolved prior year Audit Office of NSW management letter issues

- Mr Phillips, Manager Finance, spoke to the report in which management has identified 6 of the 7 prior year matters (both interim and final audits) as being completed, subject to AONSW verification.
- The outstanding audit action relates to aged bonds.
- Mr Phillips' noted that progress was being made on the identification of aged bonds and that the balance was reducing.
- The interim audit management letter for FY223/24 is expected in early July 2024.

Committee Resolution

That the status of repeat issues highlighted by the Audit Office of NSW is received and noted.

5.3 Asset Management Service Review

A presentation was made by Dr Trevor Seymour-Jones, Adjunct Associate Professor, University of Newcastle who led the service review.

Wendy Klopper, Manager Business Transformation, advised that management had accepted the recommendations and was currently preparing a detail implementation plan and resourcing requirements.

Some observations:

- Some detailed work has commenced on elements of the review.
- Members were interested in timeframes for reporting back to the Committee

- noting that implementation involved strategic elements and input/process work.
- Decisions were required (mainly by incoming Council post September 2024 elections) on service catalogue and service standards and addressing implications for the long term financial plan.
 - Members requested an action plan and report to the Committee by November 2024.

Committee Resolution

That the Audit Risk & Improvement Committee notes the outcome of the Asset Management Service Review.

ACTION

That the action plan to implement management's response to the Asset Management Service Review be completed and reported to the Committee meeting in November 2024.

5.4 General Manager's Update

The General Manager provided the Committee with an update on the following matters:

- Council decisions on the demerger issue including a community survey.
- Media release by Georges River Council on a proposal to form a St George Council by the inclusion of its local government area (LGA) with parts of the Bayside LGA
- Working through the implications of the senior staff contract changes including discussions with LGNSW
- Minor organisational restructure whereby Property Business Unit has transferred from City Performance to the City Futures Directorate and reporting to the Director City Futures.
- Council is undertaking a major review of its Development Contributions Plans
- Successful legal action to remove a tenant from Council property following an EOI process.
- Preparations for the elections including management of councillor requests (including representations on behalf of residents) during election period.

Committee Resolution

That the Committee notes the General Manager's Update.

5.5 Organisational Resilience Framework

The Manager Governance & Risk, Helen Tola and Rod Farrar, Director, Paladin Risk Management Services were present during the discussion of this item.

Some observations:

- Management has accepted the report and is preparing a project plan including

- scenario testing of critical business functions to implement the Framework.
- Report will be presented to the November 2024 Committee meeting on the implementation of the Organisational Resilience Framework project plan.

Committee Resolution

1. The Committee receives and notes the report and management's agreement to implement the Framework.
2. That a further report come back to the November 2024 Committee meeting on the Action Plan for the implementation of the Organisational Resilience Framework project plan.

5.6 Business Continuity Plan Test - Scenario Exercise

The Manager Governance & Risk, Helen Tola and Rod Farrar, Director, Paladin Risk Management Services presented on this item.

Some observations:

- Mr Farrar noted that the contract for the provision of waste services to Bayside Council was of a high quality which included preventative measures and conditions aimed at reducing the likelihood of service disruption and any disruption impact.
- Crisis Communication Plans were to be developed.

Committee Recommendation

- 1 That the report on the Business Continuity Response Plan for waste collection and disposal be received and noted.
- 2 That the testing of this Business Continuity Response Plan for waste collection and disposal be carried out on a regular basis (at least every 12 months) to ensure that all information remains current and that all personnel understand their roles and responsibilities.

5.7 Financial Management Update

Luke Phillips, Manager Finance, presented an overview of the report.

Some observations:

- The confidential Executive Committee report on Monthly YTD Financial Update – April 2024 attachment was not included as part of the report.
- The Committee therefore deferred consideration of the confidential attachment to the next meeting.
- The Committee does have the authority to deem matters confidential under the Local Government Act.
- The return on investment was considered excellent.
- Reserves having internal or external restrictions are adhered to.
- An improved Council operating surplus and healthy savings position.
- Capital Grants and Contributions declined relative to last year.

Committee Resolution

- 1 That the Committee receives and notes the report on the Quarterly Budget Review Statement for the Quarter ended 31 March 2024.
- 2 That the Committee receives and note the report in relation to the Statutory Financial Report – April 2024.
- 3 That the Committee defer consideration, to the extra-ordinary Committee meeting of 25 June 2024, of the confidential Executive Committee report on Monthly YTD Financial Update – April 2024 as it was not attached to the 20 June 2024 Committee business paper.
- 4 That the Committee receive a financial update at each Meeting based on the Statutory Financial Report, the Monthly YTD Financial Update and/or the Quarterly Budget Review Statement, whichever provides the most current update on Council's financial position.

ACTION

That the attachment titled "confidential Executive Committee report on Monthly YTD Financial Update – April 2024 be discussed at the meeting of 25 June 2024.

5.8 Governance Framework - Revised

The Manager Governance & Risk, Helen Tola, presented to the Committee on the key changes to the Framework.

Some observations:

- In section 7, it is noted that training is not confined to only Governance.
- Section 4.1 in relation to Business Continuity should reflect the change as reported on the Organisational Resilience Framework.
- In section 4.3 amend to ensure name of the committee is consistent
- Changes to legislation from 1 July 2024 in relation to ARIC, internal audit and risk management should be reflected in the Framework.
- Reconsider the placement of the description of the Committee's appointment, membership, mandate and functions under the Internal Audit (IA) heading. IA is only one of the 9 aspects of Council operations that the Committee is to 'keep under review' under section 428A (2).
- Council's approach to External Audit should be reflected in the Framework in addition to noting that it is subject to annual performance and financial audits through the AONSW.
- In section 4.3, note that the Public Finance and Audit Act 1983 was replaced by the Government Sector Audit Act 1983
- In section 6.9 and elsewhere, reference to the Impounding Act 1993 (now repealed) should refer to the Public Spaces (Unattended Property) Act 2021 and clauses updated for Act and the EP&A Act.
- A summary diagram would be useful.

Committee Resolution

That the Committee endorses the revised Governance Framework as reported subject to the changes noted in the minutes.

Committee Recommendation

That Council adopts the revised Governance Framework as reported subject to the changes noted in the minutes of the meeting of 20 June 2024 of the Audit, Risk & Improvement Committee.

5.9 6 Month Progress Report - Delivery Program 2022-2026 and Operational Plan 2023-24**Committee Resolution**

That the six month progress report on the Bayside Delivery Program 2022-2026 and Operational Plan 2023-24 for the period 1 July 2023 to 31 December 2023 be received and noted.

5.10 Audit Report-Review of DA fee calculation and collection processes-FINAL - ARIC

Umayal Sivanandan, Internal Auditor presented an overview of the report and the Director, City Futures, Peter Barber, was present for the discussion on this item.

Some observations:

- Management has considered the report and agreed on its findings and recommendations.
- Council is considering its position regarding DA fees collected following statutory changes and subsequent clarifications related to the planning reform service fee collected by councils and then paid to the Department of Planning.
- The Internal Auditor referenced showed documentation on the issue.
- The estimated impact on general revenue of the change in fee calculation and collections is approximately between \$300K-\$500K per annum and will be subject to the volume of DAs received.
- It is noted that the calculation tool to check the cost of works is only used for DAs with a value under \$500K.
- The tool is for internal purposes as a revenue assurance safeguard.
- Council should consider whether the calculation tool has value for public use and therefore whether it should be publicly available.
- It was noted that some Councils have a DA fee calculation fee on their websites.

ACTION

A further report come back to the Committee once Council has considered its position regarding DA fees collected following statutory changes and subsequent clarifications.

Committee Recommendation

That the report of the review of DA fee calculation and collection processes be received and noted.

5.11 ARIC Annual Workplan 2023-24 - Status

Some observations:

- Discussions with Manager, Mayoral & Councillor Support occurred prior to the meeting.
- An amended Workplan was provided to the Committee prior to the meeting.
- The matter was deferred to the next meeting to consider the amended Workplan.

Committee Resolution

That the report on the status of the ARIC Annual Program 2023-24 be deferred to the meeting of 25 June 2024.

6 General Business**6.1 In Camera Meeting – Internal Audit**

The Committee noted that it held an in camera meeting with the Internal Auditors prior to the commencement of this meeting.

7 Next Meeting

That the next meeting be held in the Rockdale Administration Centre at 6:00pm on 25 June 2024 as an extra-ordinary meeting.

The Chairperson closed the meeting at 8:50pm.

Attachments

Nil

Council Meeting

24/07/2024

Item No	11.7
Subject	Minutes of the Extraordinary Audit Risk & Improvement Committee Meeting - 25 June 2024
Report by	Meredith Wallace, General Manager
File	SF23/8074

Officer Recommendation

That the Minutes of the Extraordinary Audit Risk & Improvement Committee meeting held on 25 June 2024 be received and the recommendations therein be adopted

Summary of Substantial Recommendations

There were no Substantial Recommendations identified.

Present

Mark Sercombe, Independent External Member (Chairperson)
Jennifer Whitten, Independent External Member (via audio-visual link)
Sheridan Dudley, Independent External Member
Robert Lagaida, Independent External Member (via audio-visual link)
Greta Werner, Councillor (via audio visual link)

Also present

Meredith Wallace, General Manager (via audio visual link)
Debra Dawson, Director City Futures
Joe Cavagnino, Acting Director City Performance
Fausto Sut, Manager Mayoral & Councillor Support
Helen Tola, Manager Governance & Risk
Rani Param, Manager Community Life (via audio visual link)
Wendy Klopper, Manager Business Transformation (via audio visual link)
Christine Cheng, Internal Auditor
Umayal Sivanandan, Internal Auditor (via audio visual link)
Susan Leahy, Director, Centium (via audio visual link)
Scott Thomson, Director, Centium (via audio visual link)
Shane Feeney, Senior Lead Auditor, Centium (via audio visual link)

The Chairperson opened the meeting in the Yarra Conference Room at 6:05 pm.

1 Acknowledgement of Country

The Chairperson affirmed that Bayside Council acknowledges the traditional custodians: the Gadigal and Bidjigal people of the Eora nation, and pays respects to

Elders past, present and emerging. The people of the Eora nation, their spirits and ancestors will always remain with our waterways and the land, our Mother Earth.

2 Apologies and Attendance via Audio Visual link

Apologies

An apology was received from Councillor Scott Morrissey.

Attendance Via Audio Visual Link

Jennifer Whitten attended the meeting via audio-visual link.

3 Disclosures of Interest

There were no disclosures of interest.

4 Minutes of Previous Meetings

4.1 Business Arising

There was no Business Arising except that it was noted that two matters deferred from the meeting of 20 June 2024 will be considered at this meeting in General Business.

5 Reports

4.1 Report - ARIC Action Items

Fausto Sut, Manager Mayoral & Councillor Support, provided an explanation of the Action Items noting that an amended Action Table had been previously circulated to members which included an omitted completed action being the circulation and endorsement of the amended ARIC terms of reference. The omitted action is as follows:

Item	Action	Responsible Officer	Status
14/03/24 Item 24.017	<ol style="list-style-type: none"> 1. A copy of the word document of the draft terms of reference to be circulated to all members for input of any further changes. 2. A final draft copy of the terms of reference (ToR) be circulated to all members and an email confirmation of approval be obtained. 3. A report be presented to the Council recommending approval of the final draft. 	Manager Mayoral & Councillor Support	<p>Completed.</p> <ol style="list-style-type: none"> 1. Circulated by email of 18/4/2024 to members. 2. Final ToR emailed to members on 16/4/2024 and approved by email from members. 3. Report presented through the City Performance Committee on 1 May 2024 and adopted by Council at May Meeting.

Committee Resolution

That the report be received and noted.

4.2 Internal Audit - Six Monthly Verification Audit - Actions due 31 March 2024

Susan Leahy, Director, Centium, was present for the discussion of this item. Fausto Sut, Manager Mayoral & Councillor Support, provided an overview of the report and confirmed that the IMT Standards had been adopted by the IMT Steering Committee closing a further High Risk Audit Action post the verification audit.

Some observations:

- Conserve, a third party online platform that manages the WHS documentation e.g. insurances, licenses, qualifications, of contractor and service providers of Council will commence on 1 July 2024. Existing contractors/service providers have been given notice to register and upload their documentation onto the platform.
- The verification audit reviewed all audit actions due by 31 March 2024 and these were reported to the Executive Committee.
- A summary of the medium risk audit actions verified during the audit was circulated before the meeting. The summary indicated that 13 Medium Risk Audit Actions were overdue and had been given new due dates by the Executive. It was also noted that post audit, a further 3 medium risk actions had been completed by Management.

ACTION

1. In future, the cover report to the verification audit should provide a summary of the results of other audit actions reviewed as part of the verification audit to provide a complete picture. The attachment to the cover report should continue to focus on the High Risk audit actions.
2. The end date for existing contractors and service providers to register and upload the required documentation onto the Conserve platform be provided to members.

Committee Recommendation

That the report on the verification audit for high-risk audit actions due as at 31 March 2024 be received and noted.

4.3 Internal Audit Report - Essential Eight Maturity Assessment

Scott Thomson, Director, Centium and Shane Feeney, Senior Lead Auditor, Centium, were present for the discussion on this item.

Councillor Werner left the meeting at 6:30pm during discussion of this item and did not return.

Some observations:

- Management has not formulated its response to the findings of the audit assessing Council's baseline security posture against the Australian Cyber Security Centre (ACSC) Essential Eight top eight mitigation strategies.
- The management response to this audit and the audit of Council's maturity against the OLG guidelines will be reported to the August 2024 meeting of ARIC.
- Mr Thomson called out that Council should consider the concept of having depth of controls in place rather than relying on one control to provide protection i.e. CrowdStrike.
- Council's low maturity level is in common with other councils.
- These forthcoming audit reports should specify key out of scope matters e.g. the exclusion of third party systems in this case.

Committee Recommendation

- 1 That the internal audit report of the Review of Cyber Security -Essential Eight Maturity Assessment (without management action) be received and noted.
- 2 That the final internal audit report of the Review of Cyber Security - Essential Eight Maturity Assessment, inclusive of the management responses, be included in the August 2024 Committee business papers.

4.4 Compliance Inspections of Council Childcare Services

Debra Dawson, Director City Life and Rani Param, Manager Community Life were present for the discussion on this item. Debra Dawson highlighted the 25 March 2024 audit report of an overall assessment of the Mascot Childcare Centre's was that it exceeded the national standards.

Some observations:

- The spot check of the Garrigarrang Early Education and Care Centre on 4 March 2024 showed in was compliant in the areas audited.
- Matters requiring attention at the Mascot Childcare Centre are generally minor housekeeping items readily addressed.
- Management also indicated that the Hillsdale Childcare Centre was most recently visited to monitor compliance with the National Law and Regulations for childcare services and found to be compliant.

Committee Resolution

- 1 That the report on the Compliance Inspections of Council Childcare Services be received and noted.
- 2 That the Mascot Childcare Centre be congratulated for its operations being assessed as exceeding the national standards.

4.5 Governance Update

Helen Tola, Manager Governance & Risk was provided an overview of the report.

Some observations:

- In future, the Compliance Calendar would be more informative if it showed Council's compliance or otherwise with each requirement.
- The community response to the draft Delivery Program and Operational Plan FY24/25 was extremely low. This may require a review of the engagement activities and Council's engagement strategy.
- Council has a relatively high number of matters in court mainly relating to development applications (DAs). It would be useful to understand the reasons for such high numbers and the breakdown between those matters that relate to the Local Planning Panel determinations and those that relate to staff determinations under delegation.
- As training is an important element of good governance, it would be useful have more statistical information on the training undertaken such as how many undertook mandatory training, how many did not undertake the training, what follow up action was taken and what was the outcomes.
- As previously mentioned, consideration should be given to providing some statistical information concerning Public Interest Disclosures (PIDs) and ICAC reporting obligations taking into account the confidential nature of such matters.
- Changes to the PID Act provide the General Manager with the ability to designate contractors and those providing services under the contract to Council as public officials for the purposes of the PID Act and therefore are able to make public interest disclosures.

Committee Resolution

That the Governance update report be received and noted.

4.6 Risk Management - Strategic Risk Reviews

Helen Tola, Manager Governance & Risk presented on Strategic Risk 2 – Statutory Obligations.

Some observations:

- The Compliance Management Policy has not been reviewed since April 2020 and a timely review should ensue.
- The mitigation strategies include monitoring and review controls, some examples of those would be useful.
- Council should consider testing of key controls of each strategic risk in the planning of its internal audit program.

Committee Recommendation

That the report on the Strategic Risk Reviews be received and noted.

4.7 Claims Management - Quarterly Report

Helen Tola, Manager Governance & Risk was present for the discussion on this item.

Some observations:

- As part of its claims management, Council has in place review mechanisms and feedback loops (including lessons learnt) to improve processes and operations.
- Council's risk management practices include implementing preventative measures to reduce liability claims.

Committee Recommendation

That the Claims Management Quarterly report be received and noted.

4.8 Internal Audit Report - Review of Recruitment

Christine Cheng, Internal Auditor provided a high level overview of the key issues from the audit.

Some observations:

- The audit was focused on the control environment and its effectiveness rather than directly on the outcome or effectiveness of the recruitment process e.g. recruiting the right person for the position.
- While it was noted that the findings rated the audit at a Medium Risk, many of the findings may be lower impact process activities e.g. Authority to Recruit Form.
- Consideration should be given to any views of the independent members of the Committee in setting the scope of future audits.

ACTION

That the Committee be provided with the copy of the proposed scope of an audit for review and comment prior to issue.

Committee Recommendation

That the report on the recruitment audit report be received and noted.

4.9 Progress on the implementation of Improvement Opportunities- Independent Review of Internal Audit at Bayside Council by IIA (2021)

Fausto Sut, Manager Mayoral & Councillor Support, provided an overview of the report and indicated that the improvements will be completed by November 2024, and it was the prelude to an independent assessment of the internal audit function being

undertaken in FY24/25.

Some observations:

- Learning and development for the Internal Audit team is undertaken and a needs evaluation is undertaken at least once a year through the Council's Employees Performance Planning and Review process.
- A Quality Assurance program will need to be developed for FY24/25 and onwards.
- The independent review provider should be selected and engaged outside the Mayoral & Councillor Support business unit to avoid conflicts of interest.

Committee Resolution

That the Committee receives and notes the report on the progress of the implementation of opportunities for improvement to the internal audit function.

4.10 Revised (Draft) Internal Audit Charter - Bayside Council

Fausto Sut, Manager Mayoral & Councillor Support, provided an overview of the report and noted feedback had been provided by members of the Committee on the Charter.

Some observations:

- Minor amendments for clarification and amending typographical errors were made.
- Some areas require clarification of internal audit as the function or team.
- The revised Charter subject to those amendments be adopted by Council.

Committee Recommendation

That the revised Internal Audit Charter reviewed by Committee be adopted by Council subject to the minor amendments as noted by the Committee.

4.11 Three Internal Audit Plan 2022-25 (Progress and Year 3)

Fausto Sut, Manager Mayoral & Councillor Support, provided an overview of the report.

Some observations:

- Council should consider undertaking self-assessments against any ICAC report relating to local government e.g. Operation Hector
- Consideration should be given, as part of the strategic internal audit planning, to the review of strategic risk key controls
- The payroll audit will be a specialist review by an appropriate external provider.
- In undertaking the strategic internal audit planning, consideration should be given to relating audit scopes to Council outputs and community outcomes and those that assist in the measurement of Council's Community Strategic Plan.

Committee Recommendation

That Council endorses the Year 3 audit plan of the Three Year Internal Audit Plan (2022-25).

6 General Business

6.1 Monthly YTD Financial Update April 2024

The attachment to Item 5.7 to the Business Paper of the meeting of 20 June 2024 was considered as the attachment was inadvertently not included in the 20 June 2024 Business Papers. Some observations were that:

- The report showed a good result.
- The variation to budget may be an indicator that Council's budgetary process should be tighter.
- The FTE result is considerably less than budget and again may indicate budget process weakness.
- It would be useful to have an overall statement as to the recoverability of aged debtors.

6.2 ARIC Annual Workplan 2023-24 Status

Item 5.11 of the Business Paper of the meeting of 20 June 2024 was considered. Fausto Sut, Manager Mayoral & Councillor Support noted that some amendments were necessary. The amendments included:

- The Fraud & Corruption Status report moving from August 2024 to November 2024.
- The LTFP and financial sustainability report moving from October 2024 to March 2025 to align with the IP&R process for the development of the Delivery Program, Operational Plan and Budget.
- The Governance Update to be provided annually in June rather than at each meeting as shown in the Workplan. [Note: The preferred reporting timeframe of the Committee was six monthly].
- The reporting of the effectiveness of the internal audit function transferred from June 2024 to March 2025.
- Council is working on an expected date by which the draft unaudited financial statements will be sent to the AONSW. Once known the Committee will be advised of a meeting date prior to the statements being sent to the AONSW if it is required separately to the next meeting of the Committee.

7 Next Meeting

That the next meeting be held in the Rockdale Administration Centre at 6:00pm on 22 August 2024.

The Chairperson closed the meeting at 8:20pm.

Attachments

Nil

12 NOTICES OF MOTION

Council Meeting

24/07/2024

Item No	12.1
Subject	Notice of Motion - Annual Flower Planting
Submitted by	Christina Curry, Councillor Scott Morrissey, Councillor Jo Jansyn, Councillor
File	SF22/4943

Summary

This Motion was submitted by Councillors Curry, Morrissey and Jansyn.

Motion

- 1 That Council initiates an annual flower planting program in one high profile area in each ward for planting a variety of vibrant, seasonal flowers.
 - 2 That annuals be planted in preparation for Spring 2024.
 - 3 That the site be chosen in consultation with ward Councillors.
-

Background

To enhance the aesthetic appeal and community pride within our city.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with.

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.2
Subject	Notice of Motion - Daceyville Precinct Masterplan
Submitted by	Christina Curry, Councillor Scott Morrissey, Councillor
File	F23/131

Summary

This Motion was submitted by Councillor Curry and Councillor Morrissey.

Motion

- 1 That the minor review of Bayside Development Control Plan 2022 programmed for the current financial year includes a review of part “7.17 Daceyville” with the aim of:
 - a. Maximising the protection of the existing Heritage Conservation Area; and
 - b. Protecting the quality and amenity of the residential area from potential increased intensity of non-residential uses in Daceyville;
- 2 That a draft masterplan for Astrolabe Park be presented to Council no later than March 2025, and include provision for a connection to the potential shared path through the wetlands corridor between Bonnie Doon and The Lakes golf courses shown in Council’s adopted Green Grid Corridor Spatial Framework;
- 3 That discussions be initiated with Sydney Water about securing a new lease over Astrolabe Park to ensure its continued use as public open space;
- 4 That grant funding opportunities be pursued to progress the link NS9 between Daceyville and Eastgardens shown in Council’s Bike Plan, to improve active transport connectivity in this area;
- 5 That in the delivery of the above initiatives, Council actively engage with community stakeholders, residents, and experts to gather input and ensure the initiatives align with local aspirations and needs.

Background

The motion aims to address current challenges and seize opportunities to create a sustainable, vibrant, accessible and connected community in and around Daceyville. By enhancing green spaces, preserving heritage and improving connectivity, we can foster community well-being, diversity and pride in our local environment. This area includes significant green spaces, an educational precinct, sporting fields, golf courses, and residential areas within our community.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with.

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.3
Subject	Notice of Motion - David Phillips Field
Submitted by	Christina Curry, Councillor
File	F17/92

Summary

This Motion was submitted by Councillor Curry.

Motion

- 1 That Council provides a detailed report on how the 18-month trial at David Phillips Fields will be monitored to ensure compliance with all conditions. This report should outline the specific measures and processes that will be used to track and evaluate the trial's impact. An after hours contact needs to be available and displayed for breaches.
 - 2 That Council presents this report to the August Planning committee meeting.
 - 3 That Council runs a public information session in August for residents and anyone who made a submission to explain the outcome, how the outcome was reached, explain the new documentation provided by the applicant to mitigate concerns and how this trial will be monitored by Council.
-

Background

Court proceedings were commenced by New South Wales Rugby Union Limited in Class 1 of the Land and Environment Court's jurisdiction appealing against the Bayside Local Planning Panel's refusal of Development Application No. DA-2022/164 which seeks consent for public games at the NSW Rugby Centre of Excellence on the land at 35 Banks Avenue, Daceyville.

Residents have expressed significant disappointment that the appeal was upheld and recommendations from the planning panel were not adequately considered, particularly concerning parking and traffic issues. The impact on local residents has been substantial, and there is a pressing need to ensure that the trial at DP Fields is closely monitored to address these concerns. By providing a comprehensive monitoring plan, Council can demonstrate its commitment to mitigating negative impacts and ensuring a balanced approach to the use of community spaces.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with.

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.4
Subject	Notice of Motion - Sporting Fields
Submitted by	Christina Curry, Councillor Jo Jansyn, Councillor Joe Awada, Councillor
File	SF23/8074

Summary

This Motion was submitted by Councillors Curry, Jansyn and Awada.

Motion

- 1 That Council provides a report with options for the installation of an all-weather field at Jellicoe Park, Pagewood, L' Estrange Park, Mascot, and Kingsgrove Avenue Reserve, Bexley. This investigation should draw on the significant advancements made in developing environmentally friendly all-weather playing surfaces.
 - 2 That Council presents a comprehensive report at the November meeting, detailing the options for implementing an all-weather field to the three locations.
-

Background

Pagewood Botany Football Club (FC) has 1,700 members, Bexley North FC has 800 members, and Mascot Kings FC has 720 members. The existing facilities are under strain due to the high level of usage, necessitating improvements in the quality and durability of the playing surfaces to meet current and future demand. The clubs are now in a situation where they have had to say no to children as they cannot accommodate more players while balancing the need to rest the fields.

Many clubs in Bayside have access to all-weather playing surfaces with six fields available in the St George Football Association and no fields available in the Eastern Suburbs Football Association for training or games. Pagewood Botany FC, despite being the largest community football club in Bayside Council and the Eastern Suburbs Association, does not have access to such a facility. Recently completed all-weather fields at Ador Reserve, Arncliffe Park, and Brighton Memorial Playing Fields demonstrate the benefits these facilities offer. Their hard-wearing nature allows for optimised community use while maintaining a high-quality playing surface. Since the time of their installation, new technologies have evolved.

There is a critical need to increase the number of playable hours and diversify the types of play surfaces available for different sports facilities across Bayside to accommodate our growing communities. Our current population exceeds 190,000 people and is projected to grow to 209,896 by 2036. We do not have enough sports fields to meet the sport and recreation needs of our residents.

Additionally, the profile of participants in soccer is seeing an increase in the number of female players, and more participation from people over the age of 35. Coupled with increasing cultural diversity of NSW communities, accessibility to football fields is driving a demand for higher quality, and regularly open public sporting spaces.

The proposed locations for the all-weather fields have significant support from local sporting groups.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with.

Preliminaries for each site will include an updated survey, a flood study and flood modelling, geotech, contamination testing, lighting, heritage assessment, review against provisions in each POM and an approvals process, most likely a Review of Environmental Factors (REF).

A report will be provided to the relevant November Committee, detailing the components of a technical and economic feasibility assessment for each of the three sites, a project timetable and a budget.

.

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.5
Subject	Notice of Motion - Development Application Processing Times
Submitted by	Christina Curry, Councillor Scott Morrissey, Councillor Jo Jansyn, Councillor
File	F08/592P06

Summary

This Motion was submitted by Councillors Curry, Morrissey and Jansyn.

Motion

- 1 That Council investigates the extended processing times for Development Applications (DAs) and identify the underlying causes of these delays.
 - 2 That Council presents a comprehensive report at the next Council Meeting, detailing the findings and proposing actionable steps to streamline the DA process.
-

Background

Supporting Statement by Councillors

Recent analysis has highlighted significant variances in housing approval times across Sydney councils, with some councils experiencing notable delays in processing Development Applications (DAs). According to an article in the Sydney Morning Herald on 11 July 2024, titled "[Best and worst revealed: Every Sydney council ranked on housing approvals](#)," our council has been identified as one of the slower councils in processing housing approvals. These delays impact not only the efficiency of council operations but also the community's ability to meet housing demands, pressure on our local residents and families and do not meet the Bayside Council Customer Service standards.

By investigating the causes of these delays and implementing strategies to improve our Development Application (DA) processing times, we can enhance service delivery, support local development, and better meet the needs of our growing community.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with.

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.6
Subject	Notice of Motion - Installation of Pathway Around the Perimeter of Booralee Park
Submitted by	Jennifer Muscat, Councillor
File	SF23/8074

Summary

This Motion was submitted by Councillor Muscat.

Motion

That Council, in conjunction with the proposed installation of a Fitness Station and a cycleway for children, install a pathway around the perimeter of the park.

Background

Supporting Statement by Councillors

Many residents of Botany have requested that with the proposed fitness station and cycleway for younger children in Booralee Park that a pathway around the perimeter of the park would deem to be of a great benefit. This would allow for our community members to use the park for personal, social and fitness uses.

Many residents currently utilise the park, and a worn track within the grassy perimeter demonstrates how much it is utilised. Nearby parks such as Sir Josph Banks Park and Rowland Park have such a pathway and are highly used by locals.

Booralee Park is located within the heart of Botany and is located within a highly populated residential area alongside Botany Aquatic Centre. It is currently used for a host of sporting groups as well as personal training. Many families, parents and grandparents attend the park daily and the installation of a pathway would allow the park to be utilised without destruction of the grass area and mounds by residents. A pathway would allow all ages to utilise a safe walking space for all age groups.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with.

Council officers have undertaken some initial investigations into a perimeter pathway to ensure that the new playground and exercise station do not conflict with the construction of a pathway should Council resolve to include one in a future Capital Works Program.

Estimates for survey, leveling, and installation of paths are currently in the order of \$100 per m².

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.7
Subject	Notice of Motion - Noise Camera Updates
Submitted by	Heidi Lee Douglas, Councillor
File	F08/752P02

Summary

This Motion was submitted by Councillor Heidi Lee Douglas.

Motion

That Bayside Council monitors the delivery of noise cameras trials in Bayside by:

- 1 Writing to the Environmental Protection Agency to request monthly updates to the Bayside Traffic Committee on their actions towards the installation and operation of the trial noise cameras in Bayside.
 - 2 Writing to the Environment Minister Penny Sharpe and Minister for Roads John Graham asking for an update on the trials of the noise cameras.
-

Background

Supporting Statement by Councillor

In February 2022 Bayside Council supported and asked for the State Government to enable the use of noise cameras. In February 2023 Member for Rockdale Steve Kamper gave public support for noise cameras. The Minns Government and the Environmental Protection Agency have since been working on a tender process for the noise cameras, and through public consultation identifying locations for the trial to commence in Bayside and Wollongong.

In October 2023, a Bayside Council Mayoral Minute asked the Council to write to the Environmental Protection Authority asking that the installations of noise cameras be expedited, after the tragic death of two boys who lost their lives in a high-speed crash on The Grand Parade, Monterey.

This motion asks for council to take actions to ensure the urgency of these noise cameras is reinforced with key stakeholders.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with. It was submitted on time but was inadvertently not published in the original publication of the Business Paper..

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.8
Subject	Notice of Motion - Increase Parking in Brighton Le Sands
Submitted by	Paul Sedrak, Councillor Ed McDougall, Councillor
File	SF23/8074

Summary

This Motion was submitted by Councillor Sedrak and Councillor McDougall.

Motion

- 1 That to increase the amount of parking available in the vicinity of Bay Street, Brighton Le Sands, Council officers undertake an assessment of the potential to expand angled parking arrangements currently in place in some streets (such as Duke Street, Hercules Road and Gordon Street) and in other streets in the area between Bruce Street to the North and O'Neil Street to the South.
 - 2 That the draft designs prepared by Transport for NSW for the closure of several streets intersecting with the Grand Parade as part of the abandoned clearway extension proposal be evaluated by Council officers in terms of their capacity to increase parking, and a preliminary estimated cost be prepared for their construction.
 - 3 That a report summarising the outcomes of the above investigations be provided to the relevant Committee or to Council for consideration by the end of 2024.
-

Background

The primary objective for this Motion is to address the shortfall in available public car parking spaces within the extended Brighton Le Sands town centre.

Car parking in Brighton has been an ongoing issue for not only the surrounding residents and businesses, but for the whole Bayside community, as well as visitors to our area.

It is imperative to see real progress made with parking in Brighton Le Sands, so that this long-standing issue of under supply of parking can finally be addressed.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with.

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.9
Subject	Notice of Motion - Introduction of New Events in 2025
Submitted by	Jo Jansyn, Councillor
File	F24/460

Summary

This Motion was submitted by Councillor Jansyn.

Motion

- 1 That Council approves the establishment of an annual People and Pets Day event at Mascot Oval or another suitable location in Ward 2 to celebrate and promote the bond between community members and their pets.
 - 2 That Council approves the establishment of an annual Night Noodle Market event in Cahill Park, Wollie Creek to celebrate Lunar New Year and tie in with existing Lunar New Year activity.
-

Background

A - People and Pets

The relationship between people and their pets plays a significant role in enhancing community well-being and fostering social connections. Pet ownership is significant in the Bayside Local Government area, particularly in high density precincts. Recognising this, the People and Pets Day event aims to:

- Celebrate the bond between residents and their pets.
- Promote responsible pet ownership and welfare.
- Provide an opportunity for local businesses, animal shelters, and pet-related services to engage with the community.
- Encourage community participation through fun and educational activities.

Proposed Activities

The event may include, but is not limited to, the following activities:

- Pet parades and competitions.
- Pet adoption drives in collaboration with local animal shelters.
- Educational workshops on pet care and training.
- Stalls for pet-related products and services.
- Interactive games and activities for children and families.
- Veterinary check-ups and health advice booths.

B - Night Noodle Market

Lunar New Year is a significant cultural event celebrated by many communities in our diverse local government area. The introduction of a Night Noodle Market in Wollli Creek aims to:

- Celebrate and honour the cultural heritage of our community members who observe Lunar New Year.
- Promote cultural awareness and inclusivity within the broader community.
- Provide an opportunity for local businesses and vendors to engage with the community and boost economic activity.
- Encourage community participation in a through a festive and vibrant atmosphere.

Proposed Activities

The event could include, but is not limited to, the following activities:

- A variety of food stalls offering traditional and contemporary Asian cuisine.
- Cultural performances, including lion dances, traditional music, and dance.
- Interactive workshops on Lunar New Year traditions and customs.
- Decorative displays and lantern installations.
- Family-friendly activities and entertainment.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with.

Should Council resolve to prioritise the two suggested events, the existing program and potential source of funding will be considered at the first quarterly review of the Budget and Operational Plan FY24/25.

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.10
Subject	Notice of Motion - 30km/h Zones
Submitted by	Greta Werner, Councillor
File	F08/752P02

Summary

This Motion was submitted by Councillor Werner.

Motion

- 1 That Council investigates potential locations for introducing 30km/h zones in Bayside, including local centres, residential streets, and around train stations.
 - 2 That an implementation plan is developed that proposes:
 - a. Best practice and cost-effective street design treatments that meaningfully reflect the desired street functions and align driving experience with posted speeds.
 - b. Criteria for prioritising implementation.
 - c. Initial trial locations, if required.
-

Background

Supporting Statement by Councillors

Reducing traffic speed in neighbourhoods, local centres, and other urban areas:

- Can dramatically reduce road fatalities and serious injuries.
(<https://www.transport.nsw.gov.au/roadsafety/topics-tips/speeding>)
- Makes streets and centres more welcoming and pleasant for all road user.
(<https://www.movementandplace.nsw.gov.au/standards/design-solutions/precinct-wide-speed-reduction-improve-safety-and-quality-public-space>)
- Can increase viability of and revenue for local businesses.
(<https://www.unsw.edu.au/newsroom/news/2021/05/slaves-to-speed--we-d-all-benefit-from--slow-cities->; <https://tfl.gov.uk/corporate/publications-and-reports/economic-benefits-of-walking-and-cycling>)
- Is a cost-effective way for councils to expand its safe walking and cycling networks.
(<https://walksydney.org/walksydney-30km-h-letter-to-councils/>;
<https://www.unsw.edu.au/newsroom/news/2023/09/fewer-of-us-are-cycling--heres-how-we-can-reverse-the-decline>)
- Has very little negative impact on average travel times, and in some cases can reduce congestion through more optimal traffic flow.
(<https://acrs.org.au/files/arsrpe/RS07003.pdf>;

<https://www.nrspp.org.au/resources/myth-3-higher-speed-limits-means-less-travel-time-less-fatigue-and-therefore-less-crashes-busted/#resource-downloads>)

Yarra City Council is expanding the 30km speed limit area in Fitzroy and Collingwood. (<https://www.yarracity.vic.gov.au/news/2024/05/09/yarra-city-council-green-lights-new-30kmh-speed-limit-trial>)

Comment by General Manager:

This Notice of Motion is in order and can be dealt with.

30km speed limited zones can apply in streets that are restricted to a single lane of travel in each direction, and cater for large numbers of pedestrians in areas with low traffic movement. They are usually accompanied by traffic calming engineering and landscape treatments.

A review of local streets that meet these criteria could be undertaken in the next council term.

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.11
Subject	Notice of Motion - Acoustic Bayside
Submitted by	Heidi Lee Douglas, Councillor
File	F24/469

Summary

This Motion was submitted by Councillor Heidi Lee Douglas.

Motion

That Council considers that as part of the considerations of the development of the Night Time Economy Strategy development, Bayside Council delivers interim ways to support and enable non-invasive acoustic live music at venues in Bayside, in reference to the changes introduced by Vibrancy Reforms from 1 July 2024.

Background

Supporting Statement by Councillor

The Vibrancy Reforms are a cross-government initiative developed in consultation with key agencies, industry, councils and stakeholders to bring sector regulation in line with contemporary going out behaviours, improve government processes and encourage more people to go out, closer to home. Find out more at [Vibrancy Reforms](#).

Regulation around noise, planning and liquor licensing has been streamlined, updated and simplified through the NSW Government's 24-Hour Economy Legislation (Vibrancy Reforms) Amendment Act 2023. This means venues in NSW will have the opportunity to reach their full entertainment, economic and creative potential – especially at night.

From 1 July 2024, changes introduced by Vibrancy Reforms provide more favourable noise management for venue operators. Find out more about how the changes affect development consents for licensed premises in the frequently asked questions below and [Planning Circular PS 24-003](#).

This circular advises councils, applicants and venue owners of how certain development consent conditions that manage sound apply to licensed premises under Section 97A of the Environmental Planning and Assessment Regulation (EP&A Regulation) 2021. The circular advises councils on the condition types that cease to have effect, how to condition future development applications, and how complaints will be managed.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with. This Notice of Motion was submitted on time but inadvertently not published in the original publication of the Business Paper.

Attachments

Nil

Council Meeting

24/07/2024

Item No 12.12
Subject **Notice of Motion - First Nations Recognition**
Submitted by Heidi Lee Douglas, Councillor
File F09/1150.002

Summary

This Motion was submitted by Councillor Heidi Lee Douglas.

Motion

That Bayside Council prioritises the recognition of our First Nations history and living culture at Lady Robinsons Beach.

Background

Supporting Statement by Councillor

Kamay, or Botany Bay, has immense historical and cultural significance, with it being an important place of first contact between Captain Cook and our First Nations community.

This history, and the ongoing strength and vitality of our First Nations community, is not currently visibly recognised on our foreshore.

Along Lady Robinson Beach there is currently a monument to Captain Cook, a monument to the First Fleet and a monument to Spyros Louis, winner of the first Olympic marathon in 1896.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with. This Notice of Motion was submitted on time but inadvertently not published on the original publication of the Business Paper.

Attachments

Nil

Council Meeting

24/07/2024

Item No	12.13
Subject	Notice of Motion - Buses Update
Submitted by	Heidi Lee Douglas, Councillor
File	F23/783

Summary

This Motion was submitted by Councillor Heidi Lee Douglas.

Motion

That Council writes to the NSW State Government Minister for Transport Jo Haylen, urging the release and asking for an update on the NSW Bus Industry Taskforce report which was due for release on 1 May 2024.

Background

Supporting Statement by Councillor

NSW's vibrant communities and economy are reliant on an integrated and responsive public transport network. Fit-for-purpose and equitable bus service delivery is an essential component of this. In May 2023, and in line with Labor's election commitment, the Hon Jo Haylen MP commissioned a review to make sure NSW's bus network is set up to best deliver on this imperative—and if not, to identify how bus services can first meet, and then exceed, the expectations of passengers.

The Taskforce

The NSW Bus Industry Taskforce was the outcome of this NSW Government commitment, and it has drawn on the expertise of industry, the crucial input of communities, and insights from data to fully chart the challenges and opportunities of the existing system, and to propose new solutions for the path forward.

The Taskforce delivered its immediate recommendations in June 2023 and its first full report in July 2023. The NSW Government expanded the Taskforce's remit in response to the 11 June 2023 fatal bus crash in the Hunter, with key improvements to safety and regulatory arrangements for bus operators identified in a Safety Report delivered in July 2023.

To ensure Transport for NSW seizes every opportunity to build a stronger bus system, the NSW Government has been committed to responding to the Taskforce's findings as these emerge. Most recommendations made to date have been supported or supported-in-principle. The NSW Bus Industry Taskforce final report is due to the Minister on 1 May 2024.

Bayside Council at its meeting of 24 May 2023 resolved via a Mayoral Minute to:

- Write to the NSW Premier and NSW Minister for Transport to congratulate them on the creation of a Taskforce to improve bus services in NSW and offers our support and willingness to contribute.
- Provide a submission to the taskforce to advocate for better bus services for our Bayside area.
- Write to our Local Members of Parliament and thank them for their tireless support to assist improving the bus services to our area.

Letters were sent to the Premier, Minister for Transport and local MPs as required by Council's resolution. A submission was prepared to the Taskforce, reflecting Council's concerns with the current state of bus services, and reflecting previous submissions to the NSW Government as required by Council's resolution.

The Council requested reinstating bus services removed from the south-east prior to privatisation, 'real-time' detail provided on service frequency, improved transfer amenity, and bus infrastructure to be funded by state government rather than local government.

Comment by General Manager:

This Notice of Motion is in order and can be dealt with. This Notice of Motion was submitted on time but inadvertently not published in the original publication of the Business Paper.

Attachments

Nil

13 QUESTIONS WITH NOTICE

14 CONCLUSION OF THE MEETING